

Digitized by the Internet Archive
in 2013

http://archive.org/details/annualreport1996saug

1996



ANNUAL REPORT

TOWN OF SAUGUS

1996 ANNUAL REPORT

Copies Available at:

TOWN HALL
298 CENTRAL STREET
SAUGUS, MA 01906

8/92

DEPARTMENTS

DOES NOT CIRCULATE

ACCOUNTING 617-231-4105
Town Hall, Second Floor
Wendy Eastman, Town Accountant

ASSESSORS 617-231-4130
Town Hall, First Floor
Karen Rassias, Deputy Assessor

CANINE 617-231-4176
Main Street
Harold Young, Canine Control Officer

CEMETERY 617-231-4170
164 Winter Street
Michael McLaughlin, Supervisor

CLERKS, TOWN 617-231-4101
Town Hall, First Floor
Jean Banks, Town Clerk
Pam Crotty, Asst. Town Clerk

COMMUNITY DEVELOPMENT 617-231-4142
Town Hall, Second Floor
Robert Autilio, Director

CONSERVATION COMMISSION 617-231-4129
Town Hall, Second Floor
Marie Wilkie, Clerk

COUNSEL, TOWN 617-233-2977
320 Central Street
John Vasapolli, Esq.

EMERGENCY MGT. AGENCY 617-231-4175
513 Main Street
Robert Autilio, Director

ENGINEERING 617-231-4145
Town Hall, Second Floor
Philip Randazzo, Engineer in Charge
Ralph DiFonzo II, Engineering Aide

FIRE DEPARTMENT 617-233-1515
12 Hamilton Street
Walter Newbury, Chief

INSPECTIONAL SERVICES 617-231-4115
Town Hall, First Floor
Paul Cacciola, Director
William Burke, Health Agent
Dennis DeMatteo, Building Inspector
John Hansen, Sealer of Weights
Arthur Rumson, Plumbing Inspector
Charles Reed, Electrical Inspector

KASABUSKI ARENA 617-231-4183
2 Forest Street
John Hatch, Manager

LIBRARY 617-231-4168
295 Central Street
Mickey Dygert, Director

SAUGUS PUBLIC LIBRARY
295 Central St.
Saugus, MA 01906

DOES NOT CIRCULATE

DEPARTMENTS - PAGE 2

MANAGER, TOWN 617-231-4111
Town Hall, First Floor
Richard Cardillo, Manager

PARKING TICKETS 617-231-4113
Town Hall, First Floor
Jacqueline Howard, Clerk

POLICE DEPARTMENT 617-233-1740
6 Taylor Street
Edward Felix, Chief

PUBLIC WORKS 617-231-4145
Town Hall, Second Floor
Joseph Attubato, Director

PURCHASING PERSONNEL 617-231-4125
Town Hall, Second Floor
Marcia Rolli, Coordinator

SCHOOL ADMINISTRATION 617-231-5000
23 Main Street
William Doyle, Superintendent
Charlotte Sciola, Asst. Superintendent

SELECTMEN BOARD OF 617-231-4124
Town Hall, First Floor
Janice Jarosz, Clerk

SENIOR CITIZENS CENTER 617-231-4178
400 Central Street
Frances Rigol, Executive Director

TREASURER COLLECTOR 617-231-4135
Town Hall, First Floor
Lisa Emma, Treasurer/Collector
Mary Gaudet, Asst. Collector

VETERANS' BENEFITS 617-231-4129
Town Hall, Second Floor
Carl Saunders, Veterans' Agent

VITALE MEMORIAL PARK 617-231-4177
100 Ballard Street
Vincent Cicolini, Harbormaster
Peter Bogdan, Park Manager

YOUTH COMMISSION 617-231-4022
23 Main Street
Brenda Dumais, Youth Coordinator

BOARDS - COMMISSIONS - COMMITTEES

ACCIDENT REVIEW BOARD
Peter Bogdan
Robert Florence
Donald Trainer

APPEALS, BOARD OF
Catherine Galenius, Chm.
Robert Cox
Robert Favuzza
Frank Piwowarski
Peter Rossetti

ASSESSORS, BOARD OF
Frederick Wagner, Chm.
Michael Murphy
Robert Marshall

CABLE T.V. COMMISSION
John Carakasane, Chm.
David Berkowitch
Richard Doucette
Ted Golan
William Lombardo
John Mangini
Angela Mirara
Ed Waurzynowicz
Carole Taurasi

CANINE CONTROL BOARD
David Call, Chm.
Heather Anderson
Stephen Manley

CEMETERY COMMISSION
Gene Leighton, Chm.
Robert Levasseur
Ralph Pearson

CONSERVATION COMMISSION
Ray Martin, Chm.
Anne Cyros
Timothy Dame
Jean Fasano
Franics McKinnon
William Snowdon

COUNCIL ON AGING
Ralph Badger, Chm
Peter Bogdan
Ann Ciccarelli
Vince DeCain
Margaret Joyce
John Mangini
Carmine Moschella
James Nicholl
Loretta Nicolo
William Parsons
John Picariello
John Stella
Leona Verrengia

CULTURAL COUNCIL
Nancy Lemoine, Chm
Debra Brenton
Harriet Flashenburg
Janet Kierstead
Donna Lynn

BOARDS, COMMISSIONS, COMMITTEES - PAGE 2

FAIR HOUSING COMMITTEE
Steve Mars
John Picariello
Geraldine Rossetti
Mary Ann Surette

FENCE VIEWERS
Ralph DiFonzo
Dennis DeMatteo

FINANCE COMMITTEE
Charles Aftosmes, Chm.
David Call
George DeDomenico
Joseph Favuzza
Henry Holmes
Robert Johnson
Ann Olszewski
Thomas O'Connell

HEALTH, BOARD OF
Joe Vinard, Chm
Darol Duca
Edwin Faulkner
Diane Serino
Eric Waxman

HISTORICAL COMMISSION
Stephen Carlson, Chm.
Stephen Rich
Edward Patterson
John Picariello

INSURANCE STUDY COMMITTEE
Peter Bogdan
Albert Diotte, Jr.
Robert Florence
Donald Trainer

KASABUSKI ARENA BOARD OF GOVERNORS
John Clark
Mike Fennel
John Hatch
Edwin Kasabuski
Louis Finocchiaro
Richard Fioravanti
Paul Giansikacusa
Stephen Manley
Joseph Morello
Charles Naso
Wayne Rucharski
Gordon Shepard
William Stewart
Tim Whyte

LIBRARY, BOARD OF TRUSTEES
Dexter Rich, Chm
Maureen Appel
Mary Leahy
Mary McKenzie
Leonidas Nickole
Helen Whelan

BOARDS, COMMISSIONS, COMMITTEES - PAGE 3

PERSONNEL BOARD
Thomas Hashem
Alan Huberman
John Lumsden

PLANNING BOARD
Steve Streeter, Chm.
Ellen Burns
William Jones
David Lewis
James McGuire
Eric Brown, Ass. Member

PLAYGROUND COMMISSION
Guy Moley, Chm
Bruce Banks
John Gould
Michael Hashem

RESCO TASK FORCE
David Berkowitz
John Kane
Michael Sicuranza

RETIREMENT BOARD
Wendy Eastman, Chm.
William Cross
Eugene Decareau
Doren DiBair
Henry MacKenzie

SAFETY COMMITTEE
Joanne Eaves, Chm
Walter Newbury
James McKay
Joseph Attubato
William Doyle
Joanne Bishop
Frances Rigol
Michael McLaughlin
Carolyn Wakefield

SCHOOL COMMITTEE
Carmine Moschella, Chm.
Ellen Faiella
John Hatch
Barbara Malone
Christine Wilson

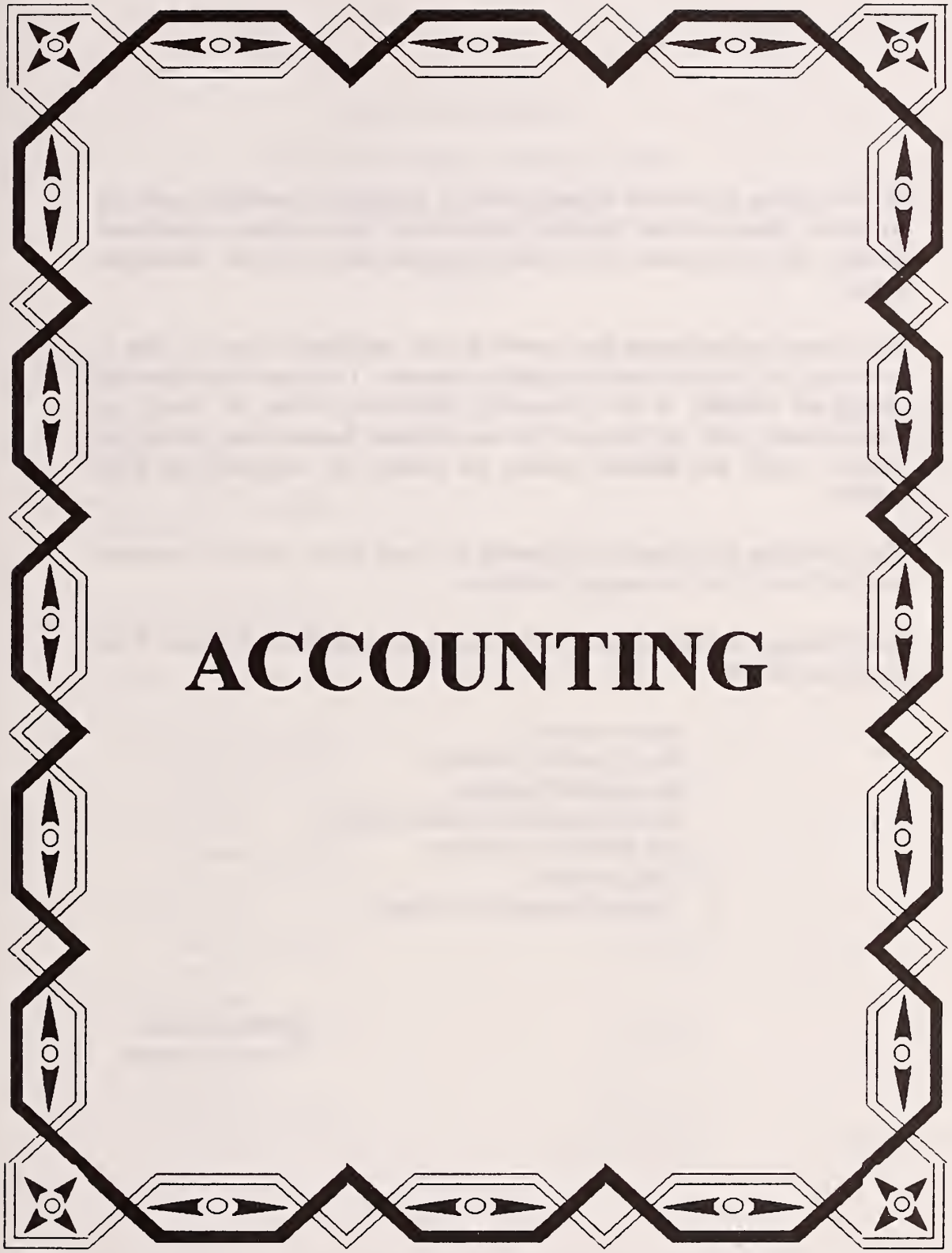
SELECTMEN, BOARD OF
Janette Fasano, Chm.
Richard Barry
Jon Bernard
Christie Ciampa
Anthony Cogliano

YOUTH COMMISSION
Robert Brogna, Chm
Leanne Furey
Donna Gould
Carla Scuzzarella
Timothy White

VETERANS GRAVES OFFICER
Randy Briand

TABLE OF CONTENTS

Accounting Department..... 1
Assessor's Department..... 47
Community Development Department..... 51
Conservation Commission..... 56
Council on Aging..... 59
Fire Department..... 66
Inspectional Services Department..... 71
Kasabuski Arena..... 89
Library Department..... 91
Parking Department..... 102
Planning Board..... 104
Playground Commission..... 109
Police Department..... 111
Public Works Department..... 125
Purchasing/Personnel Department..... 130
Retirement Board..... 134
School Department..... 136
Selectmen, Board of..... 162
Town Clerk's Department..... 182
Treasurer/Collector's Department..... 187
Veterans' Services Department..... 190
Vitale Memorial Park..... 192
Youth Commission..... 194
Zoning Board of Appeals..... 197



ACCOUNTING

The Accounting Department is responsible for keeping the municipal books for the Town. Items recorded included town meeting appropriations, expenditures charged, amounts received from revenue, assessments levied and abatements issued.

The Accounting Department also records all debt, including the purpose, date of borrowing, rate of interest and provision for payment. Town payroll and financial records are available in the Accounting Department where all checks are produced each week. At the end of the calendar year, federal forms, through the in-house payroll and financial system, are printed for employees and town vendors.

The Accounting Department staff consists of Nancy Sweet, Junior Accountant; and Gail Peach, Data Processing Coordinator.

The following Accounting Reports to be incorporated into the 1996 Annual Town Report are attached:

- Balance Sheet
- Receipts and Expenditures
- Bonded Debt Schedule
- Bond Maturities and Interest Payable
- Tax Rates and Valuations
- Debt Accounts
- Trust and Investment Accounts

Wendy Eastman
Town Accountant

TOWN OF SAUGUS

BALANCE SHEETS JUNE 30, 1996

GENERAL ACCOUNTS

ASSETS

CASH:		$
General		3,927,649.26
Special Details		16,021.34
Dare Program		1,748.31
Senior Center Fundraising		800.30
Petty Cash		300.00
ACCOUNTS RECEIVABLE:		
TAXES:		
Levy of Prior to 1993	$	
Personal Property	122,691.49	
Real Estate	(34,737.87)	
Levy of 1994		
Personal Property	6,147.77	
Real Estate	(7,610.50)	
Levy of 1995		
Personal Property	17,698.54	
Real Estate	37,903.25	
Levy of 1996		
Personal Property	14,887.40	
Real Estate	416,559.13	
Levy of 1997		
Personal Property	507,541.18	
Real Estate	12,913,207.32	13,994,287.71

MOTOR VEHICLE EXCISE:			
Levy of 1992		239,059.02	
Levy of 1993		12,085.63	
Levy of 1994		20,854.68	
Levy of 1995		35,292.02	
Levy of 1996		120,020.30	427,311.65
BOAT EXCISE:			
Levy of Prior to 1991	$	19,007.20	
Levy of 1992		1,703.00	
Levy of 1993		1,117.00	
Levy of 1994		889.00	
Levy of 1995		2,830.42	$ 25,546.62
PARKING VIOLATIONS:			
Collections			138,090.00
SPECIAL ASSESSMENT:			
SEWER:			
Unapport. Sewer Assessment		2,048.55	
Added to Taxes:			
Levy of 1995		99.10	
Levy of 1996		(698.57)	
Sewer Rentals:			
Levy of 1995		3,397.19	
Levy of 1996		6,806.87	
Committed Interest:			
Levy of 1995		34.77	
Levy of 1996		110.83	11,798.74
TAX TITLES & POSSESSIONS:			
Tax Titles		160,057.34	
Tax Possessions		83,300.49	243,357.83

DEPARTMENTAL:

Sewer Rentals:			
Levy of 1995		29.87	
Levy of 1996		119,839.71	119,869.58
WATER:			
Lien Added to Taxes:			
Levy of 1995		189.34	
Levy of 1996		8,427.64	
Rates:			
Levy of 1895	$	323.82	
Levy of 1996		111,560.20	
Water Maintenance			
Levy of 1996		39.10	$ 120,540.10

WATER & SEWER:

Added to Taxes:			
Levy of 1995 - Interest		(34.50)	
- Demands		231.06	
Levy of 1996 - Interest		1,981.91	
- Demands		801.03	2,979.50

AID TO HIGHWAY:

State	479,630.45
Chapter 90	479,629.45

DEPARTMENTAL:	
Veteran's Benefits	(5,968.27)
DUE FROM BANK LIQUIDATION	11,542.34
LOAN AUTHORIZED	12,322,000.00
REVENUE - FY 1997 APPROP. VOTED	39,671,340.00
TOTAL ASSETS	$ 71,988,474.91

LIABILITIES & RESERVES

PAYROLL DEDUCTIONS:			
Medicals & Group Ins.		$	97,126.82
FISH & GAMES LICENSES:			472.75
PUBLIC LAWS:			
CH. 1 FY 96 #305-035-6-0262	$ 30,212.87		
Saugus Enhanced Health FY96	(21,600.39)		
Saugus Enhanced Health FY95	9,050.89		
Saugus Enhanced Health FY94	336.65		
PL 94-142 FY96 #240-150-6-0262	9,148.18		
Early Chld FY96 # 262-057-6-0262	2,649.61		
First Grant FY96 #270-006-6-0262	2,708.82		
Title VI FY 96 #302-163-6-0262	5,228.00		
Elim of Track #211-0160-6-0262	1,127.13		
Drug Free Sch FY96 #331-045-6-0262	8,407.45		
Health Protect F 96 #346-079-6-0262	11,107.14		
Math/Scien FY96 #303-119-6-0262	2,853.43		
Curriculum Study FY96 #504-137-6-0262	3,760.31		
Portfolio Assess PGM FY96 #630-051-6	267.17		
Per Pupil Edu #600-030-3-0262	6.14		
Meap Portfolio FY 95	7.54		
CESAME -FY95	3.80		
Encumbered Grant Balance	2,121.77		67,396.51
OTHER GRANTS:			
Council on Aging	18,640.52		
Community Affairs	7,500.00		
LIG (Library)	39,030.03		
Arts Lottery	9,111.54		
Dare Program	11,295.95		
Police Information Improvement	2,766.61		
1996 Cops More	(54,310.00)		
Community Police Grant	18,136.80		
Fire Prevention Educ. Grant	1,311.42		
			53,482.87

REVOLVING ACCOUNTS:			
Cafeteria	$ 138,416.74		
Athletic	5,123.79		
CH. 88	5,370.23		
Summer School	19,155.96		
Evening School	11,392.95		
Kids Care Program	(1,726.20)		
Vitale Memorial Park	90.40		
Home Compost Bins	723.00		
Special Details	16,021.34	$	194,568.21
OTHERS:			
Bi-Centennial Commission	743.00		
Historical Calendar	1,500.51		
Clock Fund	24.92		
Donations - Community Police	29.34		
Gift from Council on Aging	3,118.76		
Senior Center Fundraising	800.30		6,216.83
SEWER PROJECT - ROUTE I			1,855.40
WETLAND PROTECTION FUND			11,975.84
ENTERPRISE FUNDS:			
Kasabuski Rink	65,470.66		
Sewer	839,772.30		
Water	(98,541.02)		806,701.94
TRUST FUNDS:			
Ora Kimball Welfare	2,302.99		
Anne Kimball Library	196.89		
Johnson Library	1,840.55		
Wilson Library	273.94		
Cemetery Perpetual Care	77,883.84		82,498.21

CEMETERY SALE OF LOTS & GRAVES				176,748.00
CEMETERY PERPETUAL CARE BEQUESTS				375.00
GIFTS AND BEQUESTS:				
Bertha S. Barrar High School				998.45
TAILINGS;				
Unclaimed Checks			$	17,150.92
DUE FROM MMA - DEPUTY FEES				3,965.00
UNLOCATED ACCOUNTS				51,707.45
RESERVE FOR PETTY CASH				300.00
RESERVE FOR BANK LIQUIDATION				11,542.34
RESERVE FOR OTHERS:				
Melrose-Wakefield Hospital	$	4,961.78		
Improve. at RT I/Walnut		50,000.00		
Medical Reimbursement		19,939.92		
Water Damage Claim Settlement		19,229.66		
Resco		4,026.00		
Energy Maintenance		3,242.61		101,399.97
OVER-UNDERESTIMATED:				
Retired Teachers Health Ins.		4,415.00		
Mosquito Control Projects		(3,847.00)		
RMV Non-Renewal Surcharge		(20,260.00)		
MBTA		(1,868.00)		
Special Education CH 71B		(8,090.00)		
County Assessments		14,943.85		(14,706.15)

LOAN AUTHORIZED - UNISSUED			11,565,000.00
TEMPORARY LOAN			757,000.00
OVERLAY RESERVE FOR ABATEMENT:			
Levy of Prior to 1992		3,300.75	
Levy of 1993		3,896.95	
Levy of 1994		35,307.90	
Levy of 1995		184,759.26	
Levy of 1996		390,444.82	617,709.68
APPROPRIATION BALANCE:			
Revenue:			
General	$	6,864,472.16	
Non-Revenue:			
School		1,430.46	
RESERVE FOR BOND ISSUE		(6,339,005.31)	$ 526,897.31
APPROPRIATION FY 1997 - VOTED			39,892,340.00
REVENUE RESERVED UNTIL COLLECTED:			
Motor Vehicle Excise Revenue		427,311.65	
Boat Excise Revenue		25,546.62	
Sewer Revenue		131,668.32	
Water Revenue		120,540.10	
Water & Sewer Revenue		2,979.50	
Parking Violations Revenue		138,090.00	
Tax Title & Tax Possession Revenue		243,357.83	
Aid to Highway Revenue		479,630.45	
Departmental Revenue		(5,968.27)	1,563,156.20
QUARTERLY TAXES - DEFERRED REVENUE			13,420,748.50
SURPLUS REVENUE			1,973,846.86
TOTAL LIABILITIES AND RESERVES			$ 71,988,474.91

WAE/nbs

TOWN OF SAUGUS

RECEIPTS

JULY 1, 1995 - JUNE 30, 1996

FISCAL 1996

General Revenue		$	34,188,604.86
Commercial Revenue			1,784,477.76
General Government			697,689.18
Protection to Persons & Property			425,701.64
Health & Sanitation			1,650,057.93
Veteran's Benefits			36,740.02
Highway & Bridges			634,480.70
Education & Libraries			932,633.59
Enterprises & Cemetery			1,639,612.84
Interest			516,325.04
Indebtedness			12,832,794.62
Agency & Trust			6,029,895.62
Unlocated Accts			0.98
Tailings			5,354.10
Refunds			438,564.17
	Sub-total	$	61,812,933.05
Petty Cash			100.00
Transfers			570,105.69
	Total	$	62,383,138.74

TOWN OF SAUGUS

RECEIPTS

JULY 1, 1995 - JUNE 30, 1996

GENERAL REVENUE:

TAXES:

Levy of FY 96 Personal	$ 996,077.63	
Levy of FY 96 Real Estate	25,409,794.94	
Levy of FY 95 Personal	1,786.42	
Levy of FY 95 Real Estate	241,557.44	
Levy of FY 94 Personal	2,260.79	
Levy of FY 94 Real Estate	3,817.31	
Levy of FY 93 Real Estate	357.07	
Levy of FY 92 Real Estate	444.68	
Levy of FY 86 Real Estate	199.98	
Levy of FY 83 Real Estate	18.22	
Roll Back Taxes 1996	29,966.37	
In Lieu of Taxes - Saugus Housing Authority	18,066.82	
Total		$ 26,704,347.67

LICENSES & PERMITS:

Liquor	116,355.00
Victualers	4,000.00
Entertainment	930.00
Sunday Entertainment	3,100.00
Taxi	100.00
Misc.	410.00
Auto Dealer	2,600.00
Coin- op.	9,040.00
Juke Box	400.00
Golf	100.00
Rinks	200.00
Fortune Telling	2.00
Special Permits	550.00
Used Goods	40.00
Function Rooms	125.00
Marriages	825.00
Certified Copies	7,791.35

LICENSES & PERMITS:			
Business Certificates	$ 1,838.00		
Misc.	406.00		
Gasoline Storage	742.00		
Resident Listing	12.00		
Discharges	104.00		
U.U.C.'s	2,927.00		
Raffles	240.00		
Poll Books	271.00		
Release	5.00		
Terminations	100.00		
Total		$	153,213.35
TAX TITLE REDEMPTIONS:			169,953.58
COMMONWEALTH OF MASS:			
Elderly Abatement	67,268.00		
School Aid CH. 70	2,061,633.00		
Local Aid Fund	2,245,040.00		
School Transportation	142,422.00		
Tuition State Ward	33,708.00		
Lottery, Beano, Charity	1,322,241.00		
Local Option - Room Occupancy	148,630.00		
Polling Hours	1,905.00		
Police Career Incentive	48,049.00		
Civil Defense	8,500.00		
Energy	2,306.00		
C.O.L.A.	9,279.73		
State Owned Land	835.00		
Other	(72.50)		
CH. 1 FY 96	185,056.00		
Saugus Enhanced Health FY 94	4,494.82		
Saugus Enhanced Health FY 95	22,010.05		
Saugus Enhanced Health FY 96	41,206.29		
P.L. 94-142 FY 96 #240-150-6-0262	139,933.00		
Early Childhood FY 96 #262-057-6-0262	16,480.00		
First Grant FY 96 #270-006-6-0262	4,000.00		
Title VI FY 96 #302-163-6-0262	13,797.00		
Elim of Track FY 96 #211-010-6-0262	10,000.00		
Drug Free FY 96 # 311-045-6-0262	13,916.00		
Health Edu FY 96 #346-119-6-0262	91,201.00		
Math/Science FY 96 #303-119-6-0262	8,768.00		
Curriculum for 2000 FY 96 # 504-137-6-0262	10,604.00		
Portfolio Assess FY 96 # 630-051-6-0262	5,000.00		
Library Incentive Grant	22,581.68		
Arts Lottery	10,159.00		

COMMONWEALTH OF MASS:		
Hazardous Mat.	$ 3,000.00	
Community Policing Grant	200,054.79	
Bullet Proof Vest Reimb.	25,113.00	
Police Information Improvement	20,000.00	
Gov. Highway Safety Grant	3,954.00	
Highway DPW	10,011.90	
Fire Prevention Educ. Grant	2,500.00	
Total		$ 6,955,584.76
ESSEX COUNTY:		
Court Fines		205,505.50
TOTAL FOR GENERAL REVENUE:		$ 34,188,604.86
COMMERCIAL REVENUE:		
SPECIAL ASSESSMENTS:		
SEWERS:		
Apport. Sewer Pd. in Advance	471.54	
" " " Int.	9.38	
Apport. Sewer Added to Taxes		
FY 96	4,803.25	
FY 96 - Int.	756.91	
FY 95	174.45	
FY 95 - Int.	55.15	
Total		$ 6,270.68
PRIVILEGES:		
MOTOR VEHICLE & TRAILER EXCISE:		
Levy of 1996	1,410,300.15	
Levy of 1995	321,716.84	
Levy of 1994	19,956.75	
Levy of 1993	4,193.34	
Levy of 1992	2,872.73	
Levy of 1991	2,334.09	
Levy of 1990	1,427.62	
Levy of 1989	2,756.90	
Levy of 1988	2,522.00	
Levy o 1987	2,072.86	
Levy of 1986	1,359.21	
Levy of 1985	1,112.28	

MOTOR VEHICLE & TRAILER EXCISE:			
Levy of 1984	$ 133.83		
Levy of 1983	449.58		
Total		$	1,773,208.18
BOAT EXCISE;			
Levy of 1995	4,998.90		
Total			4,998.90
TOTAL FOR COMMERCIAL REVENUE:		$	1,784,477.76
GENERAL GOVERNMENT:			
Purchasing:			
Bid Deposits	350.00		
Copies	5.00		355.00
Total			
Personnel:			
Witness Fees	39.00		
Copies	7.00		
Total			46.00
Accounting:			
Witness Fees			7.80
Town Clerk:			
Dog Licenses	7,010.00		
Sport Fees	177.35		
Fines	25.00		
Total			7,212.35

Collector:			
Cost:			
Property Taxes		2,188.54	
Motor Vehicle Excise		34,539.50	
Boat Excise		280.40	
Total			37,008.44
Service Fees for Delinquent Taxes	$	2,059.00	
Clearing Fees		18,155.00	
Deputy Fees		9,550.00	
MVE Lessor Charge		15.30	
Total		$	29,779.30
Treasurer:			
Lien Certificates		26,334.00	
Trailer Fees		4,884.00	
Rental - Cablevision		7,686.00	
Rental - Cliftondale		18,000.00	
Franchise Fee Cablevision		4,193.50	
Misc. Fees		173.13	
Misc. Reimb.		551.16	
Return Checks Charges		750.00	
Refund - Tax Lien		216.45	
Tel. Comm.		382.91	
Total			63,171.15
Historical Calendar			4,850.00
Scholarship Donation			1,000.00
Assessors:			
Field Cards & Misc.			1,261.00
Planning Board:			
Filing Fees		14,169.48	
Advertising		915.41	
Misc.		30.00	
Total			15,114.89

Board of Appeals:			
Filing Fees		7,964.97	
Misc.		2.00	
Total			7,966.97
Public Works:			
Street Opening Permits		15,686.25	
Maps & Misc.		1,110.40	
Total			16,796.65
Kasabuski Rink:			
Ice Rental	$	495,232.67	
Field Rental		1,260.00	
Concession		13,086.03	
Pro Shop Sales		3,256.45	
Parcher Field		110.00	
Misc. Income		174.48	
Total			$ 513,119.63
TOTAL FOR GENERAL GOVERNMENT:			$ 697,689.18
PROTECTION TO PERSONS & PROPERTY:			
Building:			
Permits		188,680.00	
Trailer Permits		11,250.00	
Cert. of Inspect.		4,228.00	
Occup. Permits		1,395.00	
Zoning Books & Maps		1,110.00	
Copies		121.25	
Total			206,784.25
Emergency Management			73,976.25

Fire:			
Permits		7,524.00	
False Alarm		750.00	
Total			8,274.00
Electrical:			
Permits			28,625.50
Sealer:			
Fees			6,131.00
Conservation Comm.:			
Filing Fees		6,017.50	
Petty Cash		309.05	
Total			6,326.55
Police:			
F.I.D. Cards	$	430.00	
Auction (Bicycles)		140.00	
Bike Registration		5.00	
Gun Permits		3,687.00	
Taxi Licenses		570.00	
Dealer Licenses		66.00	
Ins. Copies		5,394.02	
Towing Fees		14,335.00	
Subpoena Fee		62.00	
Misc.		489.00	
Restitution		342.50	
False Alarm		10,050.00	
Parking Tickets		32,290.00	
Special Details - Service Charge		21,358.57	
Total			$ 89,219.09
Donations - Community Police			6,365.00
TOTAL FOR PROTECTION TO PERSONS & PROPERTY:			$ 425,701.64

HEALTH & SANITATION:

Council on Aging:		
Elder Affairs	17,076.00	
Grant	3,500.00	
Gift	3,118.76	
Total		23,694.76
Code Enforcement:		
Plumbing Permits	17,816.00	
Gas Permits	10,285.00	
Health Permits	49,461.00	
Occup. Permits	325.00	
Health - Fines	1,075.00	
Refuse Stickers	12,444.00	
Composting Bags	5,041.60	
Recycling Bins	472.00	
Paper Drive	422.40	
Copies	17.00	
Total		97,359.00
Home Compost Bins:	$	
Bin Sales	272.00	
Sales Tax	12.00	
Total	$	284.00
Sewer Account:		
Special Sewer	1,700.00	
Sewer Rehab.	31,585.00	
Total		33,285.00
Canine Control:		
Administration Fees	980.00	
Boarding Fee	357.00	
Adoption Fee	6.00	
Fines	1,468.00	
Wakefield Board	3,000.00	
Misc.	40.00	
Total		5,851.00
Melrose Wakefield Hosp.		12,927.94
Medical Reimb.		74,910.00

SEWER DIVISION OF PUBLIC WORKS:
Sewer Rental Commitments:

Rates 1996	1,327,876.29	
Rates 1995	33,894.95	
Added to Taxes FY 96	37,007.27	
Added to Taxes FY 95	2,967.72	
Total		1,401,746.23

TOTAL FOR HEALTH & SANITATION: $ 1,650,057.93

VETERAN'S BENEFITS:

Comm. of Mass.	36,740.02	

TOTAL FOR VETERAN'S BENEFITS: $ 36,740.02

HIGHWAY & BRIDGES:

Comm. of Mass.	$ 160,562.00	
Aid to Highway	473,918.70	

TOTAL FOR HIGHWAY & BRIDGES: $ 634,480.70

EDUCATION & LIBRARIES:

Schools:

Evening	4,684.74	
Summer	18,530.00	
Chapter 88	3,408.51	
Kid's Care	40,423.76	
Total		67,047.01

Libraries:

Book Fines	3,541.83	
Lost Books	580.36	
Total		4,122.19

Athletic Revolving Fund:		50,867.10
School Lunch Program:		
Lunches	678,132.74	
Elderly - State	129,372.71	
Other	3,091.84	
Total		810,597.29
TOTAL FOR EDUCATION & LIBRARIES:		$ 932,633.59

ENTERPRISES & CEMETERY

Water Division of Public Works:			
Water Rates - 1996		1,410,649.16	
Water Rates - 1995		37,528.66	
Water Lien Added to Taxes:			
FY 96		46,573.67	
FY 95		4,334.90	
Water Maintenance 1996	$	3,024.57	
Water Maintenance 1995		355.95	
Water & Sewer ATT:			
Int. FY 96		10,085.10	
Cost		4,455.12	
Int. Fy 95		3,052.30	
Cost		383.79	
Total			$ 1,520,443.22
Water & Sewer 1996			
Interest		5,853.12	
Cost		7,898.67	
Water & Sewer 1995			
Interest		5,236.97	
Cost		2,858.62	
Total			21,847.38

CEMETERY:		
Land Sales	13,657.50	
Internments	42,044.00	
Foundation	7,268.00	
Tomb Storage	80.00	
Total		63,049.50
Cemetery Trust Fund		15,000.00
VITALE MEMORIAL PARK:		
Locker Rental	18,773.18	
Ramp Pass	489.00	
Misc. - Refund	10.56	
Total		19,272.74
TOTAL FOR ENTERPRISES & CEMETERY:		$ 1,639,612.84
INTEREST:		
Perpetual Care Fund	32,997.30	
Johnson Library	325.39	
Wilson Library	117.04	
Real Estate & Personal	56,698.35	
Motor Vehicle Excise	13,488.36	
INTEREST:	$	
Boat Excise	13.97	
Tax Title Redemptions	33,641.12	
Deputy Collector Acct.	175.97	
Savings Account	299,957.40	
Cemetery 10 Yr T/Note	4,412.50	
Kasabuski Rink	2,019.29	
Sewer Rehab.	27,222.72	
Secondary Wastewater Treatment	9,301.74	
Calendar Acct.	26.51	
Conservation Comm.	104.23	
Sick Leave	2,834.62	
Police Drug Acct.	45.19	
Special Details	343.68	
Accrued Interest	32,599.66	
TOTAL FOR INTEREST:		$ 516,325.04

INDEBTEDNESS:		
Bond	9,000,000.00	
Temp. Loan	3,619,000.00	
Premium	213,794.62	
TOTAL FOR INDEBTEDNESS:		$ 12,832,794.62
AGENCY & TRUST:		
Perpetual Care Bequest	13,377.50	
Fish & Games	9,337.25	
Federal Taxes	2,979,412.27	
F.I.C.A.	108,228.22	
State Taxes	1,161,667.91	
Medical Trust	1,403,880.15	
HMO Blue	100,695.14	
Medex	103,145.73	
Baystate	70,341.51	
Harvard	21,794.29	
U.S. Health	17,948.69	
Savings Life Ins.	35,504.48	
Met. Life Ins.	4,562.48	
TOTAL FOR AGENCY & TRUST:		$ 6,029,895.62
UNLOCATED ACCOUNTS:		$ 0.98
TAILINGS:		5,354.10

REFUNDS:		
Manager	$ 164.15	
Finance-Personnel	2,771.00	
Accounting	2,390.84	
Collector	1,333.00	
Tax Title Foreclosure	71.50	
Data Processing	25,377.00	
Planning Bd.	752.03	
Bd. of Appeals	410.03	
Fire - Sal.	4,286.71	
Forestry - Sal.	2,122.49	
Forestry	3,380.00	
DPW - Sal.	520.00	
Highway	191,730.00	
Water	3,060.18	
Sewer	610.00	
Building Maint.	402.50	
School - Sal.	100.00	
Exp.	19,921.16	
Recycling	1,490.00	
Council on Aging	3,699.74	
Veteran's Benefits	316.48	
Youth Programs	4,192.00	
Playground	3,500.00	
Kas Rink	4,500.00	
Insurance	7,785.09	
Contrib. Retirement	25,394.00	
Pension Dis. Medical	221.00	
Sewer Rate Relief	94,926.00	
Debt - Int.	26,207.84	
Water Damage Claim Settlement	68.30	
Workmen's Compensation - Forestry	1,996.41	
- Water	85.72	
- School	4,779.00	
TOTAL FOR REFUNDS:		$ 438,564.17
TOTAL RECEIPTS - FISCAL 1996		$ 61,812,933.05

TOWN OF SAUGUS

ESTIMATED RECEIPTS

FISCAL 1996

JULY 1, 1995 - JUNE 30, 1996

COMMONWEALTH OF MASS:	(Attached)	$	6,252,306.23
Board of Selectmen			137,952.00
Personnel:	Witness Fess		39.00
	Copies		7.00
Purchasing:	Bid Deposit		350.00
	Copies		5.00
Town Clerk:	Licenses & Permits		15,261.35
	Sports Fees		177.35
	Dog Licenses		7,010.00
	Fines		25.00
Accounting:	Witness Fees		7.80
Assessors:	Field Cards & Misc.		1,261.00
Collector:	Lien Certificates		26,334.00
	Mobile Fees		4,884.00
Coll. - Reimb Tel.			382.91

Misc. Reimb.			171.11
Rental of Cablevision			7,686.00
Cablevision - Franchise Fee Collection			4,193.50
Lease of Cliftondale School			18,000.00
Planning Bd:	Filing Fees	$	13,979.48
	Advertising		915.41
	Misc.		30.00
Bd. of Appeals:	Filing Fees		7,964.97
	Misc. Fees		2.00
Fire:	Permits		7,524.00
	False Alarm		750.00
Police:	Permits & Fees		10,614.52
	False Alarm		10,050.00
	Towing		14,335.00
	Subpoena Fees		62.00
	Money Collect (Unclaimed)		489.00
Special Details (Service Charges)			21,358.57

Public Works:	Street Permits		15,686.25
	Maps & Plans		1,110.40
Building:	Permits		201,325.00
	Cert. of Inspections		4,228.00
	Copies		121.25
	Misc. - Maps & Plans		1,110.00
Electrical:	Permits		28,625.50
Sealer:	Fees		6,131.00
Code Enforc:	Permits		49,786.00
	Copies		17.00
	Fines		1,075.00
Code Enforc:	Refuse Stickers	$	12,444.00
	Composting Bags		5,024.31
	Recycling Bins		472.00
	Paper Drive		422.40
Gas:	Permits		10,285.00
Plumbing:	Permits		17,816.00

Canine Control:	Adminstration		980.00
	Boarding		357.00
	Wakefield Board		3,000.00
	Adoption		6.00
	Fines		1,468.00
	Misc.		20.00
Library:	Fines		3,541.83
	Lost Books		545.86
Court Fines/Reg. of MVE Reg.			205,505.50
Misc. - Reimb to Town			325.00
Cemetery:	Internments		42,044.00
	Foundations		7,268.00
	Storage of Tomb		80.00
Saugus Housing Authority (Lien of Taxes)			18,066.82
Service for Deliquent Taxes			2,059.00
Clearing Fees			18,155.00
MVE Lesseor Surcharge			15.30
Interest - Deputy Coll. Account			175.97
Misc. Fees (Collector)		$	173.13

Return Checks Charges		725.00
Refund Tax Tittle Lien		216.45
Premuim		24,782.86
Accrued Interest		16,299.83
Interest - MVE		13,488.36
Cost - MVE		34,539.50
Interest - Boat		13.97
Cost - Boat		280.40
Interest - Taxes		56,659.46
Cost - Taxes		2,188.54
Interest - Water & Sewer		11,090.09
Cost - Water & Sewer		10,757.29
Interest - Tax Titles		33,641.12
Interest - Savings Account		299,957.40
Special Details		343.68
Sick Leave		2,834.62
Saugus Federal Drug Act.		45.19
Calendar Acct.		26.51
Conservation Comm.		104.23
Kasabuski Rink		2,019.29
Kasabuski Rink		513,119.63
Sub-total	$	8,246,727.14

Motor Vehicle Excise Revenue	$	1,742,687.14
Boat Excise Revenue		4,820.90
Parking Revenue		32,185.00
Sewer Revenue		1,406,785.76
Water Revenue		1,499,379.92
Water & Sewer Revenue		17,976.31
Departmental Revenue		36,740.02
TOTAL	$	12,987,302.19

TOWN OF SAUGUS

RECEIPTS FROM COMMONWEALTH OF MASS.

FISCAL 1996

JULY 1, 1995 - JUNE 30, 1996

Elderly Abatement	$	67,268.00
School Aid CH. 70		2,061,633.00
Local Aid Fund		2,245,040.00
School Transportation		142,422.00
Tuition State Ward		33,708.00
Lottery, Beano, & Charity		1,322,241.00
Taxes - Local Option - Room Occupancy		148,630.00
Highway Funds - CH. 81		160,562.00
Police Career Incentive		48,049.00
Civil Defense		8,500.00
Energy		2,306.00
C.O.L.A.		9,279.73
Polling Hours		1,905.00
Other Abandon Property Div.		(72.50)
State Own Land		835.00
Total	$	6,252,306.23

TOWN OF SAUGUS
RECEIPTS TRANSFERRED TO ESTIMATED RECEIPTS
JULY 1, 1995 TO JUNE 30, 1996

MONTH:		Motor Vehicle Revenue	Boat Excise Revenue	Sewer Revenue	Water Revenue	Water & Sewer Revenue	Dept. Revenue	Parking Revenue
July 1995	$	36,384.84		14,482.95	10,183.30	134.90	7,583.45	2,725.00
August		62,138.12	(93.00)	3,433.65	3,384.68	32.32		2,290.00
September		59,698.41		4,389.02	5,861.22	106.89		1,860.00
October		25,124.39	103.00	399,104.05	413,022.47	141.78	8,913.69	1,690.00
November		70,683.99	2,251.00	215,810.95	264,049.94	208.34		2,430.00
December		15,089.25	926.00	34,930.59	38,981.80	1,226.89		3,405.00
6 Months Totals	$	269,119.00	3,187.00	672,151.21	735,483.41	1,851.12	16,497.14	14,400.00
January 1996		9,355.61	504.84	25,388.07	24,156.12	3,134.97	8,117.23	4,420.00
February		205,725.66	789.91	18,263.19	16,480.27	4,499.44		2,470.00
March		809,746.97	146.00	6,012.33	9,303.00	419.07		3,190.00
April		90,846.35	120.00	39,543.45	38,867.68	1,101.58	7,561.03	2,710.00
May		130,583.97	35.15	587,658.55	616,451.44	6,660.56		3,460.00
June		227,309.58	38.00	57,768.96	58,638.00	309.57	4,564.62	1,535.00
Fiscal 1996 Totals	$	1,742,687.14	4,820.90	1,406,785.76	1,499,379.92	17,976.31	36,740.02	32,185.00

Grand Totals $ 4,740,575.05

1995 - 1996 EXPENDITURES

RECAPITULATION

General Government	$	2,122,011.44
Protection of Persons & Property		5,896,011.00
Health & Sanitation		2,633,018.49
Highway & Bridges		1,324,618.50
Charities & Veteran's Benefits		48,631.60
Schools & Libraries		16,521,373.78
Recreation & Unclassified		5,598,929.55
Enterprises & Cemeteries		759,223.63
Interest & Maturing Debt		1,217,372.84
Special Articles		7,848,799.99
Total Appropriation	$	43,969,990.82
Non-Appropriation		22,344,316.39
		$ 66,314,307.21

1995 - 1996 EXPENDITURES

GENERAL GOVERNMENT

BOARD OF APPEALS:				
Salaries	$	2,025.00		
Expenses		4,990.34	$	7,015.34
PLANNING BOARD:				
Salaries		9,339.92		
Expenses		11,251.69		20,591.61
FINANCE COMMITTEE:				
Salaries		600.00		
Expenses		32,931.22		33,531.22
BOARD OF SELECTMEN:				
Salaries		16,444.86		
Expenses		3,391.94		19,836.80
MANAGER:				
Salaries		159,046.16		
Longevity		12,350.00		
Expenses		101,409.54		
Accrued Sick Leave		74,781.00		
Postage		54,972.57		402,559.27
LAW:				
Salaries		38,163.32		
Expenses		43,983.69		82,147.01
COMMUNITY DEVELOPMENT:				
Salaries		59,467.25		
Expenses		4,226.22		63,693.47
FINANCE/PERSONNEL:				
Salaries				88,888.60
DATA PROCESSING:				
Expenses				163,651.66
ACCOUNTING:				
Salaries		120,715.62		
Expense		2,012.94		122,728.56
COLLECTOR/TREASURER:				
Salaries	$	130,424.51		
Expenses		7,055.24		
Tax Title Foreclosure		18,976.44	$	156,456.19

TOWN CLERK:			
Salaries	63,790.11		
Expenses	2,310.64	66,100.75	
ELECTION & REGISTRATION:			
Salaries	23,955.24		
Expenses	31,696.70	55,651.94	
ASSESSORS:			
Salaries	126,094.84		
Expenses	19,542.86	145,637.70	
PUBLIC WORKS:			
Salaries	201,412.40		
Expense	3,603.44	205,015.84	
ENGINEERING:			
Salaries	76,879.75		
Expenses	1,976.11	78,855.86	
MOTOR POOL/MV MAINT.:			
Salaries	63,895.45		
Expenses Motor Pool	1,890.99		
Expenses MVM	49,369.00	115,155.44	
CAPITAL ACCOUNTS:			
Equipment	204,653.78		
Improvement	89,840.40	294,494.18	
TOTAL FOR GENERAL GOVERNMENT:			$ 2,122,011.44

PROTECTION OF PERSONS & PROPERTY

POLICE:			
Salaries	2,660,223.47		
Expenses	161,029.75	2,821,253.22	
HARBORMASTER:			
Salaries	2,071.68		
Expense	1,659.67	3,731.35	
FIRE:			
Salaries	$ 2,258,557.05		
Expenses	92,505.86	$ 2,351,062.91	
BUILDING:			
Salaries	63,810.19		
Expenses - Adm.	1,507.27		
Expenses - Maint.	233,902.50	299,219.96	

BUILDING/ZONING/ELECTRICAL:			
Expenses		3,793.63	
ELECTRICAL:			
Expenses	88,362.64		
Streetlighting	300,000.00	388,362.64	
SEALER-WGTS & MEASURE:			
Salaries	7,328.36		
Expenses	594.68	7,923.04	
CONSERVATION COMMISSION:			
Salaries	14,933.36		
Expenses	934.91	15,868.27	
EMERGENCY MANAGEMENT:			
Expenses		4,795.98	
TOTAL FOR PROTECTION OF PERSONS & PROPERTY:			$ 5,896,011.00

HEALTH & SANITATION

INSPECTORS:			
Salaries		142,569.74	
HEALTH:			
Salaries	90,300.68		
Expenses	15,339.83		
Mosquito Control	3,793.35		
Rodent Control	1,351.00		
Rubbish Contract	310,000.00		
Resco	395,000.00	815,784.86	
CANINE CONTROL:			
Salaries	29,449.24		
Expenses	3,029.34	32,478.58	
COUNCIL ON AGING:			
Salaries	$ 34,779.16		
Expenses	34,895.25	$ 69,674.41	
SEWER:			
Expenses		1,431,854.32	
RECYCLING:			
Salaries	17,833.25		
Expenses	122,823.33	140,656.58	
TOTAL FOR HEALTH & SANITATION:			$ 2,633,018.49

HIGHWAY & BRIDGES

HIGHWAYS DIVISION:			
Salaries	298,545.45		
Expenses	183,920.06		
Snow & Ice	765,787.99		
School Plowing	76,365.00	1,324,618.50	
TOTAL FOR HIGHWAY & BRIDGES:			$ 1,324,618.50

CHARITIES & VETERAN'S BENEFITS

VETERAN'S BENEFITS:			
Salaries	7,800.00		
Expenses	435.00		
Expenses - Assist.	40,396.60	48,631.60	
TOTAL FOR CHARITIES & VETERAN'S BENEFITS:			$ 48,631.60

SCHOOLS & LIBRARIES

SCHOOLS:			
Salaries	12,907,412.17		
Expenses	3,247,005.37	16,154,417.54	
LIBRARIES:			
Salaries	284,336.01		
Expenses	82,620.23	366,956.24	
TOTAL FOR SCHOOLS & LIBRARIES:			$ 16,521,373.78

RECREATIONS & UNCLASSIFIED

PLAYGROUND:			
Salaries	$ 17,238.90		
Expenses	26,655.11	$ 43,894.01	
YOUTH PROGRAMS:			
Salaries	20,383.20		
Expenses	29,369.87	49,753.07	
KASABUSKI RINK:			
Salaries	237,528.20		
Expenses	303,952.96	541,481.16	
INSURANCE:			
Expense		2,869,058.35	
HOLIDAYS:			
Expenses		4,000.84	

CONTRIBUTORY RETIREMENT:			
Salaries	25,394.00		
Expenses	2,005,185.11	2,030,579.11	
NON-CONTRIBUTORY RETIREMENT:			
Salaries	48,594.41		
Expenses	11,568.60	60,163.01	
TOTAL FOR RECREATION & UNCLASSIFIED:			$ 5,598,929.55

ENTERPRISES & CEMETERIES

WATER DIVISION:			
Salaries	285,390.05		
Expenses	110,191.21	395,581.26	
CEMETERY:			
Salaries	135,131.73		
Expenses	6,331.61	141,463.34	
FORESTRY & PARKS:			
Salaries - Forestry	66,815.95		
Salaries - Parks	84,276.28		
Expenses	71,086.80	222,179.03	
TOTAL FOR ENTERPRISES & CEMETERIES:			$ 759,223.63

INTEREST & MATURING DEBT

Maturing & Debt:		$ 815,800.00	
Interest:		401,572.84	
TOTAL FOR INTEREST & MATURING DEBT:			$ 1,217,372.84
SPECIAL ARTICLES:			7,848,799.99
TOTAL FOR APPROPRIATIONS:			$ 43,969,990.82

REVOLVING FUNDS & PUBLIC LAW ACCOUNTS

CAFETERIA REVOLVING FUND:				
Salaries		$ 316,287.87		
Expenses		480,276.55	$	796,564.42
ATHLETIC REVOLVING FUND:				
Salaries		3,989.20		
Expenses		41,343.68		45,332.88
EVENING SCHOOL:				
Expenses				1,369.45
SUMMER SCHOOL:				
Salaries				20,154.60
KID'S CARE PROGRAM:				
Salaries		32,483.90		
Expenses		8,141.24		40,625.14
VITALE MEMORIAL:				
Salaries		9,999.96		
Expenses		10,627.27		20,627.23
HOME COMPOSTING BINS:				
Expenses				13.00
PUBLIC LAWS ACCOUNTS:				
PL 94-142 #240-101-2-0262-2	E	940.00		
MEAP Portfolio Proj Stipend	E	69.02		
Math/Science #303-103-4-0262-2	E	80.07		
CH 1 FY96 #305-035-6-0262-2	S	162,428.40		
" " "	E	2,836.66		
PL 94-142 FY95 #240-189-5	E	9,569.06		
Saug Enhanced Health FY95 .	S	1,109.23		
" " "	E	191.80		
Early Childhood #262-217-5	S	1,200.00		
" " "	S	3,662.60		
IEP Training #244-255-5-0262	E	191.67		
Sped Sprig FY95 #251-128-5	S	2,500.00		
" " "	E	5,648.08		
Math & SCI FY95 #303-133-5	E	2,544.05		
Smoking Cess FY95 #349-110-5	E	777.04		
Drug Free Sch #331-258-5-	S	1,800.00		
" " "	E	3,309.00		
Math/Scien #361-212-5-0262	E	53.30		
Ed Reform #288-128-5-0262	E	742.32		
FY 95 # 274-061-5-0262	E	133.81		

PUBLIC LAWS ACCOUNTS:				
FY 95 #278-007-5-0262	E	150.00		
FY 95 # 271-012-5-0262	S	2,960.00		
Saug Enhanced Health F 96	S	38,780.06		
" " "	E	24,026.62		
PL 94-142 FY96 #240-150-6	S	119,721.64		
" " "	E	11,063.18		
Early Child FY 96 #262-057-6	S	10,301.39		
" " "	E	3,529.00		
First Grant FY96 #270-006-6	S	188.00		
" " "	E	1,103.18		
Title VI FY96 #302-163-6	E	8,569.00		
Elim of Track #211-010-6	S	7,921.00		
" " "	E	951.87		
Drug Free FY96 #331-045-6	S	4,050.00		
" " "	E	1,458.55		
Health Ed. FY96 #346-079-6	S	69,979.65		
" " "	E	10,114.21		
Math/Scien FY96 #303-119-6	S	846.00		
" " "	E	5,068.57		
Math/Scien FY96 #504-137-6	S	6,035.00		
" " "	E	808.69		
Portfolio Assess #603-051-6	S	3,128.00		
" " "	E	1,604.83	$ 532,144.55	
TOTAL FOR REVOLVING FUNDS & PUBLIC LAW ACCOUNTS: . . .				$ 1,456,831.27

AGENCIES & TRUSTS

PERPETUAL CARE BEQUESTS:			13,002.50
WITHHOLDING:			
Federal Taxes	2,979,412.27		
FICA	108,228.22		
State Taxes	1,161,667.91		
Medical	1,746,968.16		
Group Ins.	40,189.51		6,036,466.07
COUNTY CHARGES:			
County Assessments			198,543.15
STATE CHARGES:			
Fish & Games	8,864.50		
State Assessments	1,254,629.00		1,263,493.50
DUE FROM:			
Conservation Commission	$ 14,111.00		
Historical Calendar	5,151.00		
Due from MMD	5,585.00	$	24,847.00

OTHER GRANTS:			
Arts Lottery	8,504.75		
Out Reach Grant	17,872.02		
Municipal Equalization	13,319.09		
Highway Grant	7,133.00		
Gov. Highway Safety Grant	4,073.00		
Dare Program	4,693.14		
Bullet Proof Vest Reimb.	25,113.00		
Police Information Improvement	17,233.39		
Hazardous Materials	3,000.00		
Fire Prevention Grant	1,188.58		
Community Police	181,917.99		
1996 Cops More	54,310.00	338,357.96	
OTHER AS RESERVES:			
Melrose-Wakefield	16,030.50		
Medical Reimbursement	13,016.52		
Water Damage Claim Settlement	59,281.53		
Recso	205,000.00		
Energy Maint.	52,097.75		
Donations - Community Police	6,335.66		
Donations - Scholarship	1,000.00	352,761.96	
TOTAL FOR AGENCIES & TRUSTS:			$ 8,227,472.14
REFUNDS:			
Personal Property	529.54		
Real Estate	171,197.04		
Motor Vehicle	30,521.04		
Boat	178.00		
Sewer	1,231.15		
Water	3,086.99		
Parking Collections	105.00		
Sewer Rehab.	440.00		
State Aid to Highway	10,011.90		
Premium	69,010.53		
Other	400.73	286,711.92	
TOTAL FOR REFUNDS:			$ 286,711.92
TEMPORARY LOANS:			
Anticipation Note		$ 5,342,000.00	
TOTAL FOR TEMPORARY LOANS:			$ 5,342,000.00
RESERVE FOR BOND ISSUE:			
Bond Issue	6,895,000.00		
Premium & Acc Int.	136,301.06		7,031,301.06
TOTAL FOR NON-APPROPRIATION:			$ 22,344,316.39

nbs

TRUST AND INVESTMENTS ACCOUNTS

JUNE 30, 1996

Trust and Investment Funds:		
Cash and Securities:		
In Custody of Treasurer	$	6,307,206.10
In Custody of Treasurer:		
Medical Trust:	$	81,146.37
Investments		787,092.85
Library Funds:		
Benjamin n. Johnson		5,000.00
George W. Wilson,		2,150.00
Conservation Commission Fund		43,450.00
Cemetery Perpetual Care Fund		661,615.11
George & Frances Price & Scholarship Fund		26,570.80
Hoffman Family Scholarship		59,997.14
The John Bucchiere Humanitarian Scholarship Fund		5,156.75
Police - State Drug		10,290.93
Police - Federal Drug		1,816.74
Sick Leave Buy-Back Fund		60,000.00
Debt Service Reserve		3,863,068.65
Investments Funds:		
Stabilization		699,850.76
	$	6,307,206.10

WE/nbs

DEBT ACCOUNTS

JUNE 30,1996

Net Fund or Fixed Debt:		
Outside Debt Limit		
General,	$	12,850,000.00
Serial Loans:		
Outside Debt Limit:		
General:	$	
Sewer		3,210,000.00
School		640,000.00
Capital Improvements		9,000,000.00
	$	12,850,000.00

WE/nbs

TOWN OF SAUGUS

BONDED DEBT SCHEDULE

OUTSTANDING DEBT AS OF JUNE 30TH EACH YEAR

1996	12,850,000
1997	11,720,000
1998	19,590,000
1999	17,970,000
2000	16,360,000
2001	14,920,000
2002	13,490,000
2003	12,360,000
2004	11,230,000
2005	10,100,000
2006	9,110,000

TOWN OF SAUGUS

BOND MATURITIES AND INTEREST PAYABLE BY FISCAL YEAR

Category		Principal	Interest	Totals
Sewer	1996	595,000	226,340	
School		160,000	56,800	1,038,140
Sewer	1997	490,000	192,615	
School		160,000	45,440	
Capital Improvement		480,000	517,490	1,885,545
Sewer	1998	480,000	165,525	
School		160,000	34,080	
Capital Improvement		990,000	981,520	2,811,125
Sewer	1999	470,000	138,245	
School		160,000	22,720	
Capital Improvement		990,000	847,365	2,628,330
Sewer	2000	460,000	110,980	
School		160,000	11,360	
Capital Improvement		990,000	794,775	2,527,115
Sewer	2001	450,000	83,760	
Capital Improvement		990,000	745,020	2,268,780
Sewer	2002	440,000	56,770	
Capital Improvement		990,000	700,523	2,187,293
Sewer	2003	140,000	30,030	
Capital Improvement		990,000	657,713	1,817,743
Sewer	2004	140,000	20,020	
Capital Improvement		990,000	613,913	1,763,933
Sewer	2005	140,000	10,010	
Capital Improvement		990,000	563,963	1,703,973
Sewer	2006	0	0	
Capital Improvement		990,000	508,103	1,498,103

TAX RATES AND VALUATION

Fiscal Year	Residential	Commercial	Valuation
1986	17.39	28.83	793,186,800
1987	10.97	19.55	1,320,430,093
1988	11.27	20.08	1,336,850,653
1989	10.47	23.87	1,356,324,486
1990	8.17	18.47	1,848,929,855
1991	8.36	19.06	1,875,464,895
1992	9.99	20.07	1,764,361,151
1993	10.77	22.62	1,672,174,030
1994	10.97	23.69	1,684,430,073
1995	11.43	24.18	1,732,219,711
1996	11.70	23.22	1,815,805,846
1997	11.95	23.91	1,838,588,726



ASSESSOR'S

The Board of Assessors finalized valuation of all real and personal property as of January 1, 1996. At a public hearing held on December 3, 1996, the Board of Selectmen selected a residential factor to determine the percentages of tax burden to be borne by each class of property for fiscal 1997. On December 10, 1996, the Board of Assessors received a tax rate approval from the Department of Revenue.

TAX RATE SUMMARY -- FISCAL 1997

Gross amount to be raised	45,109,078.90
Estimated receipts and available funds	17,196,450.00
Net amount to be raised by taxation	27,912,628.90

REAL ESTATE VALUATION

Class	Tax Rate	Levy by Class	Valuation
Residential	$11.95	16,034,609.46	1,341,808,323
Commercial	$23.91	8,513,723.05	356,073,737
Industrial	$23.91	2,358, 251.43	98,630,340
Personal Property	$23.91	1,006.044.95	42,076,326
Total		27,912,628.90	1,838,588,726

COMPARISON SHOWING VALUATION INCREASE FOR PERSONAL PROPERTY

Personal Property - Fiscal 1997	
42,076,326	
Personal Property - Fiscal 1996	
43,564,046	
TOTAL VALUE DECREASE	1,487,720

COMPARISON SHOWING VALUATION INCREASE FOR REAL ESTATE

Real Estate - Fiscal 1997	1,796,512,400
Real Estate - Fiscal 1996	1,772,241,800
TOTAL VALUE INCREASE	24,270,600

SHOWING MOTOR VEHICLE EXCISE

Year	Number of Bills	Valuation	Amount
1995	25,671	82,709,650	1,708,822.65
1996	24,278	79,233,900	1,773,547.94

COMPARISON SHOWING BOAT EXCISE

Year	Number of Bills	Valuation	Amount
1995	256	1,151,300	11,513.00
1996	285	833,000	8,330,00

Police & Fire Widows	3
Blind (Clause 37A)	21
Elderly (Clause 41A)	105
Widows (Clause 17D)	91
Veterans (Clause 22)	274
Veterans (100% Disabled)	29
Veterans (Paraplegic)	5
Veterans (Clause 22A, B, & C)	2
Total Exemptions	530

LOCAL EXPENDITURES

Tax Title	25,000
Cherry Sheet Offsets	42,928
Snow & Ice Deficit	625,674.45

Total Expenditures
693,602.45

State & County Cherry Sheet Charges	42,466,051
Overlay (Allowance for Abatements & Exemptions	500,000.45
Total Amount to be Raised	45,109,078.90

ESTIMATED RECEIPTS

Estimated Receipts from State	6,661,187
Estimated Receipts from Local	8,437,510
Revenue Appropriated for Particular Purposes	1,903,260
Total Estimated Receipts	17,196,450

BREAKDOWN OF LOCAL ESTIMATED RECEIPTS

Motor Vehicle Excise	1,857,600
Other Excise	153,450
Penalties & Interest on Taxes & Excise	222,110
Payments in Lieu of Taxes	84,309
Fees	92,000
Rentals/Boards	28,686
Departmental Revenue-Libraries	3,541
Departmental Revenue-Cemetery	49,392
Licenses & Permits	550,000
Fines & Forfeits	233,370
Investment Income	899,481
Miscellaneous Recurring	174,865
Total	4,348,799



COMMUNITY DEVELOPMENT

The Community Development Department's mission is to coordinate, plan, organize and manage the resources of the community. In addition, Community Development serves a wide range of grantsmanship functions including: staying informed on the current/future availability of State/Federal grant programs; researching, writing, and developing responsive proposals with local acceptance and applicability; and tracking projects as needed. In October, 1996 the Community Development Department was assigned the responsibility of monitoring certain grants. This additional workload has resulted in the department designing an internal compliance monitoring system which responds to ongoing grant management requirements.

I. GRANTS

The number of funding proposals developed by this department was up by 150% in 1996. The Community Development Department has succeeded in securing nearly a million dollars in 1996.

Community Road Safety (Flashing 20 MPH signs)	**$ 7,500**
Underground Storage Tank Program	**$ 3,528**
COPS Domestic Violence	**$154,364**
Mass. Historical Comm.-Town Hall Roof	**$100,000**
Community Policing (State)	**$ 20,000**
D.A.R.E.	**$ 13,000**
Law Enforcement Block Grant	**$ 27,131**
S.A.F.E. (Student Awareness of Fire Education)	**$ 8,500**
CHSB Computers	**$ 7,000**
Septic Rehab. - Bristow St.	**$160,000**
Septic Rehab. - Homes	**$ 50,000**
HOME Program	**$250,000**

The following 1996 applications are pending notification of funding.

1.)	**Library Grant**	**$1,133,516**
2.)	**COPS - MORE**	**$ 40,000**
3.)	**Septic Rehab. (I/I)**	**$ 175,000**
4.)	**UST Removal**	**$ 2,500**
5.)	**Hazard Mitigation**	**$ 500,000**

II. PLANNING

*Researched language for by-laws in the following areas: Cell Towers; and floodplain management.

*Attended regular meetings of the Massachusetts Association of Planning Directors.

*Attended the Metropolitan Area Planning Council (MAPC) annual business meeting.

*Attended the MAPC meeting on the Rivers Protection Act.

*Updated the Town's Community Action Statement (CAS) which is a report to the state of municipal needs, required to be filed in order to be eligible for funds from the community development block grant, ready resource, and municipal incentive grant programs.

*Held a public forum on the CAS which was publicized in the local papers, on cable TV, and among Town Departments.

*Held a second public hearing on the Community Development Block Grant application for $750,000 for a new Senior Citizens Center. The hearing was advertised and well attended by nearly 100 people, including neighbors.

*Was elected to a second term on the Executive Board of the "Massachusetts Association of Planning Directors".

*Participated in the professional development association, "New England Women In Real Estate (NEWIRE), including a seminar on Planning & Zoning Updates.

*Participated in planning activities with area communities for "Bike to the Sea" bike path.

*Researched status of zoning related to two-family housing. Met with a member of the planning board to review what has been done in the past to update the zoning in the area of two-family housing.

*With the CIP team, participated in several public outreach forums on the need for improvements under the CIP.

*Attended a training session in Acton on preparation of the Community Action Statement which is a requirement of E.O.C.D. grant programs.

*Served on committee for Town Calendar.

III. MARKETING/COMMUNITY PRIDE PROJECTS

*Developed the Adopt-A-Site program where businesses and community groups commit to landscape and maintain traffic islands.

*Staffed the Town Calendar Committee responsible for developing annual historic Town Calendar.

*Developed a Town newsletter titled "Town Topics" which was distributed in the Town Water bills.

IV. DOWNTOWN REVITALIZATION

*Ongoing coordination with Cliftondale Merchants Association to foster the completion of installation of a bus shelter in Cliftondale Square.

*Continued work with Mass. Electric on pricing and other parameters of an overhead to underground utility service conversion. Developed project area, scope, and budget and possible funding mechanism.

*Planning and coordination with the Chamber and Cliftondale Merchants Association for on-going downtown programs. In particular, the development of a municipal parking lot is currently being worked on.

*Coordinated with representatives of the Cliftondale Merchants Association the Third Annual Farmers Market designed as a way to draw more shoppers downtown. The program succeeded as a draw to the area.

V. COMMUNITY/BUSINESS

*Attended regular meetings of Businessmen's Roundtable as well as business development forums held by the Chamber of Commerce.

*Attended regular meetings of the Family Self-Sufficiency Program (Saugus Housing Authority).

*Participated in the Board of Directors for the Saugus Business Education Collaborative.

VI. HOUSING REHABILITATION

*Developed a housing rehab. program for income eligible homeowners. Secured funding for the program through a State grant.

VII. CAPITAL IMPROVEMENT PROGRAM

*Served on Capital Improvement Committee which met weekly to monitor the status of the $20 million public works program. CIP Liaison to the Senior Center project which came in on budget and commenced construction as scheduled in November 1996.

*Worked with CIP Committee to prepare quarterly status report including project PERT chart highlighting important milestones, schedules, and management.

Jean Johnson Delios

CONSERVATION COMMISSION

The Saugus Conservation Commission conducts business under Massachusetts General Laws, Chapter 131, Section 40 and under Town of Saugus Bylaws Article 24. The Commission saw a slight increase in activity during 1996.

The Conservation Commission held 22 regularly scheduled public meetings during 1996. At these meetings, 29 public hearings were held, 19 of which were continued to future meetings. There were 31 Requests for Determinations, 8 of which were positive, 23 were negative and did not require a Notice of Intent. There were 15 requests for modifications to previously issued Orders of Conditions. The Commission issued 22 Orders of Conditions, 2 Denials, 3 Extensions, and 13 Certificates of Compliance. Both Denials issued by the Commission were appealed to the DEP and were both overturned, resulting in Superseding Orders of Conditions.

The Commission made several site visits as a group with the members making numerous individual site visits. In the cases of the appeals to DEP, representatives of the Commission attended the site visits with the DEP.

The Conservation Commission purchased two (2) parcels of property through its Open Space and Land Acquisition Fund. One parcel, known as the Pendleton Property located on the Saugus River, was purchased following several years of negotiating. An additional parcel was purchased on Lincoln Avenue. Negotiations were completed for two lots on Bryant Street that are located on the banks of the Saugus River. The Commission continues to pursue donations due to limited funds for purchase. The purchase of Bryant Street was made possible by additional funding approved by Town Meeting.

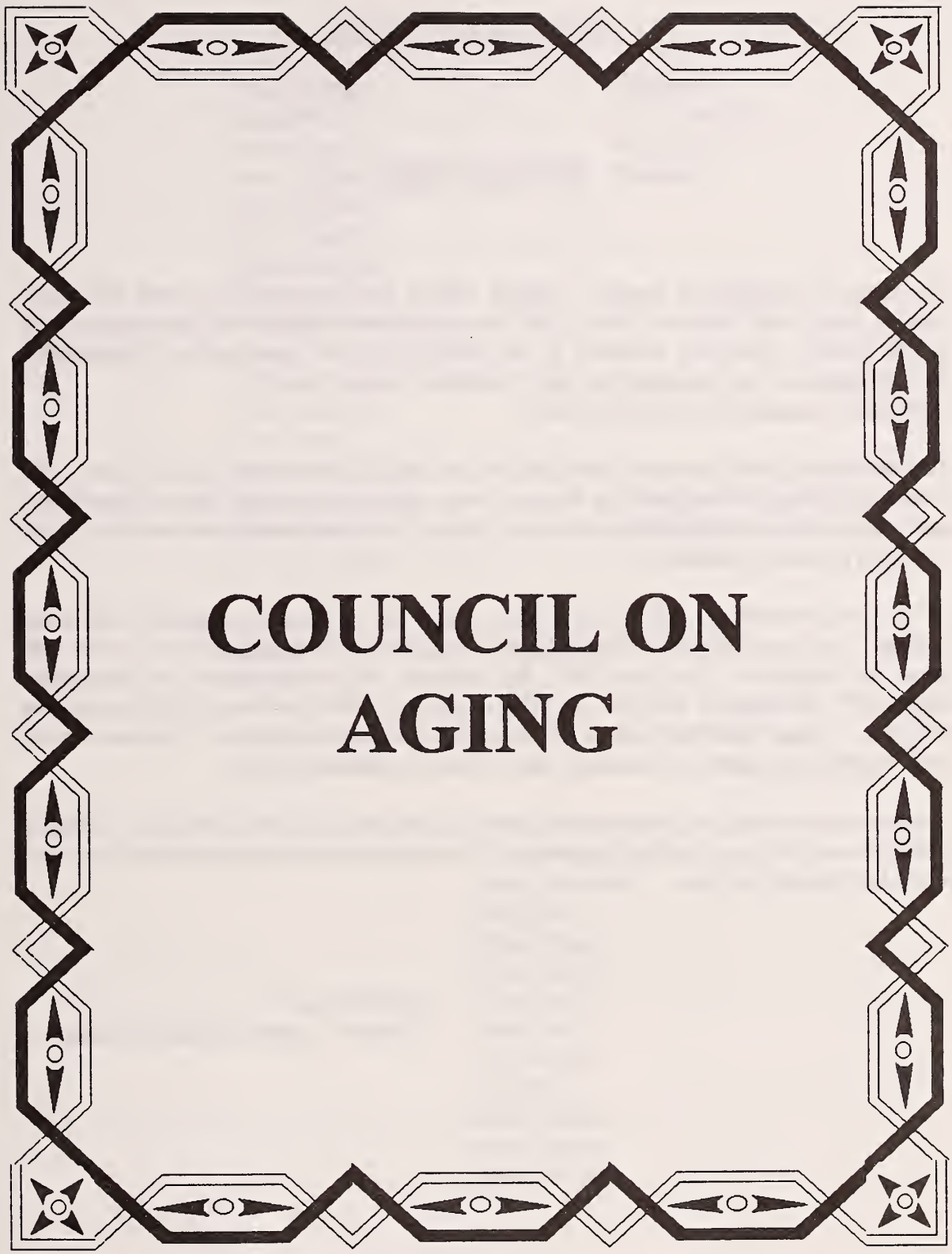
Violations of the Wetlands Protection Act and Wetlands Bylaw continue to occur. Enforcement Orders have increased to 14. 27 letters were written to violators. The Conservation Officer approved 164 building permit applications and made over 1,000 site visits.

The Commission revised the regulations under the Wetlands Bylaw to include a thirty (30) foot no disturb area around all wetland areas as well as a fifty (50) foot no disturb area from the top of the bank to the Saugus River.

Election of officers was held on July 17, 1996. A list of current members and officers follows:

Ray E. Martin Jr., Chairman
Timothy Dame, Vice Chairman
Francis G. McKinnon, Conservation Officer
Anne M. Cyros
Jean Fasano
Steven Arsenault
William O. Snowdon, Jr.

Marie W. Wilkie, Secretary



COUNCIL ON AGING

INTRODUCTION

The future looks bright in Saugus. Seniors will be the benefactor of a new and larger building, which will include an Adult Day Care and a Lunch Site that will accommodate up to 300 people. These new additions to our senior center will assist seniors in maintaining their independence and also allow people to remain in their homes and community as they grow older.

This one room facility that we have lived in for 18-20 years is where it all began. One program following another, many at the same time, where strangers met, formed friendships, and became aware that they were not alone. With all of its confusion, noise and clutter, this one room provided a shelter.

As we move forward into a different direction, seniors are concerned leaving this lovely stone building, they are frightened and have reservation; this new building will have rooms with doors and corridors. They ask "Will the closeness, the acquaintances and friendships disappear?" The answer: No, you will bring all of your warmth and wonderful personalities with you, to share with other seniors whom we will meet for the first time. Together we will make this the most desired and exciting Senior Center on the North Shore.

Americans want to stay in charge of their lives and live independently as they age. A Senior Center ensures the dignity and independence of our elderly with community-based programs, within the Council on Aging.

Frances Rigol -
Director - Saugus Council on Aging

BOARD OF DIRECTORS

Ralph Badger	Chairman
Margaret Joyce	Vice - President
Mary Dunlop	Secretary
James Nicholl	Treasurer
Peter Bogdan	
Ann Ciccarelli	
Vince DeCain	
John Mangini	
Carmine Moschella	
Loretta Nicolo	
William Parsons	
John Picariello	
John Stella	
Leona Verrengia	
Richard Barry	Selectmen Liaison Rep.
Peter Rossetti	GLSS Rep.
Nelson Chang	GLSS Rep.

FRIENDS OF THE SAUGUS SENIOR CENTER

PRESIDENT:	George Wentzell
TREASURER:	Peg Wentzell
SECRETARY:	Anne Cogliano

Nelson Chang
Sophis Melewski
John Stella
Ralph Badger
Marie Poitras
Sandy Jones
Henry Perry
Richard Barry
Ted Dwyer
Sophie Smith
Rosa Norkum
Robert Hayes

SERVICES FOR SAUGUS ADULTS 60+ AT THE SENIOR CENTER 231-4178 - 9

HOURS 8:30 - 4:00, 5 DAYS A WEEK

SOCIAL SERVICES

Financial, Medical, Medicare, Surplus Food, Food Stamps, Tax Abatement, Outreach, Legal Assistance, Housing, Medical Forms, Fuel Assistance, Health Care Proxy, Homestead Forms and many others. Estate planning. Notary.

TRANSPORTATION

Medical Appointments - Call 231-4178
Application for T-rides, wheelchair/transportation - call GLSS - 599-0110.
Stop & Shop Bus Tues. AM and Liberty Tree/North Shore Mall shopping once a month on 2nd Monday call 233-1127 for information. Weekly Square One Mall - Thursday AM.

HOT LUNCH

Daily, Monday - Friday at local High School, 12:40 PM during school year and at 11:30 AM during summer vacation. Call Senior Center to reserve lunch.

MEALS ON WHEELS

For those unable to cook due to illness, there are regular and special diets - call 231-4178.

DROP IN CENTER

400 Central St., no admission fee. All programs for older adults 55+. Newspaper, coffee and donuts daily. Boutique, Thrift Shop, Small Food Pantry. Special programs listed in local TV - 3 and local papers weekly, and monthly newsletter. The Center is Handicapped accessible.

SENIOR ADULT CLUBS

Senior Citizens' Assoc. meets the second Thursday of the month at the Sr. Ctr. at 2:00 PM - dues $5.00 per year.

RETIRED - SEMI RETIRED MEN'S CLUB

Meet at Senior Center 2nd and 4th Tuesday of the month at 9:"30 AM. A program every meeting.

HEALTH PROGRAMS

Every Monday & Wednesday. Blood pressure the 2nd Mon. of the month 12:30-3:30 and 3rd Tues. of the month at 9:30-11:30 AM. Health Clinics, Health Talks, updates with speakers from Social Security, HMO's, Health providers, Yoga and Thai Chi, Meditation.

ACTIVITIES

Walking, Arts & Crafts, Chess, Knitting & Crocheting, Cards, Choral group, Beano, Monthly Birthday Party, Dancing (Line, Square, Ballroom), Bowling, Book Discussions, Poetry, Wood Carving, Furniture Restoration, classes in Caning, Aerobics, Quilting and Bunka, Tap Dance, Ballet, Drill Team. Activities vary with seasons and special programs.

LYNN SENIOR SERVICES/HOME CARE AGENCY

Case Management, Protective Service, Companion Service, Social Day Care, Adult Day Health, Mental Health - 231-4178 or 599-0110.

HOUSING INFORMATION

Saugus Housing Authority or Saugus Council on Aging at 231-4178 for information on housing.

VOLUNTEER ROLES

Volunteers are an important function of the Council on Aging - Call 231-4178 for more information on volunteering.

MONTHLY NEWSLETTER

STATISTICS

ATTENDANCE	SENIOR CENTER	LUNCH SITE	MEALS ON WHEELS
	38,592	35,321	24,610

TRANSPORTATION	SENIOR MEDICAL	LUNCH	MILES
	12,879	8,102	48,738

VOLUNTEERS	NUMBER	HOURS	IN-KIND $$
	150	19,210	$128,435.00

FUNDING SOURCE

Senior Employment Program (AARP)
State Grants
Federal Grants
Town Budget
Donations Local Business and Clients
Friends

STAFF

DRIVERS	HOURS WK	SALARY	SOURCE OF INCOME
3-Part Time	24 wk	$9.00 Hr.	Formula Grant (State)
	16	$7.00 Hr.	$11,840.00
	14 1/2	$9.00 Hr.	Town Budget $13,800.00
OUTREACH/CASE MANAGER			
2- Part Time	14 Hr.	$9.45 Hr.	Town Budget $16,772.00
	16 Hr.		
SENIOR AIDES			
3-Part Time Emp.	20 Hr.	$4.25 Hr.	Senior Community Service
	20 Hr.	$5.00 Hr.	Program (State)
	20 Hr.	$4.25 Hr.	Grant
COMPUTER			
1-Part Time	20 Hr.	$6.00 Hr.	Friends $5,200.00
MAINTENANCE			
1-Part Time	20 Hr.	$6.00 Hr.	Town Budget $6,240.00
VOLUNTEERS			
150	40 Hr.	000	Our Volunteers are one of the most important links in our operation of the Senior Center. 19,210 hours with a dollar value of $128,435.00 for 1996.

THANKS

Our thanks to our present Town Manager, Richard Cardillo, and our past Town Manager, Ed Collins, for all of their support throughout the year. Thank you to all the members of the Board of Selectmen and Town Departments for their patience, understanding, and assistance through the year. We look forward to a new year, a new beginning, and continued cooperation and support.



FIRE

The Saugus Fire Department completed its busiest year ever with 3175 responses recorded, up 590 from 1995.

The enhanced 911 system is fully operational and is an asset to the Department.

The Department responds to medical emergencies and all motor vehicle accidents.

1032 medical emergencies and 380 motor vehicle accidents were responded to during 1996.

The Department is now equipped with three semi automatic defribillators for medical emergencies.
The Department continues to train its recruit members through the Massachusetts Firefighting Academy with one man graduating in 1996, and trains all members with in service training and drills.

All dispatchers have been trained in Emergency Medical Dispatch to assist callers.

The Fire Prevention Bureau continues to work on projects to protect life and property in the Town, through inspections, enforcement and education.

The Fire Department continues to provide quality fire and rescue service to the Town of Saugus for the protection of life and property.

The Town was awarded a S.A.F.E. (Student Awareness of Fire Education) grant for the purpose of bringing Fire Education Awareness into the school system.

A new 1996 Pierce Pumper has been purchased and is now in service as Engine 3.

Respectfully,
Chief Walter Newbury

To: Chief Walter Newbury
From: Lt. William O'Malley
Date: March 11, 1997
Subject: 1996 Annual Report

As in previous years the year 1996 was a busy one for the Saugus Fire Prevention Bureau. We like to feel that our efforts to inform and demonstrate to the public, both young and old, that fire safety is job one with us and is well received.

It is our job to conform with and enforce all State and Local Mandated Fire Safety Regulations concerning Industrial, Commercial and Residential Establishments.

The following list details the duties enforced by the Fire Prevention Bureau:

1. Work in conjunction with the Building Inspector on new building construction. (Residential and Commercial)
 - All plans must be reviewed and stamped showing proper smoke detector and fire extinguisher locations.
 - Commercial construction requires proper placement of smoke detectors, emergency lighting, exit signs, fire extinguishers and sprinkler systems.
 - A follow up site visitation for inspection is required before an occupancy permit is issued.
2. A permit to install or alter fuel oil burning equipment must be obtained from Fire Prevention and upon completion an inspection must be complete for compliance with State Law CMR 4.
3. To insure that homes are protected with smoke detectors..
 - All homes sold or remortgaged must be inspected for proper installation and testing of smoke detectors.
 - Numbering of houses inspected as per Town Ordinance.
4. Wood stoves are inspected for safe and proper installation.
5. Fire Drills were conducted in all Public Schools as required by State Law.

6. Nursing Homes were inspected quarterly as required by State Law.
 - Proper use of fire extinguishers were demonstrated to the employees of local business' and nursing homes.
7. Underground tank installation or removal requires a permit.
 - When tanks are removed the surrounding area must be inspected for soil contamination and clean up if necessary.
 - A new tank installation must be tested for leaks before it can be installed.
 - All propane tanks installed require a permit and inspection.
 - Tar kettles (propane) used on roofing jobs require a permit.
 - All flammable fluids and gases require a permit which is renewed annually. (April)
 - Fuel oil and gasoline tank trucks are inspected for compliance with CMR 8.00.
8. Permits are required for all blasting in Saugus and all complaints relative to are investigated with the necessary action taken.
9. Gasoline stations were inspected at various times of the year. Any underground tanks found defective were removed and replaced with new tanks.
10. Places of public assembly were inspected at various times during the year.
11. Constant updating of office filing and reports.
12. Attended the monthly Fire Prevention meetings throughout the state.
13. Fire alarm systems were shunted out and later put back in service, on a regular basis, as requested by private alarm companies or contractors.

In conclusion, we feel our Fire Prevention activities have proven very successful to the Town and we will continue to work for a fire safe community by continuing to educate our citizens in fire safety.

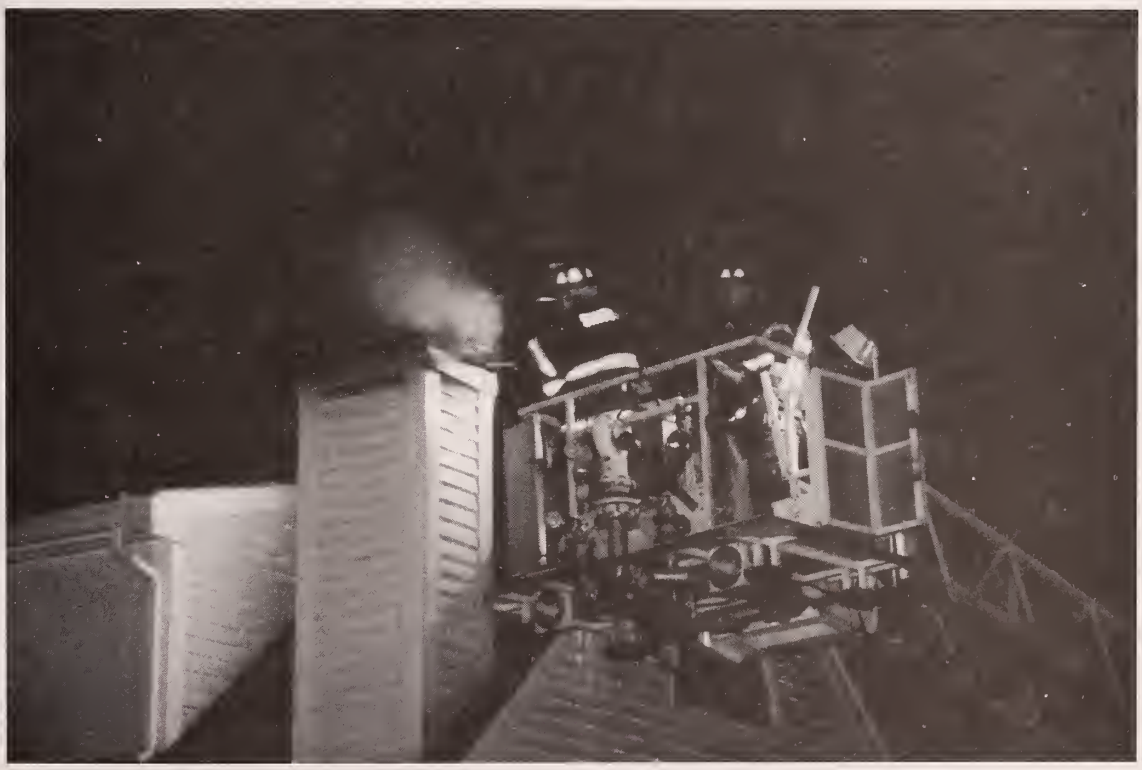
Respectfully,
Lt. William O'Malley
Fire Prevention

APPARATUS STATUS - DECEMBER 1996

DESIGNATION	YEAR	MAKE	CAPACITY	CONDITION
Engine #1	1988	Pierce	1250GPM	Excellent
Engine #2	1985	Pierce	1250 GPM	Excellent
Engine #3	1996	Pierce	1250 GPM	Excellent
Engine #4	1966	Mack	1250 GPM	Fair (Reserve)
Aerial Platform	1988	Pierce	95'	Excellent
Squad #1	1975	Pierce	250'	Good (brush)
Squad #2	1977	Seagrave	250'	Good (brush)
Car #1	1992	Ford	Crown Victoria	Excellent
Car #2	1994	Ford	Crown Victoria	Excellent
Car #3	1988	Ford	Sedan	Good
Rescue Boat/ 10', with trailer & 5hp nisan motor				Excellent
Jaws of Life	1988	Amkus		Excellent
Jaws of Life	1980	Hurst		Good
Cascade system		Scott	4.5 NFPA	Excellent

FIRE DEPARTMENT







INSPECTIONAL SERVICES

The following is the Annual Report for the Inspectional Services Department for the 1996 Calendar Year.

The Inspectional Services Department consists of the following departments:

Health
Building
Public Building Maintenance
Electric
Plumbing
Gas
Canine
Harbormaster
Recycling
Solid Waste
Vitale Park
Weights & Measures
Zoning

The year 1996 brought the appointment of a new Inspectional Services Director, Mr. Paul Cacciola.

1996 ANNUAL REPORT OF THE SAUGUS BOARD OF HEALTH

I herein submit the Saugus Board of Health Annual Report consisting of a summary of the programs and policies implemented by the Board of Health for the 1996 calendar year.

Saugus Board of Health

Mr. Joseph Vinard, Chairperson
Dr. Edwin Faulkner, M.D., Vice Chairperson
Ms. Diane Serino
Dr. Darol Duca, D.V.M.
Mr. Eric Waxman

Health Department

Mr. William Burke, R.S., C.H.O., Health Agent
Ms. Louise Bucchiere, R.N., Community Health Coordinator
Ms. Rosemarie Sola, Administrative Assistant/Clerk of the Board
Ms. Lauren McLaughlin, Part-time Food Inspector

The Board of Health is responsible for directing and administering a program of health related services for the town and it's residents. The Health Department is responsible for enforcing numerous State Sanitary and Environmental Codes as mandated by state law. Inspections are conducted to determine compliance with said codes. Examples of facilities and establishments inspected include; rental housing units, food service establishments, tanning facilities, public and semi-public swimming pools, as well as; the health and environmental risk factors inherent in asbestos removal, subsurface sewage disposal installation, pest control, lead paint removal, private well installation and nuisance abatement.

Massachusetts General Law, Chapter III, Section 31, provides the Board of Health with the authority to make reasonable regulations. In addition to the mandated state regulations, the Health Agent is responsible for the enforcement of local regulations. The local Board of Health regulations pertain to the following areas of public health; keeping of animals, offensive trades, rubbish/dumpsters, motels & cabins, the disposition of solid fill, and tobacco control to name a few.

The Town of Saugus Board of Health continues to be participating members of the North Shore Area Boards of Health Collaborative (N.S.A.B.O.H.C.). The Collaborative which is comprised of eight North Shore communities continue to address public health issues on a regional basis during the past year. The Collaborative was awarded a $225,000.00 dollar Massachusetts Tobacco Control Grant. The Board of Health in conjunction with the North Shore Tobacco Control Program and the D.A.R.E. Officer have conducted several compliance checks during 1996. The compliance checks are conducted for the purpose of determining if merchants were selling tobacco to persons under eighteen (18) year of age. The Board took administrative action against repeat violators which included the issuance of fines and/or suspension of the tobacco sales permit. The aforementioned enforcement and administrative actions have resulted in increased compliance rates from 57% to 76%. Compliance checks and appropriate administrative action will continue in 1997.

The Health Department saw continued growth regarding food service construction and renovation during 1996. There were six (6) newly constructed establishments, and ten (10) extensively remodeled establishments. In accordance with 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments, State Sanitary Code, Chapter 10, when a food establishment is to be constructed, extensively remodeled or an existing structure is to be converted to use as a food establishment, properly prepared plans and specifications for such construction must be submitted to the Board of Health for approval before such work has begun. The aforementioned procedure was performed for each relevant establishment in 1996 by the Health Agent.

Due to outstanding sanitary code violations, the Board of Health conducted three (3) Administrative Hearings in 1996. All violations were subsequently corrected as a result of this action. The failure on the part of a permit holder to correct outstanding violations would result in the suspension of the Food Service Permit. No permits were suspended by the Board of Health in 1996.

In April of 1996 the Board of Health promulgated the Food Manager Certification Regulation. The regulation requires each food establishment where potentially hazardous foods are prepared that there shall be at least one (1) full-time on-site manager certified in food safety who is at least eighteen (18) years of age.

The Certified Food Manager shall be on-site at all times in each food establishment when potentially hazardous foods are being prepared. Establishments which employ ten (10) or more full-time employees directly involved in food preparation shall employ at least two (2) full-time on-site managers certified in food safety. The regulation will go into full effect on January 1, 1997. The Board recognizes that an ideal food protection program is supported by a partnership effort between industry and food regulatory officials. Together educated food handlers and effective inspection programs can reduce the incidence of high risk practices which can lead to foodborne disease outbreaks.

In August 1996 the Board of Health selected Ms. Lauren McLaughlin from a qualified field of candidates for the position of part-time food inspector. The FY 1997 budget appropriated $7000.00 for the position. The appointment has greatly augmented the food service inspection program. The United States Food and Drug Administration recommends a ratio of one full-time food service inspector per 150 food establishments, Saugus has approximately 165 licensed establishments.

The state continued to promulgate and revise the Sanitary and Environmental Codes in 1996. The most notable has been Title V of the Environmental Code. Title V is the regulation which pertains to the installation, maintenance and repair of private subsurface sewage disposal systems, (i.e. cesspools and septic systems). The code has been modified numerous times since the update version became law over a year ago. The revisions have increased the workload of the Health Agent substantially, for example; the Agent must review all building plans for dwelling with subsurface sewage disposal prior to issuance, all systems must be inspected at the time of property transfer, and all pumping records are submitted to the Board of Health for review.

In October of 1996 the Department of Public Health promulgated regulations regarding indoor air quality at skating rinks. The regulations require the Boards of Health to issue permits, review air monitoring procedures and documentation, and investigate complaints.

Revisions of the Food Code, Housing Code, and Swimming Pool Regulations are slated for early 1997.

The Health Agent serves as the local recycling coordinator. The coordinator has successfully applied for recycling grants awarded by the Massachusetts Department of Environmental Protection. The town-wide household mailing of an educational brochure on the Curbside Recycling Program which was valued at approximately $5000.00. The Curbside Recycling Program continues to exceed original expectations. The Town recycled 1,387 tons of household waste in 1996. The figure does not include organic waste (leaves, bush, etc.), household hazardous waste, or scrap metal. In the spring of 1996 the recycling program was expanded to include paper generated by the schools. Each school was provided with individual classroom bins and designated locking dumpsters. The program has diverted approximately 20 tons of paper from the waste stream since its recent inception.

The success of the Curbside Recycling Program has been reflected in the reduction of municipality solid waste tonnage. The municipality generated 10,500 tons of waste in 1996, the lowest total in the past six years. Although the waste tonnage has consistently decreased from 15,400 tons in 1991, the tipping fees for disposal have increased from $23.00/ton in 1991 to $57.00/ton in 1996. The Department will continue to implement programs and policies which maximize waste diversion and minimize waste disposal in 1997.

The Board of Health sponsored two household hazardous waste collection days in 1996. The first was held on April 27th and the second on October 19th. The collections allowed residents to dispose of their household hazardous wastes in an environmentally friendly manner for the first time since 1989. The events serviced over 375 resident households diverting tons of household hazardous waste from the municipal waste stream. The diverted materials were recycled or disposed of properly. The Board of Health is in the process of scheduling a household hazardous waste collection event for the spring of 1997.

The Board of Health charges fees for various permits, services, and materials. The following is a list of associated fees collected during 1996:

Health Fees	$49,307.00	Refuse Stickers	$16,840.00
Composting Bags	4,692.75	Recycling Bins	706.00
Composting Bins	42.00		

The Board of Health has provided the citizens of Saugus with public health nursing services. Atlanticare Hospital has donated the services of Ms. Louise Bucchiere, Community Health Coordinator. Ms. Bucchiere was involved with the Saugus Business Education Collaborative and the North Shore Public Health Nurse Network. This joint venture has been very successful as demonstrated by the numerous screenings and clinics conducted during 1996. The Board looks forward to continuing these beneficial community health programs in 1997.

As we look forward to the coming year the Board of Health will continue to investigate complaints and promote activities to protect public health and the environment. The Board will continue to seek and apply for grant monies to promote public health and recycling/solid waste issues. The Board will continue to work on and finalize a Massage Therapy Regulation in 1997. It is the intention of the Board of Health and it's staff to serve as a resource intended to educate, inform, protect, and meet the multitude of health-related needs as dictated by the community.

On behalf of the Board of Health and it's staff, I wish to thank the Town Manager, Board of Selectmen, Town Meeting Members, and the Director of Inspectional Services for their past and anticipated future support of our public health efforts.

Respectfully submitted
for the Board of Health

William T. Burke III, R.S., C.H.O.
Health Agent

SAUGUS HEALTH CARE COORDINATOR
1996

Hepatitis B Project	Hepatitis B series for all 6th graders - 878 students AMC assistance through Dr. Sheckman & Sandy Mathis Heart awareness campaign - Cable show and Q & A night
PPD Training	PPD Administration training for all nurses at the Dialysis C Center and a local group home
Senior Health Fair	BP's, diabetes screening, vision testing and hearing testing
Flue Immunizations	1100+ immunizations
Community Relations	Involved in group that met with Commissioner David M. Mulligan of MDPH to discuss the future role of Public Health Nurses in Massachusetts.
Community Involvement	Saugus Business Education Collaborative North Suburban Public Health Nurses Network Massachusetts Association of Health Boards Domestic Abuse Council
Future Projects	Healthy Heart Program for Firefighters/Policemen Well Baby Clinic for Children under 6 Hepatitis B program for all High School Students Hepatitis A Program for DPW workers

PROCEDURES	OFFICE
Blood Pressure	1361
Immunizations	1104
Mantoux Testing	141
TB Reporting	0
Flue/Pneumonia	1615
TOTALS	4221
Age 10 - 18	770
Age 19 - 59	566
Age 60 and over	2489
TOTALS	3825
Screenings	0

As we look forward to the coming year the Board of Health will continue to investigate complaints and promote activities to protect public health and the environment. The Board will continue to seek and apply for grant monies to promote public health and recycling/solid waste issues. The Board will continue to work on and finalize a Massage Therapy Regulation in 1997. It is the intention of the Board of Health and it's staff to serve as a resource intended to educate, inform, protect, and meet the multitude of health-related needs as dictated by the community.

On behalf of the Board of Health and it's staff, I wish to thank the Town Manager, Board of Selectmen, Town Meeting Members, and the Director of Inspectional Services for their past and anticipated future support of our public health efforts.

Respectfully submitted
for the Board of Health

William T. Burke III, R.S., C.H.O.
Health Agent

1996 ANNUAL REPORT
BUILDING DEPARTMENT

In the year of 1996 the Building Department issued approximately 524 building permits.

Permits that were issued for new non-residential construction were; the Senior Center, 325 Central Street; International House of Pancakes, 114 Broadway; Dunkin Donuts, 86 Broadway; Block Busters Video, 224 Broadway; and Golf Town, 860R Broadway.

There are on-going renovations for the new tenants at the Saugus Executive Office Park, 999 Broadway. There were also new openings such as: Nobody Beats The Whiz, Barnes & Noble, Produce Wagon, Star Market and Wild Harvest.

The Town has recorded 57 new homes built which include sub-divisions at Berthold Farms, Limewoods Drive and Homeland Circle. There has also been an increase in additions and alterations to the residential property.

The Building Department has acquired the Building Maintenance Department and Johnson Controls for all repairs and maintenance to municipal buildings. This department is controlled through Mrs. Tammy Cerbone who is the assistant to the Building Inspector.

The Building/Zoning Department has conducted town-wide administrative inspections of car dealerships, with the help of Governor's Auto Theft Strike Force, the Saugus Police Department and The Governor's Insurance Fraud Division.

The storm of October 1996 caused substantial flood related damage to private and public buildings. Mr. Paul Cacciola, Inspectional Services Director, and Mrs. Tammy Cerbone coordinated and recorded the associated damages. The detailed record-keeping was essential for obtaining financial relief from the Federal Emergency Management Agency (FEMA) and Massachusetts Emergency Management Agency (MEMA).

1996

TOTAL PERMITS ---- BUILDING DEPARTMENT

TYPE	NO.	ESTIMATED COST
Residential:		
Single Family Homes	57	$6,952,000.00
Demo of Homes	9	68,900.00
Alterations / Additions	154	1,480,579.00
Roofing & Siding	121	534,701.00
Garage	5	14,800.00
Demo of Garage	7	29,200.00
Shed	15	19,706.00
Demo of Shed	1	100.00
Pools	35	148,611.00
Demo of Pools	1	100.00
Gazebo	2	4,700.00
Woodstove	1	125.00
	408	$9,253,522.00
Commercial:		
New Construction	4	$2,774,088.00
Demo of Building	1	2,000.00
Alterations / Additions	59	3,141,081.00
Signs	45	132,178.00
Roofing & Siding	7	58,900.00
	116	$6,108,247.00
Total for Year End	524	$15,361,769.00

REVENUES FOR 1996

Total Building Permits	$144,160.00
Total for Zoning Books & Maps	986.00
Total for Occupancy Permits	1,320.00
Total for Certificate of Inspection	4,186.00
Trailer Permits	11,300.00
Copies	50.50
	$162,002.50

TO: Paul Cacciola,
Inspectional Services Director

FROM: John Hansen,
Sealer of Weights & Measures

RE: 1996 Annual Report

I hereby submit my Annual Town Report for the year 1996.

SCALES & BALANCES	SEALED	ADJUSTED	NOT SEALED	CONDEMNED
Over 10,000 lbs.	7			
5000 to 10,000 lbs.	1			
1000 to 5,000 lbs.	2			
100 to 1,000 lbs.	16	1	1	
100 lbs.	246	29	4	1
WEIGHTS:				
Avoirdupois	3			
Metric	16			
Apothecary	47			
LIQUID MEASURING DEVICES:				
Gasoline & Diesel	249	2	5	
Oil & Grease	2			
Kerosene	1		1	
LINEAR MEASURES:				
Yard Sticks	2			
AUTOMATIC MEASURING DEVICES:				
Taximeter	5		2	
Fabric Measuring	1			
Wire Cordage	1			
Reverse Vending Machine	11			

FUEL OIL DELIVERY INSPECTIONS:

Total	9	Violations	0

HAWKERS & PEDDLERS:

Total	1	Violations	0

TOTAL FEES COLLECTED FOR 1996 WERE:

(Sealing and Adjusting Fees)	$6500.00

In addition to my sealing duties, I have made numerous reweighing of prepackaged commodities, checked for correct unit pricing and serviced all consumer complaints, including short measure of produce and numerous short measure of gasoline and diesel fuel.

Respectfully submitted,

John Hansen,
Sealer of Weights & Measures

JH/rs

TO: Paul Cacciola,
Inspectional Services Director

FROM: Charles Reed,
Electrical Inspector

RE: 1996 Annual Report

Mr. Charles Reed was appointed Electrical Inspector in August 1996.

The following is the Annual Report of the Electrical Inspector for the year 1996:

INSPECTIONS:

There were five hundred and forty (540) electrical permits issued during the year and approximately one thousand (1000) inspections were made at residential dwellings, commercial and industrial properties. This does not include inspections of town owned buildings.

FEES:

The total fees collected from permits for 1996 were:
Thirty two thousand eight hundred and eighty-five ($32,885.00) dollars.

TO: Paul Cacciola,
Inspectional Services Director

FROM: Arthur Rumson,
Plumbing & Gas Inspector

RE: 1996 Annual Report

Mr. Arthur Rumson was appointed Plumbing & Gas Inspector in July 1996.

The following is the Annual Report of the Plumbing & Gas Inspector for the year 1996:

INSPECTIONS:

There were two hundred and forty (240) Gas Permits issued and two hundred and forty-one (241) Plumbing Permits issued and approximately nine hundred and fifty (950) inspections made at residential dwellings, commercial and industrial properties. This does not include inspections of town owned buildings.

FEES;

The total fees collected for Plumbing & Gas Permits for 1996 were:
Gas Permits - nine thousand two hundred and nine ($9,209.00) dollars.
Plumbing Permits - eighteen thousand five hundred and fifty-one ($18,551.00) dollars.

NEW SEWER PERMITS:

A total of sixty (60) permits were issued for an amount of forty four thousand and seven hundred and fifty ($44,750.00) dollars.

EXISTING HOMES (Sewer Connections):

A total of thirty-one (31) permits were issued for an amount of one thousand seven hundred and twenty-five ($1,725.00) dollars.

TO: Paul Cacciola
Inspectional Services Director

FROM: Harold Young
Canine Officer

RE: 1996 ANNUAL REPORT

The following is the Annual Report of the Canine Officer for the year 1996:

STRAY DOGS HOUSED (SAUGUS ONLY)	76
STRAY DOGS RETURNED TO THEIR OWNERS	65
DOGS ADOPTED FOR THE YEAR	4
DOGS EUTHANIZED (P.T.S.)	2
DOGS TRANSFERRED TO OTHER SHELTERS	5
DOG LICENSES	1,024
CALLS OR COMPLAINTS ANSWERED (INCLUDING CALLS FROM THE POLICE DEPARTMENT)	4,368
EMERGENCY CALLS	138
BOARD OF SELECTMEN HEARING ON K-9 ISSUES	0

COURT HEARINGS ATTENDED	1
TICKETS ISSUED	46
DOG BITES REPORTED	45
CAT BITES & SCRATCHES REPORTED	24
RACCOON BITS REPORTED	0
FERRET BITES	1
SQUIRREL BITES	1
SKUNK BITES	2
OTTER ATTACK	1
QUARANTINES ISSUED	156
ANIMALS TESTED FOR RABIES (NEGATIVE)	19
ANNIMALS TESTED POSITIVE	9
ANIMALS PICKED UP (DECEASED)	436

In 1996, the Saugus Canine Officer has taken on an added responsibility as Animal Inspector. As you can see from this Annual Report, the job volume has increased from prior years. Correspondence from the Commonwealth of Massachusetts, Department of Food and Agriculture, has found Saugus as being the third busiest community in the State as far as rabies is concerned, which would mean that 1997 is expected to be a busy year for rabies.

There was one Rabies Clinic held on May 1, 1996.

KASABUSKI ARENA

Kasabuski Brother Memorial Arena

During this fiscal year, in excess of 2000 skaters (Figures & Hockey) utilized the facilities of the Arena in an average week. The Arena is host to the North Suburban Hockey League which is comprised of nearly 150 youth hockey teams from 16 cities and towns in the North Shore Area. It is also home of the Massbay Figure Skating Club, and is home ice for the Saugus High School and Northeast Regional Vocational High School teams. A generous amount of ice time is dedicated to open, public skating sessions and we are also proud that we offer the most public skating in the area. In addition, the Arena staff manages Parcher Field which is a softball field utilized from May through November by Saugus National Little League, Saugus Girls Softball, Saugus Youth Lacrosse Team, Saugus Pop Warner, two Junior Olympic Softball programs, the Fire Department, Saugus Police Department, Department of Public Works, and Rotary Club teams. This field has lights which allow it to be used nightly until 10:45 p.m.

The Arena continues to be one of best managed athletic facilities in the New England area under the careful direction of John S. Hatch, the Arena's Manager.

This year during the summer months the Arena was able to have extensive work done in it's refrigeration room, the work consisted of a major overhaul replacing most of the old refrigeration equipment with state-of-the-art equipment, the same equipment found in the new Fleet Center. Work was done to the interior of the Arena's roof which provided an additional layer of strength. Also occurring during this shutdown was various painting and sprucing up to keep the Arena looking great. The Arena continues to enjoy financial success yearly.

The Board of Governors voted once again to provide FREE ice time to the Saugus High School Hockey team in order that other athletic programs at Saugus High will continue to be available due to this action. The rental value of this ice time was approximately $12,000.00 In addition, the Saugus Youth Hockey Association and the Massbay Figure Skating Club were granted substantial reductions in their ice rental charges. The two organizations now enjoy the lowest per hour ice cost of any skating group that we know of.

The Arena has been recognized for its superior ice quality and facility management by the Massachusetts Interscholastic High School Athletic Association by awarding the Kasabuski eight of the Massachusetts High School Hockey Tournament venues. The Kasabuski Arena looks forward to many new improvements and renovations to continue to accommodate the youth and the community of Saugus.

Respectfully submitted,
John S. Hatch, Manager Kasabuski Arena



LIBRARY

SAUGUS PUBLIC LIBRARY

1996 was a very eventful year for the library. Beginning with the facts that as of January 1, 1996, both the Library Director and the Children's Librarian had been on board two months or less and the Reference Librarian had gone on maternity leave less than one month before.

The first challenge for the Library Director was to put together a budget proposal for FY 1997 to present to the Board of Library Trustees for approval before submission to the Town Financial Coordinator. This was accomplished by the first week in January. Next, interviews were completed and a temporary Reference Librarian, Dolores O'Hara, was hired and began work early in February. When the permanent Reference Librarian decided not to return from maternity leave, Ms. O'Hara was appointed permanent Reference Librarian as of July 1.

The Director together with staff and the Library Building Committee completely revised the Library's Building Program to reflect the reduction of available funds. As a result the new building size was reduced from 23,000 square feet to 18,500. Much careful work and meetings with staff, Library Building Committee, our architects; our Capital Improvement Committee contact person, Jean Johnson Delios; the program management team from Lehrer, McGovern, Bovis; and our Selectman champion, Jon Bernard were required. I am much indebted to all of these folks and the Board of Trustees and the Town Manager as well for their help in this effort.

At the same time, Jean Johnson Delios, the Town Community Development Coordinator, and I attended several meetings and put in much time and effort writing, compiling, editing and filing our application for a library building grant from the Commonwealth in April. Although we were not awarded a grant when they were announced in September, we were placed high on a waiting list of twenty-one communities for which funding is expected, given the overwhelming support being shown by both the legislature and the Governor, before July, 1997. A big thanks to Jean Johnson Delios and Terry Olivio of the Community Development Office.

The next challenge was the planning, and promulgating of the library's move to temporary quarters while our new building was being constructed. Many hours were put into meetings with moving contractors, selecting a site, working over floor plans to fit our furnishing into available spaces. The entire library staff was involved in this work as well as the actual move in November. Each and every staff member was involved and made a tremendous contribution to this work. It could not have been accomplish without their considerable efforts. My heartfelt thanks to all! Many others helped along the way too--Selectman Jon Bernard; Town Manager Richard Cardillo; the Library Moving Committee of Chairperson Mary McKenzie, Betty Colarusso and Ron Weekley; Kevin Nigro, Jean Johnson Delios, Paul Cacciola, Joe Attubato and various DPW staff; Superintendent William Doyle and the School Department; George Trahan and the members of Saugus American Legion Post 210; the Board of Library Trustees; and last but certainly not least, our ombudsman and troubleshooter, Richard Boudette. Sincere thanks to all. As of this writing we are occupying three buildings at "Library Square" on Taylor Street. The Square consists of the Children's Room on the first floor rear of the American Legion Building; the Adult Department and non-public areas in the so-called Extension School Building and non-public book and other storage facilities in the basement of the School Administration Building. The staff and patrons are beginning to get accustomed to new and different ways of providing library service and, thanks to the major efforts of our wonderful staff, very good service is being provided to our patrons once again.

I have attended a number of workshops, meetings and seminars this year not only regarding the above mentioned projects, but also on library networking and management. I participated on the Library's Collection Development Team; in a number of Saugus Rotary Club projects; in North of Boston Library Network Corporate members and Executive Boards meetings; also in Eastern Massachusetts Regional Library System meetings; and many sessions of the Massachusetts Library Association annual conference.

Many other staff attended and participated in training, staff development and continuing education sessions as well. Some of these included internal and orientation procedures, meetings of the Massachusetts paraprofessionals Librarians group, a preservation of library materials workshop; and sessions on library service to young adults. Others are mentioned in the departmental reports that follow to which I now direct your attention.

Mickey Dygert,
Library Director

REPORT OF THE ASSISTANT DIRECTOR/CIRCULATION LIBRARIAN

This year has meant several major changes for the circulation department of the library. Beginning with my upgrade to Assistant Director in January, the new release of our circulation software system in the summer, and culminating with the move to the temporary library at the end of the year.

The circulation staff has had to learn to effectively use all of the new improved features of the new software release plan for the moving of the library, and learn to function in the unique situation of having the library collection housed in three buildings at "Library Square".

As Assistant Director, I have had to assist with the Library Director with administrative tasks, preparation of reports, and other assignments while continuing to oversee the circulation functions and schedule coverage of all departments (Adult, Children's and Reference). Scheduling retrieval of materials from storage areas in the Roby School and the basement of the Extension School and the logistics of having staff move back and forth between the children's department in The American Legion Hall and the Adult and Technical Services areas in the Extension School has proven to be a big challenge.

Two major programs, planned and implemented by the staff took place during the year. In April, during National Library Week, "Login @ the Library" was the theme for a week of events including a drawing for over $400 worth of computer books donated by Lauriat's Bookstore at The Square Mall. Demonstrations were given by the staff on the Internet and our On-line Catalog as well as the On-line Magazine index and fulltext database and the library's CD-ROM workstation. A reception showing appreciation for the volunteers who helped us with clerical and other tasks throughout the year was held at the end of the week as was a Telethon sponsored by Continental Cablevision with the proceeds being donated to libraries in the communities which it serves in order to help keep up with the new technology.

The second program for adults and young adults was a summer reading program that included a popular "Read and Recommend" segment which allowed patrons to indicate books which they wished to recommend to other readers. Reading Logs were also provided for adults and young adults to record their summer reading. Prized donated by West Lynn Creamery were offered to patrons turning in reading logs at the end of the summer.

The library circulated 74,862 items in 1996 and handled over 5000 holds. 806 new patrons were registered for library cards.

Throughout the year the circulation staff attended meetings of the NOBLE Circulation and E-mail Committees, as well as several workshops on Readers' Advisory Services, Creating A Homepage on the World Wide Web, and providing services to Young Adults.

Along with the Reference Librarian, I attended a training session given by West Publishing on the use of The Massachusetts General Laws on CD-ROM.

I attended a 2 all-day training sessions--one on the use of CD-ROM's in libraries, and the other on using "Windows" operating system on a personal computer.

On a local level, I participated in The Library Building Committee helping to update the Building Plan used in our application for a state grant and attended meetings of the Town Safety Committee.

Carolyn Wakefield
Assistant Director/Circulation Librarian

REPORT OF THE REFERENCE LIBRARIAN

In the reference Department in 1996 we saw an increased use of non print resources. Our staff has become more skilled in their use, and instruction is continually given to our patrons. Our move to temporary quarters has further increased use of these systems. One of the principal reasons for this is the lack of easy access to the print material. More creative reference work must be done. The start of Ebsco's Full Text 1000 has been particularly helpful. It is difficult to think of any subject area in which it has not provided either some of the requested information or led to it. I have found it especially useful in researching topics in history, cars and medicine. Because Ebsco has the full text to so many magazines, we will be able to provide faster service since we do not have to borrow so many articles from other libraries.

Our new CD-ROM's are Massachusetts General Laws, Encyclopedia Americana and College Source. All of which are very useful and beyond this, great space savers. For these same reasons we will be adding more in 1997 (e.g. McGraw-Hill Encyclopedia of Science and Technology, 1997 ed. and Readers Adviser) Additional CD-ROM's will be considered also. These will free valuable space on the first floor of the Extension Building for the addition of new titles and bringing books up from the Extension basement. Some CD-ROM's are an exceptionally good value because they cost less than the hard copy would. However, what must be considered is the pattern of use; that is, do many people need access to the same reference at the same time. Also an important consideration is ease of use.

In 1996 the reference staff was deeply involved in the planning for the move to temporary quarters. Because of reduced space available, choices had to be made on what would be kept for immediate reference access, and what would be put in a more remote area. Our choices are working well, but we remain flexible if needs change.

These are rapid changes occurring in library technology. The reference staff has been to many workshops to keep our skills current. These include training in updated Circulation Procedures, emerging library technology, Young Adult services, expanded EBSCO capabilities, use of the Internet, and West Law training.

In addition to the much appreciated assistance of our adult volunteers, we had 7 student volunteers who contributed 42 hours. They were very helpful in the organization of our files and magazines which needed to be done before our move.

The Reference department handles requests for articles, magazines and books that are not in the NOBLE network. In 1996 we fulfilled requests for 95 articles and 228 books.

Dolores O'Hara
Reference Librarian

CHILDREN'S DEPARTMENT

The Saugus Public Library's Children's Department provides library services to the town's young people from birth to eight grade, their parents, teachers and caregivers through a strong collection of eclectic materials, reference and homework help geared to young people, programming with the interests of today's children in mind, helping parents to choose good reading, assisting their children with homework, and aiding teachers by reserving materials for homework assignments and helping them with bibliographic questions.

During the year 1996 the Saugus Public Library's Children's Department provided programming for a wide variety of ages and interests. Throughout the year there were storyhours and toddler times during school vacations there were programs for older children as well. During the school year storyhours and toddlertimes took place once a week. Toddlertime was designed for children between the ages of eighteen months and two years. The program consisted of circle games, nursery rhymes and short stories told with a flannel board, reading simple books and finger plays.

Storyhour was designed for children over three and it consisted of reading aloud, circle games, singing songs and doing simple craft projects.

The storyhour and toddlertime groups that participated in the fall, winter and spring session were treated to a Teddybear picnic in May. There was lots of cake and punch and everyone brought a picnic lunch. Sally Rodgers entertained the crowd with songs, the event took place at the Saugus Iron Works, a good time was had by all.

In the summer we provided storytime groups to two to three year olds, four to five year olds and first and second graders. There was also a craft project for children age seven and up every other week and a drop-in craft program on Monday nights that was quite successful.

The summer reading club drew many participants, several of whom read more than a hundred books! Our theme was Ride the Reading Rocket!! and was based on materials provided by the state-wide Summer Reading Program. The Eastern Massachusetts Regional Library System (EMRLS) which Saugus Public Library is a member of, provided the Saugus Summer Reading Club with: ideas, posters, clip-art, bookmarks, reading logs and certificates at no cost to the Library. For every five books the child read, or had read to them they received a small prize (such as a ball, or some stickers) and after they had completed ten books they received a certificate and an invitation to the summer reading club party.

The summer ready club party was held the last week in August. We served pizza and juice, handed out certificates, prizes, had a raffle, and listened to Davis Bates tell tall tales (Davis' performance was provided courtesy of The Saugus Cultural Council).

During the school vacations and the summer we provided a variety of entertainment at the First Congregational Church. Hurdy, Gurdy, Monkey and Me performed during the February vacation and we the biggest hit of the year with a sellout crowd of one hundred and three participants!

Throughout the year we had several school visits. During these visits we would give the children a tour of the library, read aloud to them, show them a video and help the select books to take home.

In all 4,180 children attended 163 programs during the year.

Deborah Sklar
Children's Librarian

TECHNICAL SERVICES 1996 ANNUAL REPORT

At the end of December 1996 Saugus Public Library owned 49,122 items, and specifically:

Adult Collection		Children's Collection	
7,879	fiction	7,836	fiction
20,745	non-fiction	7,241	non-fiction
444	LP	241	periodicals
730	YA	185	audiovisuals
2,492	periodicals	15,503	items
1,177	audiovisuals		
153	undefined		
33,619	items		

Also, books from all NOBLE libraries, both public and academic, are available to our patrons and can be obtained through ILL within 3-5 days. This gives access for our patrons to 1,867,515 items.

During this year we put on our shelves 6,287 items. These were:

4,190	books including 635 donated to the library as gifts; 2,084 fiction and 2,106 non-fiction)
447	audiovisuals (211 audiocassettes, 100 videos, 100 multimedia kits, and 27 museum passes)
1,650	periodicals
6,287	items

During the same period of time we have withdrawn 4,829 items. These were:

1,670	books (1,275 fiction and 395 non-fiction)
159	audiovisuals (21 cassettes, 100 videos and 27 museum passes)
3,000	periodicals
4,829	items

We covered with plastic 425 books and mended 171 books.

To enhance our service for patrons we've been using successfully a lease program with McNaughton Book Service. Thanks to this program we've been able to offer 400 new bestsellers of which 44 became library property at the end of the calendar year.

Decisions regarding collection development we made by a collection development team, consisting of the Reference, Circulation, Children and Technical Services librarians. Director of the library is also one of selectors.

Each member of the group was responsible for a specific part of the collection and selected materials, taking into account reviews in professional journals, patron requests, newspaper lists of bestsellers and McNaughton lease plan publication bulletins. The team had regular meetings once a month. In addition, in February 1996, the collection development team met with Eastern Region representative Ellen Rauch, who advised us with collection development procedures and needs.

Ewa Jankowska
Technical Services and Collection Development Librarian



PARKING

ANNUAL REPORT OF PARKING VIOLATIONS FOR CALENDAR YEAR, 1996

VIOLATION	# OF VIOLATIONS	FEES
Fire Lane	262	$3,655.00
Restricted st/area	279	4,150.00
Handicapped	153	13,640.00
Within 10' of hydrant	04	400.00
At a bus stop	10	145.00
Not in a marked space	67	865.00
Within 20' of intersection	31	465.00
Double parking	04	60.00
Wrong direction	16	230.00
Blocking free flow of traffic	21	275.00
Handicap ramp	04	395.00
On a sidewalk	26	395.00
Overtime	07	115.00
Crosswalk	22	320.00
Blocking a driveway	13	180.00
1' from curb	06	100.00
Snow emergency	19	235.00
Other	05	90.00
Unknown	13	260.00
Over 48 hrs	02	30.00
Impeding snow removal	16	240.00
	980	$26,245.00

Late fees	$ 2,470.00
City fees	3,670.00
RMV fees	2,545.00
Misc fee (NSF)	25.00
	$ 8,710.00

RECAP:

Violations collected:	$ 26,245.00
Fees collected:	8,710.00
	$ 34,955.00

Respectfully submitted,
Jackie Howard, Parking Clerk



PLANNING BOARD

The Planning Board membership consisted of:

- Steven Streeter, elected Chairman in January
- David Lewis, elected Vice-Chairman in January
- Ellen Burns
- Charles Thomas retired from Board in December
- William Jones, new member appointed in March
- *Associate Member:* Eric Brown
- *Consulting Engineer*: James Sotiros
- *Planning Board Clerk*: Fred Brooks

The Planning Board had a very active year with several substantial subdivisions being proposed and much community concern as to the adequacy of services. The subdivisions, in general, drew much community opposition. Several new sites have fallen within the jurisdiction of Site Plan review including the Saugus Senior Center and Saugus Public Library under the Capital Improvement Plan.

Various Board members attended the Spring and Fall Conferences of the Massachusetts Federation of Planning and Appeals Boards.

The Planning Board worked on several Articles for Town Meeting including the proposed changes as well as those Articles referred back to the Planning Board.

David Lewis and William Jones were appointed to Planning Board Open Space Committee in October. The purpose of this committee was to address the increasing concerns of the community with regard to the use of open space and increasing growth.

Respectfully Submitted,

Steven E. Streeter, Chairman for

David Lewis, Ellen Burns, Charles Thomas, William Jones, Eric Brown
Saugus Planning Board

During the 1996 calendar year, the Saugus Planning Board held twenty-one (21) regular meetings. The meetings were held at the Saugus Senior Center.

At the meetings, there were numerous advertised public hearings including the following:

✧ **Ongoing Subdivisions: Total 11**
- Zamora Street
- Woodlands
- Fay Court
- Hammersmith
- Homeland Circle
- Berthold Farms
- Oak Point
- Birch Pond Estates
- Lincoln Estates
- Victoria Street Extension
- Crimson Court

✧ **Ongoing Site Plan Review Projects: Total 5**
- Augustine's (Brewmoon / IHOP)
- Day's Inn
- The Wiz
- Walnut Place
- Sears Homelife

✧ **Public Hearings, Definitive Subdivisions: Total 6**

• Walden Heights	Approved April 4, 1996
• Hidden Valley Estates	Approved July 18, 1996
• Vintage Heights	Approved April 18, 1996
• 79 Great Woods Road	Approved June 6, 1996
• Amato Way	Withdrawn

✧ **Public Hearings, Site Plan Review: Total 7**

•Hidden Valley Estates	Approved July 18, 1996
•Saugus Senior Center	Approved September 19, 1996
•Saugus Public Library	Approved November 7, 1996
•Olive Garden Restaurant	Continuing
•Pet Supply Depot	Approved November 21, 1996
•Bisbee-Porcella Funeral Home	Approved December 10, 1996
•Home Depot	Approved December 12, 1996

✧ **Unified Submission Hearings (definitive Subdivision and SitePlan Review): Total 3**

- Brentwood Estates — Denied December 10, 1996, Appeal Pending
- Pleasant Hill Estates — Continuing
- Longwood Estates — Continuing

✧ **Public Hearings, Other: Total 3**

- Golftown — Required as condition of Covenant
- David Drive — Release of Covenant
- Street Name Change — Surabian

✧ **Public Hearings, Extension of Covenant: Total 2**

- Sears Homelife
- Birch Pond Estates

✧ **Public Hearing on Consent to Return to Another Board: Total 1**

- Rhodes Street — Sturniolo

✧ **Public Hearings on Rezoning Articles: Total 9**

- Little League Signs
- Bow Street Rezoning
- Rhodes Street Rezoning (2 hearings)
- 660 Broadway (2 hearings)
- Political Signs
- Parking Spaces
- 25 Jackson Street Rezoning
- Massage Therapy
- R-1 Rezoning to 20,000 square feet

✧ **Public Hearings, Planning Board Sponsored: Total 1**

- Street Grade Revision to Subdivision Rules

✧ **Lot Releases: total 43**

- Zamora Street: Lot 1
- Oak Point: Lot 23
- David Drive: Lot 76, 77
- Limewoods Drive: Lot 8
- Vintage Heights: Lot 1,2,3,5,6
- Berthold Farms: Lots 1 - 33

✧ **Site Plan Completed: Total 3**
- The Wiz
- Bob's Store
- Walnut Place

✧ **Subdivisions Completed: Total 6**
- Wall Street
- Appleton Place
- Alberta Drive
- Zamora Street
- Cherry Street
- Crimson Court

✧ **Discussions, Preliminary Subdivisions: Total 4**

• Belevue Hills	Disapproved
• Tedjames Way	Approved
• Reservation Heights	Approved
• Pleasant Hill Estates	Disapproved

✧ **Other Items:**
- Two-Family Bylaw Discussions
- Discussions on Waiver Policies
- Community Action Statement

✧ **Approval Not Required Plans (ANR): Total Approved Disapproved: 1**

Augustine's, 114 Broadway	660 Broadway
170 Water Street - Walkey	Tower Road - Maraia
David Drive - Mallon	Longwood Avenue - Procopio
594 Main Street - Rivers	Vintage Drive
51 Howard Street	133-135 Essex Street
Milan Avenue	Morton Avenue
Lamplighters Way	Longwood Avenue
Wonderland Avenue	225 - 229 Fairmount Avenue
64 Vine Street	Longwood Avenue
Limewoods Drive	Bisbee-Porcella Funeral Home

PLAYGROUND COMMISSION

SAUGUS PLAYGROUNDS COMMISSION REPORT FOR 1996

Current members are: Guy W. Moley, Chairman; Tim White, Vice President; John B. Gould, Recording Secretary; Mike Hasham, Treasurer; and Bruce Banks, Permits.

1996 was a busy year for the commission and a lot was accomplished. After many years of waiting, a slide and swing set was installed at Stocker Playground and two new benches will soon be put there also.

Each member of the commission made routine safety inspections to all fields and tot lots in the town on a rotational basis to ensure public safety. This past spring our parks were inspected by the U.S. Public Interest Research Group. Two of our parks were found to be unsafe due to inadequate bedding under, and a tear in a fence around, a tot lot. These situations were both quickly remedied by the Saugus DPW.

Our fields are in constant use and over 60 permits were granted throughout the year. Our summer parks program at the Middle School was a great success and was attended by over 2000 students. William Palmerini, his staff, and volunteers Jennifer Dionne, Jackie Canning, Susie Diotte and Edward Gauthier, deserve a great deal of credit for the success of this program. We were also able to continue the Wednesday night Summer Concert Series at the Saugus Iron Works. Over 300 people gathered on the grounds each week.

We began a working relationship with the Saugus Youth Commission this year and appointed Tim White the liaison. With the Youth Commission we were able to organize the annual Earth Day Cleanup of all parks and playgrounds in town. Both commissions also sponsored a free rock concert titled A Night of Rock in which over 175 older youths were able to see a show in a drug and alcohol-free environment. The bands Brimstone and Mr. Sybil performed free of charge. A white water rafting trip along the Deerfield River was also a success. Members of the Playground Commission chaperoned the trips.

We are looking forward to another great year and are eager to participate in the upcoming Capitol Improvement Plan's parks and playgrounds section, which is being headed by Selectman Anthony Cogliano.

Respectfully Submitted,

Guy W. Moley, Chairman
Saugus Playground Commission



POLICE

TOWN OF SAUGUS

DEPARTMENT OF POLICE

6 Taylor Street
Saugus, MA 01906

EDWARD J. FELIX
CHIEF OF POLICE

As *Acting Chief of Police* for the Town of Saugus, I hereby submit my first Annual Report of the Department's activities for the calendar year 1996.

POLICE ROSTER

Acting Chief
Edward J. Felix

Administrative Assistant to the Chief
Michelle M. Blaney

Lieutenant Assistant to the Chief
James J. MacKay

Lieutenants (3)
Stephen Harper
David Putnam
Norman Stanton

Sergeants (10)
Michael Annese, *Community Policing*
Arthur P. Cook, *Detective*
Domenic DiMella
Alan Erickson
George O. Hart, *Prosecutor*
Nicholas Hartt, *Training Officer*
Thomas Murray, *Detective*
Stephen Sweezey
Howard Wheeler
Ronald Witten

Patrolmen (47)

Dana Bates, *Detective*
Paul R. Bennett
John S. Buchanan
Leonard Campanello
Charles C. Carroll
Peter Cicolini, Jr., *Detective*
John F. Coburn
Herbert S. Collibee, *Community Policing*
Patrick Collins
Thomas Coogan
Glen Cote
Scott Crabtree
John A. DiMente
Albert W. Diotte, Jr.
James Donovan
Andrew S. Evlog
Timothy S. Fawcett
Stacey Fiore
Shawn Flynn
Frederick Forni
Thomas Gaeta, *Community Policing*
David Gecoya, *Community Policing*
Francis E. Gill
Ronald Giorgetti
Alfred S. Harris, *Detective*
Thomas P. Jones
Jocelynn L. Kountze, *Dom. Violence*
Roy Lattanzio, *Domestic Violence*
Steven MacDonald
James H. Magill
Gary E. Mansfield
Stephen McCarthy, *Comm. Policing*
Mary McConnell
Michael F. McGrath
Michael C. Morelli
Sean Moynihan
Kevin Murphy
John Naglieri, *Community Policing*
George Naviskas
Kevin Nichols, *DARE Officer/CP*
Timothy O'Brien, *Community Policing*
Frank J. Pantalone
Michael Ricciardelli, *Comm. Policing*
Michael S. Stewart
William M. Stuffle, Jr.
Mark Torbin
Richard Wells

Police Matrons

Sandra Badolato
Rose Sweezey

Senior Clerk
Sandra St. Clair

Clerk
Nancy Sayles

The ***Saugus Police Department*** experienced a slight decrease in calls during the 1996 calendar year. 16,113 calls, broken down on Pages 10 through 13, were answered. This represents a decrease of 474 calls when compared to 1995. 1014 arrests were made in 1996 compared to 1,047 in 1995.

The Department's manpower is now at 62 men: 1 Chief, 4 Lieutenants, 10 Sergeants, and 47 Patrolmen.

The following is a brief summary of the many accomplishments and enhancements to programs which were made in the Saugus Police Department in 1996:

Community Policing:

The Community Policing Unit was expanded upon in 1996. With the addition of two officers, who graduated from the Norwood Police Academy in February 1996, the Community Policing Program now consists of eight officers. In addition, the Community Policing Unit encompasses the Domestic Violence Unit, the D.A.R.E. Program, and the Juvenile Officer, all of which fall under the direct supervision of Sgt. Michael Annese.

Many programs were added and/or enhanced for the elderly as well as the youth in the Town of Saugus:

- Six mountain bicycles were purchased, through donations from Town businesses, and bicycle patrols were implemented for Community Policing routes. Bicycle patrols are used in the Cliftondale Square, Golden Hills, and Saugus Center areas in the spring, summer, and fall months.

- A *Walk & Talk Program* with residents of Saugus Center, Cliftondale Square, and Golden Hills is being conducted. This program is designed so that the residents will get to know the Community Policing officers and feel comfortable speaking with them.

- A *Vial for Life Program* was established. Community Policing Officers visited Heritage Heights, the Senior Citizen Center, and Laurel Gardens. This program is sponsored by CVS. It involves distributing plastic containers to the elderly. These vials are used to store important medical information which could be potentially life-saving in an emergency.

- The *Alzheimers Locate Program* began in 1996. This involves elderly residents suffering from the disease to register with the Community Policing Unit at the Police Department. A procedure was put in to place on how to locate a person suffering from Alzheimers in the event that they are lost.

- Several elderly self defense courses were held in 1996 as well as a special self defense class for women.

- A *Snow Removal Program* was held for winter 1996 by the Community Policing Officers with assistance from the Youth Commission and Saugus High School students. This involved shoveling out elderly residents.

- Baby-sitting classes were held at the Middle School. This program is sponsored by Brenda Dumais, Youth Coordinator.

- A *Basketball Program* for youth commenced in January 1996. Sgt. Annese and other officers donated their time each Wednesday evening to start this program for the youth The Cliftondale Methodist Church has been generous enough to allow us to use their church gym for various programs. Local pizza establishments have donated pizza weekly for the kids to enjoy after the game.

- Due to the success of this program and through a State Community Policing grant received, various sports programs (baseball, basketball, flag football, teen country line dancing, girls volleyball, street hockey, etc.) are continuing to be held at the Cliftondale Methodist Church, Saugus High School, and Veterans Memorial School field throughout the year.

- A Halloween Safety Program was conducted for grades K through 6. Officer McConnell spoke to the students about Halloween safety and handed out candy bags.

- The D.A.R.E. (Drug Resistance Abuse Education) Program continues to be taught at the 5th grade level on a full-time basis.

Domestic Violence Unit Established:

Due to a grant we received, a Domestic Violence Unit was established in August 1996. The unit is located at 24 Lincoln Avenue. Two officers, Officers Jocelynn Kountze and Roy Lattanzio, comprise the unit. An advocate from H.A.W.C. (*Help for Abused Women and Children*) also works from the office part-time through the remainder of the grant. All officers received domestic violence training.

Domestic violence officers assist victims of domestic abuse with obtaining restraining orders, court procedures, provide referrals to H.A.W.C. and other counseling services, etc. Follow-up with the victims is of utmost importance.

As the table below displays, the numbers of victims assisted and referrals made continue to rise steadily:

Table I

DOMESTIC VIOLENCE UNIT
Total # of Victims Assisted/Total # of Calls Received
August -December 1996

Month	*Victims Assisted*	*Total Calls Received*
August	4	0
September	17	32
October	19	41
November	25	85
December	68	110
Total (August-December)	133	268
Month	*Referrals Made*	*Assist w/Restraining Orders*
August	0	0
September	11	2
October	12	5
November	21	11
December	19	1

Below are domestic violence crime statistics for the entire Department for 1996:

Table II

Domestic Violence Call Types
January-December 1996

Call Type	# of Calls/Arrests Combined
209A Emergency Request	31
209A Service	259
209A Violation	53
51A Request	11
Domestic Assault & Battery	13
Domestic Disturbance	296
Offenses Against Family/Children	5
TOTAL DOMESTIC VIOLENCE CALLS	668

Juvenile Officer Appointed:

A Juvenile Officer was appointed in September 1996. The Juvenile Officer works directly with Community Policing as well as with the school system. The school administration contacts the Juvenile Officer when there is a problem with a student. The Juvenile Officer makes out complaints, seeks restitution, follows up on all cases involving juveniles. Often times, parents contact the Juvenile Officer when they feel their child is in need of direction.

A *Juvenile Citation Program* was implemented. This program was developed as an alternative method to deal with juveniles who commit crimes such as possession of alcohol, habitually congregating, etc. rather than arrest them. The officer uses his discretion regarding arrest or issuing a juvenile citation. This program gets the parents involved as they must contact the Juvenile Officer within 24 hours of the time the citation was issued and meet with him to discuss the problem.

In addition, a *Peer Cop Program* was implemented. This program involves assigning an officer to a juvenile, who has either been in some type of trouble or perhaps the child's parents feel he/she is not moving in the right direction. The officer serves as a peer leader for the juvenile.

D.A.R.E. Program:

The D.A.R.E. Program continues to be taught at the 5th grade level.

The D.A.R.E. Officer participated in tobacco compliance checks again in 1996. This involves having a trained minor attempt to purchase tobacco products from stores which sell these products in Saugus. Violators are notified in writing of the violation and warned that any further violations will result in a fine and that surprise follow-up compliance checks will be conducted.

Computer Technology:

Seven mobile data terminals were installed in police cruisers in January 1996. Police officers are now able to complete many reports from their cruiser rather than come to the Station to complete these reports which keeps the officers on their routes. Also, officers are able to run their own Registry of Motor Vehicle checks from the cruiser which relieves the station men of this duty.

A digital imaging camera was installed. We now have the capability to take an offender's picture, and this photo will be stored on the computer system. We have also installed an optical scanner for scanning photographs, statements, etc. into the system.

The Domestic Violence grant awarded to us in 1996 contains a budget for computer system upgrades to the in-house computer system. This will assist us in upgrading our system. Since computer technology changes so quickly, it is hard to keep up with the latest technologies. We are at a point in time where the original computer system, purchased in 1992, is requiring memory, hard drive, etc. upgrades in order to meet our changing software needs. The original terminals purchased were 386 speed; our software now requires minimum 486 computers.

In closing, many technological advances were made in 1996 with regard to computer technology and equipment for the ***Saugus Police Department***. Also, training for officers continues to be a priority with the assistance of Town Meeting passing a three-year training plan, in which $25,000 was appropriated for the second year, Fiscal 1997.

Respectfully submitted,

Edward J. Felix
Chief of Police

Following are statistics for the calendar year 1996:

Arrests:

During 1996, 959 arrests were made for various crimes and offenses. In addition, 55 persons were taken into protective custody.

Call Types:

The following are tables summarizing call types which police officers of this Department either investigated or made arrests for:

TRAFFIC/MOTOR VEHICLE CALLS

Call Type	# of Calls/Arrests Combined
Abandoned motor vehicle	14
Disabled motor vehicle	183
Motor vehicle accidents (see Traffic section for detailed breakdown.)	1,097
Operating under the influence	34
Unlawful operation of motor vehicle	446
Traffic control/radar assignment	480
Other miscellaneous traffic/mv complaints	522
TOTAL TRAFFIC-RELATED CALLS	**2,776**

OTHER CALL TYPES (in alphabetical order)

Call Type	# of Calls/Arrests Combined
Animal complaints	195
Annoying phone calls	175
Area check	42
Arson	3
Assault & battery dangerous weapon	19
Assault with dangerous weapon	16
Assault/Assault & battery	63
Assist Citizen	265
Assist municipal agency/police department	114
Attempt to serve warrant	7
Bicycle lost/stolen	40
Bicycle found/recovered	19
Bomb threats	2

OTHER CALL TYPES (in alphabetical order) - Continued

Call Type	# of Calls/Arrests Combined
Break & enter attempt	14
Breaking & entering/burglary	107
Breaking & entering/motor vehicle	201
Building check	715
Burglar alarm	2,303
By-law violation	25
Car jacking	1
Children in street	3
Civil complaint	33
Counterfeiting	2
Credit card fraud	42
Disorderly conduct	11
Disturbance (gathering, school, general)	777
***Domestic disturbances are listed under Tables I and II)	
DPW complaint	38
Drug/narcotics violations	24
E-911 hang-up	277
Emergency services	52
Escort (bank and other)	384
Fight in progress	61
Fire alarm	18
Fire, responded to	58
Forgery	1
General services	200
Harassment	45
Homicide	1
Juvenile offenses	7
Kidnapping	1
Larceny	414
Larceny, attempt	8
Larceny by check	13
Larceny of motor vehicle, attempt	28
Larceny of motor vehicle	301
License plate lost/stolen	70
License plate recovered	4
Liquor law violations	4

OTHER CALL TYPES (in alphabetical order) - Continued

Call Type	# of Calls/Arrests Combined
Medical call	346
Missing person reported	46
Missing person located	38
Missing property (lost)	80
Missing property (found)	75
Motor vehicle fire	21
Motor vehicle recovery	345
Motor vehicle repossession	22
Noise complaint	205
Notification	17
Officer field investigation	113
Prisoner transport	15
Property damage	135
Protective custody	55
Rape	6
Reported death	17
Robbery	11
Sex offenses	22
Shoplifting	270
Stalking	1
Stolen property -- possessing, buying, receiving	13
Stolen property -- recovered	15
Stop & walk	21
Suicide, attempt	17
Suicide	1
Summons service	790
Suspicious activity	925
Suspicious motor vehicle	35
Threats	93
Trespassing	24
Unwanted party	47
Vandalism	297
Warrant arrests	336
Warrant recall	187
Weapons violations	4
Well being check	96
All other miscellaneous calls	725
Total Domestic Violence call (Table II)	668
TOTAL CALLS RECEIVED BY DEPARTMENT	**16,113**

Annual Report 1996
Bureau of Criminal Investigations
Sgt. Arthur P. Cook

Call Type	# of Investigations	# of Cases Cleared
Annoying phone calls	120	51
Arson and arson attempts	6	1
Assault & battery (simple)	1	0
Assault & battery by dangerous weapon	3	2
Attempted murder	0	0
Attempted suicide	2	2
B & E (Commercial)	9	3
B & E (Residential)	20	4
Child abuse (sexual abuse not included)	0	0
Credit card violations	31	19
Domestic violence	4	4
Drug violations (includes false scripts, overdoses, search warrants, surveillances, and seizures)	15	21
Insurance fraud	0	0
Kidnapping	1	1
Larceny of motor vehicle	2	2
Larceny (all other)	91	56
Malicious destruction (vandalism)	10	0
Miscellaneous investigations	65	56
Missing persons	3	3
Murder	1	0
Other reported deaths	5	5
Receiving stolen property	2	2
Robberies (armed & unarmed)	5	3
Sex offenses (see breakdown)		
Indecent A & B	3	1
Indecent exposure	8	5
Rape	6	4
Sexual abuse	3	3
Suicide	1	1
Threats	8	2
Weapons violations	2	1
Total cases investigated	**427**	**252**
Cases closed by summons, arrest, warrants, restitution, mutual agreement, or other acceptable means:	**252** 252	

TRAFFIC REPORT 1996

LT. NORMAN STANTON, TRAFFIC ENFORCEMENT

The total figures indicated in this traffic report reflect only accidents responded to and/or investigated by the ***Saugus Police Department.*** The figures do not reflect motor vehicle accident or citations that have been investigated or issued by the State Police, nor do they reflect all motor vehicle accidents which took place in Saugus.

Respectfully submitted,
Lt. Norman Stanton

1996 MOTOR VEHICLE ACCIDENTS

RESPONDED TO BY: THE SAUGUS POLICE DEPARTMENT: 1,098

Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
MVA Prop. Dmg. Only	60	51	51	46	57	51	50	42	54	66	75	97	700
MVA Non-fatal Injuries	9	14	20	18	14	21	23	19	21	27	38	19	243
MVA Leaving Scene	18	14	11	11	13	7	9	9	8	8	11	15	134
MVA Pedestrian	0	2	2	1	2	1	0	0	3	0	3	3	17
MVA Bicycle	0	0	0	0	0	0	1	0	0	0	0	0	1
MVA Fatal	1	0	0	0	0	0	0	0	0	1	0	0	2
TOTALS	88	81	84	76	86	80	83	70	86	102	127	134	1,097

PARKING TICKETS

The dollar figure presented in this traffic report reflects the amount of fines assessed by the police officer at the time he issued the parking ticket. The actual amount of revenue received from these parking tickets is reflected in a report submitted by the Town's Parking Clerk, after all rights to appeal have been exercised.

This Department issued a total of 1,066 parking tickets, with $29,930 assessed at the time of issuance. Parking tickets are either assessed a $100 fine or a $15 fine, or if the situation warrants, abated. The following is a breakdown of these categories:

176	$100.00	$17,600.00
822	$15.00	$12,330.00
68	Abated	$ 0.00
1,066		**$29,930.00**

Respectfully submitted,
Lt. Norman Stanton

MOTOR VEHICLE CITATIONS

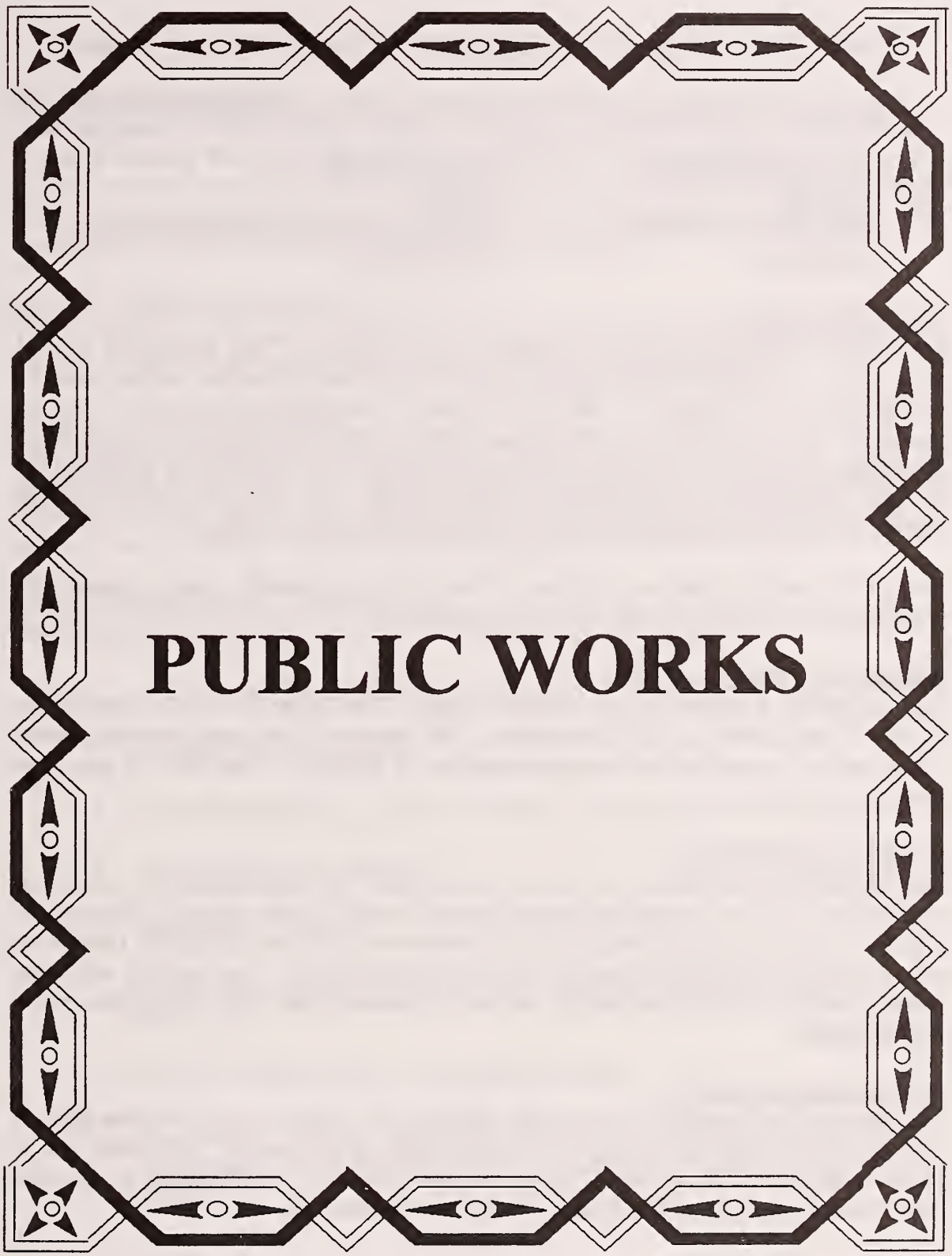
Motor vehicle citations are issued to motorists who violate traffic rules and regulations. These violations are divided into two categories: criminal offenses and civil infractions. The dollar figure referred to in this report is the dollar amount assessed by the police officer on civil motor vehicle infractions ***only***, at the time of issuance. The exact dollar amount actually paid for civil infractions is determined after appeals are exercised, or waived, through the Registry of Motor Vehicles. Fines that are assessed on criminal motor vehicle violations are processed through the Lynn District Court. $11,865 was collected for 1996 by Lynn District Court and sent to the Town Treasurer.

This Department issued a total of 2,984 citations for the calendar year 1996. A breakdown follows:

Citation Type	# Issued	Officer/Court Assessed
Citations issued - Civil infractions	2,212	$260,385
Citations issued - Warnings	223	0
Citations issued - Arrests	188	Unknown
Citations issued - Criminal	361	Unknown
	2,984	**$260,385*** **

***NOT INCLUDING FINES ASSESSED BY THE COURT.**

Respectfully submitted,
Lt. Norman Stanton



PUBLIC WORKS

SUBMITTED BY JOSEPH ATTUBATO, DIRECTOR OF PUBLIC WORKS

THIS DEPARTMENT IS COMPRISED OF THE FOLLOWING DIVISIONS

ADMINISTRATION	ENGINEERING
WATER	SEWER
FORESTRY & PARKS	MOTOR VEHICLE MAINTENANCE
HIGHWAY	CEMETERY

ADMINISTRATION

This office is staffed by Barbara Cimmino and Joan Hynes. This department has the responsibility of making out the payroll for the Public Works employees, which totals 34 people. They also coordinate all citizens complaints to the Public Works yard. They are responsible for the water and sewer billing, which is done semi-annual. They have to coordinate with the meter readers so that the bills are accurate and that the bills are mailed out on time. This is done for approximately 8,100 accounts. This office also handles calls for maintenance problems on all school buildings as well as the public buildings.

This office handles billing on all Public Works projects, sidewalk, drains, Chapter 90, resurfacing and assists in ordering stock for such projects.

FORESTRY DEPARTMENT

This department is staffed by Mr. William Vatcher, Tree Foreman and Mr. Wendell his assistant. They are both certified tree climbers. This year over 25 big trees were taken down. There were also many smaller trees approximately 25 of them. There were 25 new trees planted.

PARKS DEPARTMENT

This department is staffed by Mr. Stack, the foreman, Mr. McLaughlin, Mr. Cook and seasonal help. They are responsible for maintaining 12 fields, cutting, trimming, lining out for activities for the school department. They coordinate with Mr. Genolfi, Athletic Director on school activities. this includes baseball, soccer, football, softball. Also working with other activities such as Pop Warner, minor and major baseball teams, Babe Ruth. Soccer and softball leagues.

SEWER DEPARTMENT

This department was staffed by 3 men. Mr. DiNocco, Mr. Soares. and Mr. Vecchio they are responsible for maintaining the main sewer station and six sub-stations. Also, they have to flush certain areas of the sewer system so that there will not be any blockages in the sewer pipe. There is approximately 160 miles of sewer main to maintain.

WATER DEPARTMENT

This department is staffed by Mr. Waugh, Mr. Capone and Mr. Spagnola. This department is always updating the nearly 1000 hydrants coordinating with the Fire Department. There are also part time meter readers that they work with on repairing and replacing water meters. There are approximately 8,100 water meters. Water samples are taken every Tuesday from 12 different locations, to be tested at the M.W.R.A. laboratory.

MOTOR VEHICLE MAINTENANCE

This department is made up of 2 men Mr. Morelli and Mr. Blasingame. They are responsible for over 40 pieces of equipment. They do oil changes, grease, transmission, etc.

HIGHWAY DEPARTMENT

This department is staffed by Mr. Cardalisco, Mr. Barressi, Mr. Fitzgerald, Mr. Vater, Mr. O'Connell and Mr. Quinlan. They are responsible for installation of street signs, installing and repairing sidewalks, painting of crosswalks, center lines. Also, during the winter to maintain snow plowing operations. Fill pot-holes, installing sand barrels where ever needed.

ENGINEERING DEPARTMENT

This department is staffed by 2 people, Mr. Randazzo and Mr. DiFonzo.

1. Updating and maintaining the assessors plans of the town.
2. Updating the zoning maps.
3. Supply information to surveyors builders, etc. concerning street lines and lots.
4. General engineering inquiries.
5. Reproduction of plans.
6. Supply information and location of water and sewer services and mains to builders etc.
7. Prepare a graphic picture of zoning article changes.
8. Supervised and laid out and designed and got specifications for bid. for the water main project. This was for Harrison Ave., Ballard St. (Dudley to and of Ballard) Bailey Ave.

9. Because of late state funding only 2 streets were resurfaced, Denver Street and Ernest. The street program will finish in the spring.

10. Sidewalk installation was done on Elm Street and Central.

Mr. Parks, the General Foreman coordinated all Public Works requests. Also, Miss Cerbone has done a yeoman's job as a dispatcher.

The past year of 1996 was a good year. More public works jobs were completed. Mr. Cardillo, Personnel and Finance Coordinator, was very supportive again for Public Works.

Joseph Attubato,
Public works Director

CEMETERY DEPARTMENT

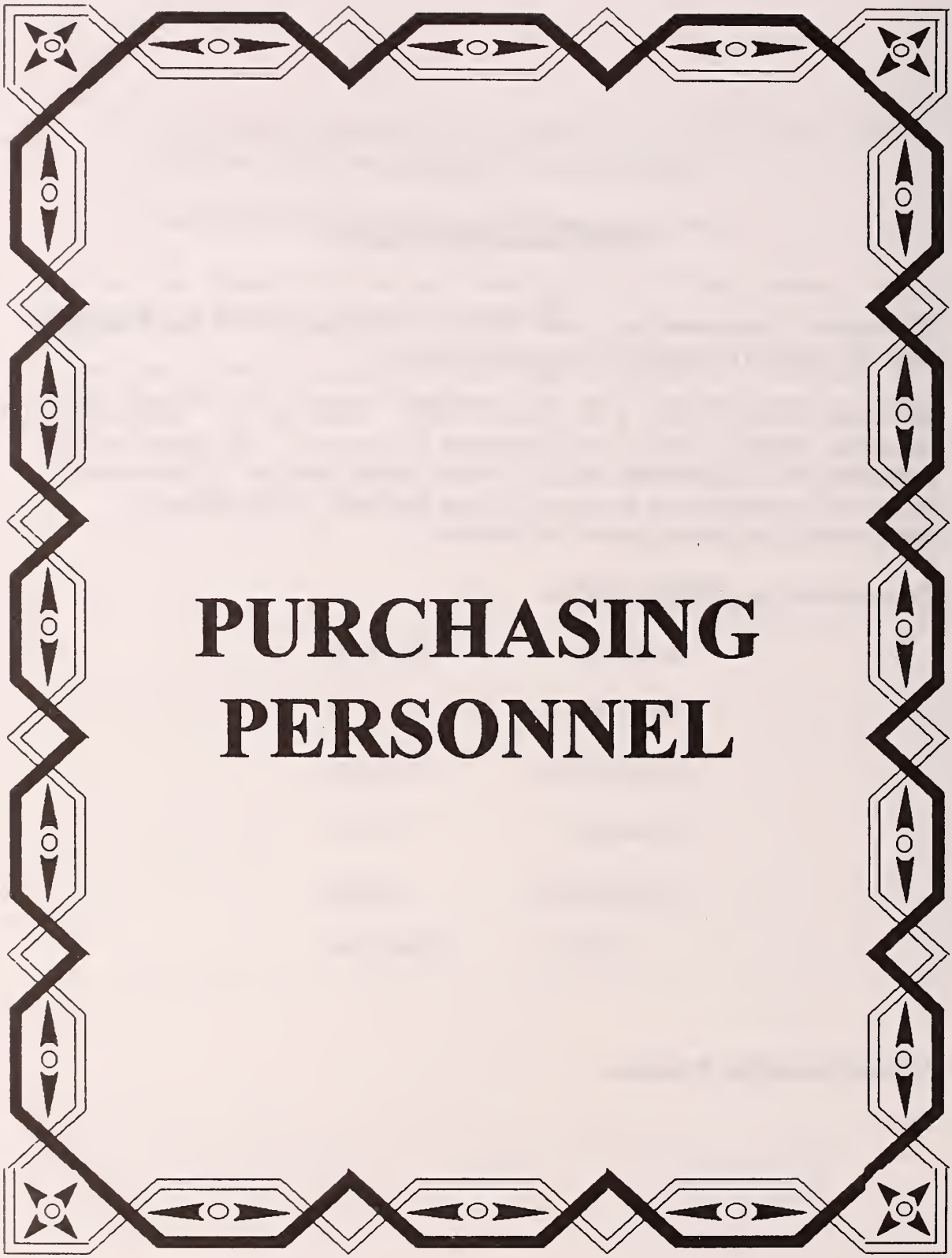
The cemetery Department has a crew of three (3) full time workers and a part-time clerk. We continue to maintain our budget and salaries.

The Cemetery sold 73 new grave sites for 1996. There were 117 interments, 32 cremations, making a total of 149 interments for the year. We poured 39 new foundations, set 19 flat markers, and 16 Veterans markers were set. A small section in the back of the cemetery is in the process of being developed. We should realize approximately four hundred graves from this area.

The receipts for the year are as follows:

Interments	$41,720.00
Land Sales	13,657.50
Perpetual Care	13,377.50
Foundations	7,592.00
Tomb Storage	80.00
TOTAL	$76.427.00

Michael McLaughlin, Supervisor



PURCHASING PERSONNEL

PURCHASING/PERSONNEL DEPARTMENT

During 1996, Marcia Rolli was appointed Purchasing/Personnel Coordinator; Joanne Eaves moved from the Accounting Department to become the Personnel Administrator and Fran Trainor came in to assist in Purchasing.

Purchasing

Purchasing is responsible for making certain that Town projects adhere to Massachusetts General Laws. During 1996 a total of seventy-eight projects were placed before the public for bids or quotes (see attached list). In addition, all bids received for the Capital Improvement Plan for construction of the Senior Center and Library were reviewed to make certain they adhered to applicable laws.

Personnel

Personnel is responsible for advertising/posting employment opportunities and for maintaining employment, medical, dental, life insurance, and workmen's compensation records for employees and retirees. The annual Insurance Fair is run through this office as well as various training sessions for Department Heads and employees. Personnel is responsible for preparing Town Policies in accordance with applicable regulations (such as Sexual Harassment and the Family Medical Leave Act, etc.) and for their dissemination to employees. In addition, Personnel handles all insurance claims made against the Town, from road problems and car accidents to various personal property claims.

Marcia F. Rolli
Purchasing/Personnel Coordinator

1996 BIDS/QUOTES

CONTRACT	DEPT.	AWARDED TO	CONTRACT VALUE	
Camera System	Police	Proxima Systems	$ 6,736	
Paving Streets	DPW	Roads Corporation	$ 377,510	±
Crack Sealing Streets	DPW	Felix Marino Company	Unknown	
Custodial Supplies	School	Industrial Wiper	$ 27,125	±
Testing Services	Personnel	Mobile Testing Services	$ 3,510	± 3 Yrs
Elevators Maintenance	School	Associated Elevators	$ 4,480	
Demolition of House	Insp. Services	Vimelli & Crowell	$ 5,800	
Renovations to Ext. School	DPW	Central Cooling & Heating	$ 20,885	
Testing Services	School	Psychological Corporation	$ 6,666	
Evaluation of Landfill Closure	Manager	SEA Consultants	$ 12,481	
Water Department Materials	DPW	Various	$ 106,879	±
Photocopier	Manager	A-Copy	$ 14,057	
Gasoline	Purchasing	Coastal Refining	$ 188,040	± 3 Yrs
Cross Connection Testing	DPW	Water Safety Services	Unknown	3 Yrs
Printing of Annual Report	Purchasing	Quebecor Printing	$ 999	
Electrical Work	LMB	Various	$ 26,514	
CCTV Systems - Schools	LMB	American Security Integrators	$ 29,762	
Athletic Equipment	School	Various	$ 17,084	±
Cash Registers	School	N.H. Cash Register	$ 3,056	
Paints	DPW	Cliftondale Paint	$ 7,636	
Printing of Resident Listing	Clerks	Financial Publishing	$ 1,900	
Road Salt	Purchasing	Eastern Salt Company	$ 81,990	±
Plumbing/Sprinkler Rehab.	LMB	Various	$ 42,087	
Water Main construction	DPW	Great Northern Constructors	$ 71,261	
Interior Doors	LMB	N.E. School Services	$ 49,000	
Condenser	Rink	Lewis Refrigeration	$ 55,000	
Pumping Engine	Fire	Pierce Manufacturing Co.	$ 219,415	
Playground Mulch	Insp. Services	M.E. O'Brien & Sons	$ 9,221	
Copier/Fax Maintenance	Purchasing	Business Equipment Depot	$ 1,893	
Design Services	LMB	J.W. French	$ 57,000	
Carpeting	School	Brothers Flooring	$ 5,265	
Polycarbonate Sheets	DPW	Laird Plastics	$ 5,546	
Desks/Chairs	School	Robert Lord Company	$ 8,160	
Polycarbonate Sheets	DPW	Hart Supply	$ 8,725	
Kitchen Furniture	School	May Engineering Company	$ 7,415	
Sewer Line - Main Street	DPW	Great Northern Constructors	$ 177,710	

CONTRACT	DEPT.	AWARDED TO	CONTRACT VALUE	
Voting Machines Main.	Clerks	Electronic Voting Machines	$ 2,880	
Walls construction	School	J& B Metal Products	$ 5,570	
Software Support	Personnel	Business Records Corp.	$ 8,200	
Ambulance Services	Manager	Med Trans N.E.	$ 3	3 Yrs
Portable Radios	Fire	Connecticut Radio	$ 6,845	
Catch Basins Cleaning	DPW	BMC Corporation	$ 36,690 ±	
Flashing Lights - Schools	DPW	Bartlett Consolidated	$ 31,325	
Interior Bleachers	DPW	Highland Seating	$ 53,200	
#2 Building Fuel	Purchasing	George H. Todd Co.	$ 266,699 ±	3 Yrs
#4 Building Fuel	Purchasing	Northeast Petroleum	$ 505,154 ±	3 Yrs
Road Sand	DPW	P.A. Landers	$ 15,900	
Drop Ceiling	DPW	B.F. Associates	$ 8,400	
Fire Clothing	Fire	HI-Tech & Safety	$ 36,315	
Computer Services, etc.	Library	N.O.B.L.E.	$ 26,522 ±	
Moving Services	Library	National Library Relocation	$ 39,407	
Engineering Services - Landfill	LMB	Earth Tech	$ 13,200	
Senior Center Construction	LMB	Master Contractors	$2,073,688	
Consultant - Data System	Manager	SEA Consultants	$ 24,650 ±	
Boiler - American Legion	DPW	Poirier & Springer	$ 9,100	
Wrestling Mat	School	Phil Murray & Son	$ 7,220	
Library Construction	LMB	G & R Construction Inc.	$2,043,950	
Excavation, etc. - Cemetery	DPW	A. DiChiara	$ 9,810	
Windows - American Legion	DPW	Steven DiChiara Const.	$ 7,800	
Kindergarten Kits	School	Science Kit & Boreal	$ 6,486	
Site Preparation - DPW Bldg.	LMB	Strada Construction	$ 205,540	
Printing of Census Cards	Clerks	LHS Associates	$ 1,800	
Steel Columns	DPW	B.F. Associates	$ 4,950	
Vacuum Flood Waters	DPW	Anlar Inc.	$ 19,500	
Replace 2 Pumps	DPW	New England Pump	$ 19,090	
Electric Work- Pump. Station	DPW	Walter DiNardo Electric	$ 8,244	
Pumping of Manholes	DPW	Drain Doctor Inc.	$ 5,670	
Sewer Line - David Street	DPW	Great Northern Const.	$ 9,500	
Roof Repairs - Town Hall	DPW	B.F. Associates	$ 6,300	
Test & Inspections	Manager	UTS of Mass, Inc.	$ 9,900	
TOTAL:			$7,190,316	
3,103 PURCHASE ORDERS APPROVED:			$3,487,234	



RETIREMENT BOARD

The Saugus Retirement System is one of 106 Contributory Retirement Systems for public employees in Massachusetts. The system is governed by a retirement board, and although operating independently, all boards in the Commonwealth are bound together under one retirement law, Chapter 32 of the Massachusetts General Laws, which provides uniform benefits and uniform contributions. All 106 retirement systems are overseen by the newly established Division of Public Employee Retirement Administration Commission (PERAC).

The Saugus Retirement Board consists of five members. Ex-Officio Member Wendy A. Eastman (A member by virtue of holding an office, in our case that of Town Accountant). Elected members Hank MacKenzie and William Cross (Employee or retirees within the system who are elected by both the active and retired members). An appointed member chosen by the Board of Selectmen. Eugene Decareaux has been named as the appointed member. Eugene, a resident of Saugus is retired from Eastern Tool where he was the General Manager. The fifth position is also an appointed position by the other four members of the Board. Doreen DiBari has been named as the appointed member in that position. Doreen, a resident of Saugus, is employed by Eastern Bank as a Vice-President in the Trust Department. Lynne Walsh is Executive Secretary to the Board and is available to assist both active and retired members.

By Massachusetts Law, each individual retirement account in the system, can earn only the average of the savings account interest paid by Massachusetts banks. In 1996, each individual retirement account earned 2.5%. Regardless of what interest rate the system's investment fund achieves, each member's account will always earn the average bank savings interest rate.

In 1996 the Saugus system was made up of the following members:

Active Members	312
Regular Pensioners	176
Accidental Disability Retirees	42
Ordinary Disability Retirees	8
Survivors	41

The Saugus Retirement Pension Funds are part of the Pension Reserve Investment Trust (PRIT). The 1996 returns for the PRIT Fund investments were lower than those of 1995. The PRIT Fund return was 16.68%, approximately 4.5% higher than the annualized return of 12.17% since inception in 1985.

The Trust's investment policy is conservative and they continue to be a prudent and appropriate choice for governmental units within the Commonwealth.

Respectfully submitted,
Wendy A. Eastman, Chairman



SCHOOLS

SAUGUS PUBLIC SCHOOLS ANNUAL REPORT 1996

Superintendent of Schools:	William P. Doyle, Jr.
Assistant Superintendent of Curriculum Instruction:	Charlotte Sciola
School Committee Board:	Carmine Moschella, Chairman
	Ellen Faiella, Vice Chairperson
	John Hatch
	Barbara Malone
	Christine Wilson

JANUARY: School resumed on Tuesday, January 2, 1996 after the Christmas/New Year's break. BUT, on Wednesday there was a 12" snowfall that blanketed the area, so No School. For the School Year of FY-95/96 we had already recorded 16" of snow and everyone was hoping this would not be an indication of what to expect for snow!!!! That hope was not to be as we received a "Nor'easter" blizzard on January 8th with ice and sleet to follow on January 9th, so, again, No School for 2 days. Despite the snow and ice the town was cleared very rapidly and business was again on the move. Meetings that had been canceled were rescheduled, the High School National Honor Society had their induction award night without any problems, and we were able to have school for the remainder of the month.

FEBRUARY: This year was Leap Year and the month arrived very calmly. Meetings for the School Committee, Health Task Force, PTO Collab, interviews, and a sundry list of events took place. School vacation took place the third week of this month; we had a false scare at the Belmonte Middle School for carbon monoxide, but after the Fire Department checked it out nothing was found to justify the alarm. Mrs. Sciola was conducting her leadership meetings with the principals and directors to keep abreast of all updates under the Education Reform Acts mandated by the Department of Education. The Youth Commission Director scheduled many activities for the students during school vacation. They had a sleepover at the Square One Mall, a ski trip and a few other interesting activities. Mrs. Sciola reviewed the 6-month Budget and reported that all expenditures were in line and had a healthy look at this time.

MARCH: Conducted interviews for a secretarial position due to a retirement, attended School Committee meetings, Bus./Ed. Collab. meetings, and had a meeting with the Hayes Engineering Co., that will be constructing housing next to the Oaklandvale School. These meetings are on-going and must be approved by the Town. SNOW!!! again on Friday, March 8th with at least 8" of snow. Negotiation talks have started and will be on-going. Had a meeting with the Dept. of Education to clarify some points on mandates. The Recycling Committee, Mr. MacDonald and Mr. Burke conducted a short meeting with the principals at the monthly leadership meeting to discuss the recycling program in the schools and the logistics of placement of bins. The month of March was our "budget" month with the principals and directors for FY-97. These meetings were in preparation for our FY-97 Budget to be presented at Town Meeting in May.

APRIL: This is the month that was supposed to be "Spring" and warm with flowers and trees budding, school vacation and snow a thing of the past. The month started with the tragic, sudden death of our Middle School Guidance secretary, Donna Newbury, which saddened the entire school system as well as the Town. Again 'SNOW' fell in a heavy, wet form in varying amounts that closed the schools for our eighth day of NO SCHOOL. School vacation week was welcomed with enthusiasm. Our Drama Club won the finalist award for

Massachusetts and is readying the play "Evita" to be performed the beginning of May. A great group of students and very talented. At this time of year many of the students were honored for their many achievements for academics, sports, posters drawn, essay contest writers and the annual V.F.W. Voice of Democracy award to mention a few. The School Committee, principals and all staff involved in the budget have been working very hard to put a good FY-97 Budget together for Town Meeting. This is the month for great decision making and meeting the difficult task of funding for the future, but through diligence it is almost completed and ready for presentation to Town Meeting. Teachers returned from spring vacation refreshed and "rarin" to finish the school year. Field trips were planned, contests nearing completion and senior student activities for graduation were ready. Graduation was scheduled for Sunday, June 9, 1996.

MAY: Town Meeting was held on Monday, May 6, 1996. The School Budget for FY1996/97 was passed in the amount of $16,725,184.00 A new law firm was retained to represent the School Department and negotiation dates are being set. This was the year that all contracts expire. The Kindergarten returned to the 2-session per day format again; a morning and an afternoon session 5 days a week. The Kindergarten Committee had conducted a survey and the results were found to indicate a need to have an Integrated Kindergarten to address the "almost 5-year olds" who just missed the cut off date for Kindergarten entrance age. This was put into action with 1 Integrated Kindergarten class at the Veterans Memorial School. This class houses the under 5-year olds with a mixture of students, some but not all, in need of additional learning skills. The class was chosen from a lottery system as the numbers could not exceed 18 students.

JUNE: Graduation day was held on Sunday, June 9, 1996. All went well and the Seniors were happy. Our retirees for his year were:

Beatrice Moscaritolo
Ann Maney
George Palmer
Thomas Tringale
Jeanne Louizos
Patricia Polsonetti
Marie Gannon
Jeanne Phelan

The resignations for this year were:
George Peterson
Carole Clement
Maureen Ryan
Lynn Perry
Karen Silva
Linda Condon

Elementary Essay Award night was held at the Veterans Memorial School and was a huge success as always. We have many students of great writing skills. This month was a busy one as inventories were done, supplies checked and classrooms being prepared because the elementary schools are going to be painted this summer. The teachers were excited about a choice of colors for their rooms as they are colorless and this painting should spruce the rooms up very nicely. School ended on a good note on June 21, 1996.

JULY & AUGUST: This was "Spruce up the Schools" time. The elementary schools were painted during the summer in some bright colors. A new turnaround driveway for the Evans School was paved from the Central St. entrance through to the Winter St. exit for the bus students at the Evans School. This should decrease the traffic problem on East Denver St. The School Committee hired a firm to do a management study of the school department. The firm of Peat/Marwick was retained to do the study which will be completed by October.

SEPTEMBER: School opened on Tuesday, September 3, 1996 and all went well. On Founder's Day the Roby School celebrated its 100th birthday. The school was open to the public, a video of the Saugus Chronicles was shown, old class pictures were on display as well as some artifacts on loan from the Saugus and Lynn Historical Societies. Former classmates had fun recalling their "room." The Societies were very generous in lending many artifacts for us to display and the interest of the public was evident. Cake was served and our teacher, Elliot Hurvitz, was once again "Parson Roby". The day was a huge success and many people commented on the displays. Of course, the Roby School now houses the Superintendent's Office and School Administration - Business Office. With the start of the new school year we hired 12 new teachers to replace the retirees and resignations. The month went well with staffing, busing and students adjusting after the summer holiday.

OCTOBER: FY-98 Budget hearings were in progress and going well. The supplies in the schools were quite adequate and the computer inventory had increased with new software for up-dates. Teacher negotiations are on-going at this time. The Public Library will be starting on their building under C.I.P. , they will store many books in our building and use the American Legion Hall and the old Centre School (formerly the School Administration Building) for general use. The School Committee is continuing to hold two meetings a month and accomplishing much.

NOVEMBER: Peat/Marwich Study was completed and ready for the public. The study revealed some areas that need improvement and many areas that were above the norm. Our system seems to fall into the category of "middle of the road" with other surrounding communities. All told, our system does not need a major overhaul of improvement. The Waybright School decorated the School Committee room with winning posters from the Federal Wildlife contests held in 1995, a nice colorful touch for a drab month. Thanksgiving falls at the very end of this month, so when we return it will be December!!!!!!

DECEMBER: The month started out with rain and it continued to rain for most of the month-quite a change in weather from last December, when snow covered the ground and the month was cold. The Waybright School experienced an oil spill and created havoc around the grounds as the tank appeared to have had a small leak over time and must now be replaced. The environmental company of Clean Harbors conducted the clean up. The school remained open with the exception of the first day of the spill. The schools conducted their Christmas concerts, some of the schools participated in the Town's Christmas Stroll, school buildings were decorated quite nicely, and teachers and students alike looked forward to the holiday vacation. Schools closed for the holidays on Monday, December 23, 1996 and re-opened January 2, 1997.

Submitted by: William P. Doyle, Jr., Superintendent of Schools

ATHLETIC DEPARTMENT - MIKE GINOLFI, DIRECTOR

The Saugus Physical Education Program consists of ten teachers offering instruction in grades K-12, two elementary teachers rotating to six schools where the students meet once every 7 days. The Program also includes four teachers in addition, middle school teachers also teach a comprehensive health curriculum one day per week. At the high school the Program consists of four teachers where students meet 2 times per week for classes. "Fitness For a Healthy Lifestyle", previously an elective program, is now required for all incoming freshmen. It is hoped that this program will improve the student's understanding of health and fitness for their future life. Project Adventure has been added to the curriculum. This program utilizes the Ropes Course as a tool - a catalyst for personal and educational growth. The course is a blend of low and high activities, presented in a prescribed sequence, designed to take students and groups beyond their own expectations, or perceived willingness to try.

The Saugus Athletic Program operates under the jurisdiction of the M.I.A.A. within the Northeastern Conference. Saugus offers eighteen varsity teams, nine junior varsity teams, five freshmen sports and four middle school teams. Over 450 individual athletes participate in this program. We employ 34 coaches, one all-sports athletic trainer, and one equipment manager/athletic treasurer. I feel the Athletic Program is an extension of the school day. Our first goal is education and this process does not stop with the bus bell. Much valuable teaching takes place on our athletic fields.

In the last year numerous teams have qualified for various tournaments and have represented Saugus well. Included are ice hockey, girls basketball, girls softball, girls tennis, boys and girls soccer, and field hockey. In individual sports members of the boys and girls track teams, cross country team, golf team, and the boys wrestling team have competed. Recently two athletes have been named to the Boston Globe All-Scholastic Teams: Mark Bono in Golf and L .J. McKanas in Football.

BALLARD SCHOOL

The Ballard School, built in 1911 and the only neighborhood school, offers a positive, supportive climate for teaching and learning. The school is an extended family through the efforts and actions of the staff, students, parents and principal.

Best educational practices are exemplified in the daily activities of our students. The ideas in the Massachusetts Common Core of Learning and the frameworks in math, science, and language arts are demonstrated in the quality of teaching taking place.

The growth of our students both academic and personal is demonstrated at science fairs, author teas, and in classroom themes or projects. The annual Ballard School Art/Book Fair in May culminates the Ballard School staff's emphasis on reading and writing. The year long practice of writing skills results in student stories that are published in book form and displayed for the community. Family math and family science are evening programs that were offered to parents and children in the spring. They were organized and conducted by Ballard Staff members: Mrs. Pam Gill and Mrs. Kathy Schena.

Grandparents Day, held in the fall, invited grandparents to lunch and recess with their grandchildren. This was a successful way of involving and informing the community about the school curriculum. Kindergarten Breakfast at Ballard School followed, inviting parents and kindergarten students to have breakfast before school with Mrs. Gill, the kindergarten teacher, and Mr. Cause, the principal. This was another opportunity for conversation and questions in a relaxed atmosphere.

The "Empowering Children to Survive and Succeed" program continued this past spring. A new DARE program for students in kindergarten through grade three began with Officer Mary McConnell. Both programs encourage children to develop self control, and responsibility.

A high point for staff development this year was a series of seminars taught by Lynn Schade from Tufts University on "Best Practices" for the Ballard School staff. All staff members volunteered to attend. In addition, teachers continue to serve on a variety of building committees, town wide committees, and Ballard PTO events.

Parent volunteers are a strong element in our partnership to educate our children. Parents assist in classrooms in a variety of ways from listening to students read, preparing materials for teachers or helping students with writing. Mrs. D'Eon and Mrs. Mattolla, our parent librarians and their staff of volunteers, assist in the circulation of library books. Mrs. Gill and Mrs. Patti coordinate the Ballard Birthday Book Club. These volunteer parents and many others all contribute to our school in a positive caring way. The PTO's financial and moral support has impact on the quality of the culture at our school, under the leadership of Mrs. Rutledge, the PTO president.

The principal held several Principal/Parent Coffee meetings and has written newsletters to parents during the year to keep them informed of educational issues, state educational reform, school projects and activities, and the impressive scores achieved by Ballard School students on the state mandated MEAP test.

To compete the Capital Improvement Plan, implementation of the curriculum frameworks, improve technology and provide adequate funding for education are but a few of the issues that lie ahead.

Frank J. Cause, Principal

BELMONTE MIDDLE SCHOOL

The calendar year, 1996, was filled with a number of learning activities and experiences beyond the classroom walls.

The month of January included an Annual Geography Bee sponsored by "National Geographic Magazine" and implemented by our Grade 7 Social Studies Teachers. In addition, we had our first student "Principal For A Day" - Gr. 7 student David Kushmerek. Our student Star of the Month Program continued and, thanks to a grant from the Arts Lottery, our middle school students were treated to a presentation of "Opera To Go".

The highlight of February was the annual Grade 5 to 6 Student Orientation and the Grade 8 to 9 Orientation. These and other activities are designed to ease the transition of students from our elementary schools to the M.S. and our M.S. to Saugus High School.

March was National Middle Level Education Month. In addition to reserving a specific day to celebrate one of our (10) multi disciplinary teams; the teams themselves planned an activity that involved any of a number of activities which may have involved parents, outside speakers, team field trip, etc. It presents a great opportunity to celebrate the team concept that has flourished at Belmonte since September, 1992. The month culminated with over 100 middle school students being inducted into the Middle School Scholars Club for outstanding academic achievement at Belmonte.

April witnessed the administration of MEAP testing to our grade 8 students. In addition, we began to plan for our Annual grade 8 "Moving On" Ceremony in June.

In May, our middle school was selected to host a First Grant Focus Group sponsored by the State Department of Education. This was a gathering of schools that had been awarded comprehensive Health grants. Our middle school was selected as one of twenty (20) throughout the state to receive such a grant and the Grade 7 Tiger Team developed an interdisciplinary project entitled "Changing Attitudes About Violence". In addition, the Parent Advisory Board sponsored a "Staff Appreciation Day' and hosted a luncheon in Honor of our teachers and staff in the school library. Our Science Fair and Spring Play added to our May activities which concluded with our annual Memorial Day assembly.

The month of June was filled with activities that included our Annual Spring Field Days for grades 6, 7, & 8, as well as our Annual class trips for each grade. In addition, we hosted our annual Grade 5 Parent Orientation Evening. The school year concluded with our Annual Grade 8 "Moving On" Ceremony which was attended by over 800 people in our school gymnasium.

The new school year opened on Sept. 3rd with a grade 6 Orientation Day. In addition, we had our "annual Back To School Night" that gives parents an opportunity to meet their child's teachers and to become aware of the standards and expectations of their child in each of their classes. In addition, we continued to hold our Annual Fall Field Days for grades 6, 7, and 8 which has proven to be an excellent team-building activity early in the school year.

October brought with it our Annual Magazine Drive which continues to produce monies that enable us to run programs and purchase enrichment materials over and above our annual budget allocations. In addition, Melrose/Wakefield Hospital ran a baby-sitting course for middle school students. October produced what was the middle school's proudest moment with the release of the district-wide strategic management study which cited under the strengths of our school system, the "middle School has a supportive culture and uses total quality management". This is a tribute to the hard work of our teachers, parents, and students whose daily contributions produce this kind of school climate.

In November our grade 7 teachers sponsored a Faculty Breakfast meeting and our Drama Club students presented their rendition of "The Trail of Goldilocks".

The calendar year concluded with a Parent Open House and the beginning of programming for the 97-98 school year.

Our School Band performed at the Annual Rotary Christmas Luncheon for our Rotarians. In addition our grade 67 class went to the North Shore Music Theater to view the play entitled "A Christmas Carol".

In conclusion, I want to express my appreciation for the continued involvement of our middle school faculty and parents without whose help and support many of these excellent experiences for our pre and early adolescents in Saugus would not be possible.

On behalf of all who are actively involved in our middle school community, a happy and healthy New Year to all!

Sincerely,

John A. Serino, Jr.
Principal

VERNON W. EVANS SCHOOL

The **Vernon W. Evans School** is located in the heart of Saugus Center. It sits proudly at the intersection of Winter Street and Central Street. The school is not a full educational facility. It is a high school annex that was left standing after a fire destroyed the primary structure. The annex has been reconfigured to accommodate elementary students. For example, one corridor was transformed into a library, another was configured into the principal's office, and a bathroom was converted into the secretary's office.

The school consists of four floors. The basement contains the cafeteria that also substitutes as a gym area. (During the torrential rains of October, the cafeteria was submerged in four to six inches of water.) The first, second, and third floors contain four classrooms each. The classrooms accommodate students from kindergarten to grade five and the primary affective education class.

This year the school has a clean crisp look. Each classroom is wearing a new coat of paint, the cafeteria is a bold turquoise color, and the secretary's office is sporting brilliant pink walls. The lockers are no longer a dingy brown. They have been electroplated royal blue and match the new radiator covers in the hallways. These capital improvements have helped us look more like an elementary school. Thank You!

Over the last four years much of the work in which the school community engaged was guided by the Education Reform Act of 1993. At the core of the Education Reform Act is the school council. Composed of the principal, three teachers, and four parents, the Evans School Council provides the school community with an opportunity to shape the direction that the school takes through the preparation of a school improvement plan.

One of the ongoing goals of the Evans School Improvement Plan is to cultivate a strong sense of community among students, teachers, and parents. In the spirit of this philosophy, several activities have occurred. For example, the council invited parents to enter into a Home/School Contract that defined goals, expectations, and shared responsibilities of school and parents as equal partners for student learning. In addition, the Council surveyed parents about implementing a voluntary school uniform policy. Research indicates that communities with uniform policies report they have enhanced the tone and climate of the building, have focused more attention on positive behaviors, have reduced the competitiveness about who is wearing what, and have allowed the children to feel good about themselves as school uniforms build a sense of pride. The results of the survey clearly indicated that the majority of families is in favor of a school uniform. Therefore, a voluntary school uniform policy will go into effect September, 1997

The Evans PTO also sponsored Family Science/Math Nights. Forty parents and children returned to the school in the evening to conduct experiments, estimate outcomes, graph results, and problem solve with Evans Teachers. In addition to having fun, these activities provided parents with an opportunity to better understand one of the most significant outcomes of school reform - classrooms are more child-centered interactive places in which teachers minimize paper and pencil activities in favor of hands-on manipulative activities in science and math.

In 1996, we also celebrated an Intergenerational Literacy Project that united Senior Citizens, Evans students, and children's literature books to explore the topic of aging. We called our project J.O.Y. and acronym for Joining Old and Young". Each classroom was adopted by a Senior reader who came to the school once a week to share children's literature books that investigated the relationships between grandparents and grandchildren, olden days and modern times, oldsters and youngsters. For example, Tomie dePaola's ***Now One Foot, Now the Other*** describes how the young narrator helps his grandfather learn to walk after a stroke, just as his grandfather had helped him when he was a toddler. Even Bunting's ***The Wednesday Surprise*** reveals how a little girl spends each Wednesday tutoring her grandmother who is illiterate. Mem Fox's ***Wilfred Gordon McDonald Partridge*** shows how a small boy tries to discover the meaning of "memory" so he can restore that of an elderly friend who lives in the old people's home next door.

In addition to reading stories, the Seniors also helped the students design quilt squares that were inspired by the stories from the literature, the stories shared by the Seniors and the stories that came from the lives of the students. The project culminated in three Intergenerational Quilts that are on display in the center staircase of the school.

It is difficult to account for all of the good that came from the Senior Readers' visits to our classrooms because what we received was largely intangible. In addition to the wonderful stories, the wisdom of their experiences, and the generous gift of their time, the Senior Readers also formed a bond with Evans students and teachers that will be remembered fondly by us all.

Together, the Evans parents and teachers work to challenge children to succeed. All of us who share the responsibility for the children are in the unique position of daily witnessing the promise and joy that they can provide. We celebrate the presence of children among us!

Respectfully submitted,
Dr. Kathleen M. Stanton, Principal

SAUGUS HIGH SCHOOL

JANUARY 1996

The calendar year began with our Guidance Department sponsoring a Financial Aid Workshop for parents of high school seniors.

One of the highlights during January was the Cultural Awareness Week. All students and staff participated in cultural activities as they related to the curriculum.

The Saugus Booster's Club held a banquet at the Prince of Pizza to honor the student/athletes from the golf and boys soccer teams. Each team received special recognition for finishing first in the Northeast Conference.

The Parent Advisory Board mailed its second newsletter to all parents. Highlighted in the newsletter was the first Post Prom Party plans for May, 1996.

FEBRUARY 1996

The Saugus Boosters Club replaced 33 banners in the Towers Gym. The new championship banners were donated by the Athletic Department and the Boosters Club.

The Words Not Weapons student leaders met to discuss plans for a Violence Prevention Week.

The Saugus Health Task Force met to discuss plans for the May Mock Accident assembly.

Grade Eight Orientation was held during the three days following winter break.

A team of teachers visited Beverly High School to review the Block Schedule used at Beverly High School.

The Saugus Parent Advisory Board recommended procedures for the new Tobacco Awareness Policy.

MARCH 1996

During the month of March our students began the process of selecting courses for the 1996-97 school year. Each student was seen by his/her Guidance Counselor to receive advice on course and career planning.

Over 125 Grade Eight parents attended an Information Night at the Saugus High School library. Parents received pertinent information on course selections and academic planning suggestions.

The students and staff participated in an Environmental Theme Week. Thematic units were planned in the academic disciplines on environmental issues.

A team of teachers visited Beverly High School to review the Block Schedule used at Beverly High School.

The Saugus Parent Advisory Board recommended procedures for the new Tobacco Awareness Policy.

APRIL 1996

The Junior/Senior Reception was held at the Marriott in Peabody.

The M.E.A.P. examinations were completed by Grade Ten students.

The Mock Trial Team continued its competition at the Peabody District Court.

"People Promoting Peace" day was organized by the Peer Leaders of the student body.

MAY 1996

The staff at Saugus High School received two, two hour workshop sessions on Block Scheduling and a Block Schedule experimental week was held from May 6 - 10.

The Senior Awards Night was held in the school library.

The Mock Accident was successfully held for members of the junior and senior classes. The civic and municipal community combined for a very successful presentation.

The annual Saugus High School Art Show, displaying the wonderful work of our students, was presented during the week of May 6th.

The Senior Prom and After Prom Party was very successful. Parents and many civic volunteers helped to assure a safe and enjoyable evening.

JUNE 1996

The College Mini-Fair sponsored by our Guidance Department hosted 57 college representatives. Students from the junior class and many parents attended the information session.

The Class of 1996 graduated June 9, 1996.

The Profile for the Class of '96:

Four Year Colleges	62%
Two Year Colleges	14%
Other Schools	2.5%
Military	4%
Work	9.5%
Undecided	8%

SEPTEMBER 1996

Three Parent Information evenings were planned for September; Senior Parent Night, Grade Nine Parent Night and Academic Information Evening.

The Parent Advisory Board met and a new slate of officers for 1996-97 were elected:

Chairperson	Mr. Joseph Dauenhauer
Secretary	Mrs. Elaine Smith
Treasurer	Mrs. Ruthann Fisher

All students received the Agenda Book and the new laminated photo identification card.

Teachers distributed Course Syllabi to each student. The syllabi contained pertinent information on course content, course objectives and homework and special project assignments.

OCTOBER 1996

The Academic Committee on Restructuring presented the goals for the 1996-97 school year to the Parent Advisory Board.

The Guidance Department issued the Senior Packet to all members of the Class of 1997.

The recycling program, sponsored by our student organizations, began this month.

A staff professional workshop was held by Nora Todd of the M.T.A. Professional Development Staff.

During the week of October 21st, our second Block Schedule experiment week was held.

The P.S.A.T.'s were held for many sophomores and most juniors. This examination offers successful students the opportunity to compete for scholarship money under the title of National Merit.

NOVEMBER 1996

The Tierney vs. Torkildsen debate was held in the Saugus High School library for all American Government classes.

The Saugus High School Council reviewed the preliminary budget for FY '98

Dr. Joseph DiPietro presented an information assembly for Saugus High School students on Eating Disorders.

Color Day was very successful. The Class of '97 was victorious.

DECEMBER 1996

The National Honor Society inducted 26 new members:

Class of 1997:

Tiffany Barrett
Michael Faiella
Jennifer Koslouski

Class of 1998:

Daniel Adams
Edward Allen
Stephanie Angelo
Jacqueline Blais
Ming Chow
Katelyn Churchill
Lauren Dennis
Shaun Finn
Edward Gauthier, Jr.
Lauren Gelin
John Giansiracusa
Nancy Heffernan
Brian Iacoviello
Jessica Jeffrey
Douglas Korba
Carolyn Labuda
Jonelle Lonergan
Angela Mariano
Jaime McGrath
Karen Roberts
Jay Surabian
Louis Tramontozzi, III
Thomas Wall

The year concluded with the annual Parent/Teacher Conference Night.

LYNNHURST SCHOOL

Nineteen Hundred and ninety-six was a very successful year at the Lynnhurst School in terms of academic achievement as well as the many social and cultural activities that we were able to provide for our students.

By far the most significant academic success is our Inclusion Program. In this program, students who receive learning needs assistance do so within their own classroom rather than being pulled out to work in a separate area. In this way many other children within this regular classroom can also benefit from the expertise of our learning needs specialist.

Much of our efforts this year have been directed toward the implementation of the Education Reform Act of 1993. Our School Council was elected and met regularly to accomplish the educational goals set forth in the law.

Other programs that I would consider a great success are our Read-At-Home Program, Annual Essay Contest and our Annual Spelling Bee.

The voluntary Read-At-Home Program encourages all of our students (and parents as well) to read during their free time and rewards them monthly with small prizes or certificates for a personal size pizza provided by our P.T.O. and Pizza Hut.

Our Annual Essay Contest for grades three through five is sponsored by the Language Arts Department and develops writing and thinking skills. The top writers received their award at a special ceremony before the School Committee in late spring.

Each winter the teachers hold elimination rounds to determine who will be among the thirty finalists in the Annual Lynnhurst Spelling Bee. The winner of this contest goes on to compete in the Lynn Item sponsored regional spelling bee at Lynn City Hall Auditorium and possibly on to the Nationals in Washington, D.C. This year Todd Nichols, a fifth grader, represented Lynnhurst School and remained competitive into the later rounds before being eliminated.

As always our outdoor education trip for fifth graders to Horizons for Youth in Sharon was a rousing success. There is nothing like living in a cabin for a week and learning with them for an educator to get to know their students and vice versa.

On the other side of the coin, from a social viewpoint, I would point to our series of cultural programs, our Student Council and our Field Day as major successes.

Some of our more memorable P.T.O. sponsored cultural events were High Touch-High Tech, a hands on science program for all grades, Tribal Rhythms, The New England Percussion Ensemble and Mr. and Mrs. Ben Franklin.

For the eighth year in a row we have had a very active Student Council elected from the membership in grades three through five. We have a full slate of officers as well as representatives from each room. some of their worthwhile activities in 1996 were: a Thanksgiving food drive to benefit a local food pantry, a Christmas collection with the proceeds going to the Make-A-Wish Foundation, a clothing drive for the homeless, a book collection for third world countries and the complete operation of our student store.

Our Fourteenth Annual Lynnhurst Field Day took place in late May with over seventy-five volunteer parents working to provide a fun-filled day of activities for our entire student body. This year we took the competitiveness out of the activities by eliminating the awarding of ribbons and placing the emphasis in each group on sportsmanship. This change made for a very smooth running field day.

OAKLANDVALE SCHOOL
266 Main St.
Saugus, Ma 01906

During the year 1996, The Oaklandvale School underwent a facelift involving both the interior and the exterior of the school. Inside the building, the school received a fresh coat of paint, many of the old clouded plexiglass windows were replaced, and several plumbing upgrades were completed. There was an office added for the principal, as well as security cameras and intercoms for both main entrances. Outside the building, the school was also painted, and the visitor's parking area was expanded and paved with asphalt.

Our school advanced technologically, with the addition of a television and VCR for each classroom, along with seven new Macintosh computers with CD-Roms and Internet capabilities.

The Curriculum was updated with completed sets of textbooks and resource kits in both Science and Social Studies for Grade 1 through Grade 5.

The school ran several successful fund-raisers which added another two Macintosh computers and printers to the school, as well as some other equipment.

The faculty was once again very successful in their attempts to involve parents in the school community and to allow them to have an active role in their children's education. We held two
Family Math and Science Nights during the months of April and May. They were very well attended. Parents continued to volunteer as readers and listeners in the primary grades. We also had many parents volunteer to be librarians and noon aides. Finally, we had many parents help to chaperone daytime field trips, as well as the week-long Horizons for Youth trip for the fifth grade that was held in April.

The Oaklandvale School again housed the Shore Collaborative classroom for children with moderate special needs. Mrs. Mallon's fourth grade class continued a "Buddy" program with the students in the Shore classroom. This proved to be beneficial for both classes.

The student body was involved in several community service projects. They donated food each week to the United Parish Food Pantry in Saugus. At Christmas time, they donated hats, mittens, and gloves to the Stephen Ministry at Blessed Sacrament Church which were distributed to needy families in this area. The students continued to donate their soda cans at lunch time to the "Cans for Cancer" program which benefited the New England Medical Center's Cancer Research Department. We also implemented an all-school paper recycling program to help to protect the environment.

The PTO continued to be a great asset to the school and students by sponsoring many activities such as field trips, theme parties, and cultural events. They supplied small monthly prizes as incentives in our Read-at-Home Program for all of the students. They purchased a complete computer system for the main office, including a PC with modem (which allowed us to have fax capabilities), laser printer, and scanner. They also purchased two new colorful link mats to brighten the main entrances. The PTO support was not just financial, however. Members also volunteered their time to help oversee school events, such as field day in June.

In conclusion, the Oaklandvale School community was excited about the addition of the new computers and the other technological advances, and our goal for 1997 is to work on acquiring and integrating the necessary software into the curriculum to further enhance our students' ability to learn and compete in our fast-changing society.

Respectfully submitted

Myron Manoogian, Acting Principal
OAKLANDVALE SCHOOL

VETERANS MEMORIAL SCHOOL

The Veterans Memorial School, built in 1952, is in its 45th year of operation. Under the principalship of Victor J. Leone, students are afforded opportunities for learning in a developmentally appropriate setting. Students of various abilities can take advantage of the many and varied learning opportunities within the general educational framework. With an enrollment of approximately 500 students the Veterans remains the largest of the elementary schools in Saugus.

The following activities and functions have taken place during the 1996 school year. Our staff continues to engage in professional development, meeting the tenants of the Educational Reform law. Professional development has been quite beneficial in providing teachers with the latest developments in education.

This year the school wide theme "The Desert" became our focus. The Veterans Memorial School community participated in several activities related to the study of deserts.

The Veterans Birthday Book Club is celebrating its seventh year. The club was created to help obtain new books for the school library. The library has acquired over 1,200 volumes due to the support and generosity of our parents.

The Veterans School is continuing to support its student authors and artists by having the annual Book and Art Fair. It is on this evening that the students display their published books and art work that represents their hard work throughout the school year.

The Veterans School had its first Read-A-Thon for technology and raised approximately $4,400.00. With this money the school purchased 3 computers, 2 printers, and additional software.

The Kindergarten took several field trips throughout the year and incorporated special days for apple picking, Thanksgiving, Christmas Concert and the Topsfield Fair.

The first grade attended the North Shore Music Theater, Y.M.C. A. pool and the Topsfield Fair.
A Green Eggs & Ham party took place at the conclusion of the reading of the book. Parent volunteers are to be commended for their part in making the party a success.

The second grade held its annual Thanksgiving production and Dessert Feast for students and parents. Field Trips included the Topsfield Fair, North Shore Music Theater and the Y.M.C.A. pool. A special Dairy Festival and Swan boat trip to Boston was a great success.

The third grade participated in the research of the human body with special projects and Open House for parents. Field trips included visits to Pioneer Village, House of Seven Gables and the Saugus Iron Works.

The fourth grade again learned a great deal in modeling real life situations in government finances and the lives of famous people through the "Dress-up Book Reports".

The fifth grade participated in the "Saving Makes Cents" program for the third year and Treasurer Joseph Malone's visit was a real highlight. The students contributed to a fifth grade poetry book with original entries developed through their language arts teachers. The poems were inspired by the school wide topic of study, "The Desert". The fifth grade was also enhanced by special programs in theater and units of special research in each of the academic disciplines.

The Veterans School store, with volunteer participation of students and teacher, has become a staple here at the Veterans.

The Veterans P.T.O. is a very active and productive one. This year the P.T.O. has made funding available for cultural programs, teacher supplies and student needs. Holiday Shopping took place under the direction of the P.T.O. president, Diane Walsh. This shopping program enables students to make wise purchases and to calculate their bills. The P.T.O. , again, sponsored a "Ziti Dinner" which had several hundred families in attendance.

The Veterans Memorial School Improvement Council has taken a crucial roll in developing bench marks at each grade level that will be a safe guard for students to achieve at each level of their development at each grade. The Capitol Improvements are also a focus of the School Improvement Council and several improvements have taken place over the last year. Projects include new doors, front stairs, painting and railing at the rear of the building. Our student council remains active under the direction of our fourth grade teachers.

All of the afore mentioned activities combined with a dedicated staff and parental involvement make this school an exciting place to learn.

Respectfully submitted

Victor J. Leone, Principal

WAYBRIGHT SCHOOL

The Waybright School located at the end of Talbot Street in Saugus Center serves 257 children in a school district that runs from the Essex Street fire station to the intersection of Central Street and Walnut Street near Route One. We have a staff of fourteen teachers and a support staff of eight adults. The Waybright School Council is the chief management group in the school consisting of the Principal, 3 Teachers, a Teacher Aide and 4 Parents. While maintaining a full regular school curriculum for its students the school is in its sixth year of a fully integrated learning needs program serving over twenty learning needs children from throughout the town.

In January the Council held their annual Book Fair. This is a very popular event and book ownership is very important to the children. We also had consultants from Tufts University working with our teachers. February brought the retirement of our school secretary, Jean Phelan. Her hard work during many years with the school system will be missed. March brought our annual registration of another kindergarten class for the upcoming year.

In April the Federal Wildlife Commission notified us that twenty-five Waybright children were winners in their annual duck stamp contest. Our children won 50% of the elementary awards state wide. Our parents and children enjoyed a trip to a Boston hotel for the awards ceremony. Teachers from "Can Do Friends" visited our school emphasizing the abilities of the handicapped. In May the entire school paid a visit to the Shriners circus which is a very popular event with our children. Over 25 of our fifth graders took part in our School Council Gettysburg address contest. Our winner presented the piece at our annual Memorial Day program. Our younger children and their parents filled our first Family Math/Science evening workshop. The month closed with our annual Ice Cream and Art Festival which was visited by several hundred families. June brought our second Family Math/Science evening workshop that was once again quickly filled with families. Our children visited the seniors at Heritage Heights to put on their Flag Day program with help of officers of the V.F.W. Our parents sponsored a Walk-a-thon for the school and a Field Day for the children.

The new school year in September got off to a great start with a parent-teacher evening. In October both our Fire and Police Departments were here with safety programs for our children. Of course the month closed with our annual Halloween parade to our neighbors at Heritage Heights who again put on an excellent Haunted House for our children.

November found our children, their families and the school writing Home School contracts for school success. Can Do Friends visited us again and several hundred parents, grandparents and friends visited the school on "Open House" day for American Education Week. December was marred by an oil spill on the front lawn of our school that caused us to lose two days of instruction for our children and ruined the front of our school. Our activities were able to carry on however, and we enjoyed a visit from the Fire Department Santa, our annual parents Holly Fair for Kids and a visit from the "Windy City Players". Our year concluded with our holiday concert for parents and friends.



BOARD OF SELECTMEN

In the year 1996, the Saugus Board of Selectmen consists of Chairman Janette Fasano, Richard Barry, Jon Bernard, Anthony Cogliano, and Christie Ciampa.

Over thirty-eight public meetings were conducted at the Senior Center, 400 Central Street, throughout the year. Several Monday night meetings were held in the town manager's office when needed.

In January, Mr. Thomas O'Hearn retired from the Kasabuski Rink. John Hatch was hired to replace him. The Board fought Rowe Quarry's plans to open a batching plant. The Selectmen voiced their concern about heavy truck traffic on Route One.

Golftown, of Broadway made a presentation to open a a golf driving range. The public hearing was continued for several weeks. A new part-time clerk was hired for the Selectmen.

Ms. Brenda Dumais was hired to organize a new Youth Commission. She appeared before the Board in February to outline her plans.

On March 12th, Selectmen requested a public hearing for the Rowe Quarry appeal and retained town counsel. Selectman Ciampa asked Mr. Collins, the town manager, for an update on the Salvation Army special permit. Also, the dredging of the Saugus River was a concern. The Tenneco issue also was brought up at several meetings.

The Selectmen wen on record supporting a state financed fence, along with the help of Representative Angelo, which would run along the high school on Route One blocking out noise and creating a wall of privacy.

In April, Commonwealth Communities Development Company applied for a special permit to construct an assisted living facility on Main Street. This application was denied by the Board.

On April 23rd a special permit was granted to Golf Town, Broadway. Many residents complained about the heavy traffic on Main Street since the shopping center opened.

A Memorial Day parade was held on May 27th. The Tenneco issue was brought up again and Ms. Janet Leuci requested that letters be sent to Trudy Cox at DEP in opposition. Selectman Barry went on record in opposition to the Tenneco proposal, along with the rest of the Board.

Many traffic rules were amended throughout the year; handicapped signs were voted in along with approvals for pole re-locations.

Cedar Glen Golf Course received the first seasonal wine and malt license from the Selectmen. Liquor may be served from April 1 to November 30 from 12 noon to 9 PM.

Mr. Collins submitted his resignation in May of this year recommending that Richard Cardillo be appointed temporary town manager. This suggestion was agreed to by the Board. Selectman Bernard could not enter into discussions regarding this as he is a member of the school department. Selectmen Barry moved to appoint Mr. Cardillo as temporary town manager.

In June, the MDC met with the Board outlining their proposal to purchase watefront property and the Cedar Glen Golf Course. Mr. James Comeau, of the MDC stated that he felt the MDC should own the Saugus River.

Many motions were made throughout the year to help assist residences with brook problems and flooding. A brook cleaning plan was encouraged by the Board in the hopes of eliminating the undue flooding of private property.

The Selectmen were faced with many requests for cellular antennas or pole locations. The town manager suggested that a plan be made to streamline the rules and regulations to protect the town and add some guidelines to follow.

The Ground Round petitioned to transfer liquor licenses to the Lonestar Steakhouse and Saloon and the Red Lobster, which has never been built, was changed to the Olive Garden.

Interviews began in October for a town manager and on November 14, Selectman Barry moved to appoint Mr. Richard Cardillo as town manager for a term of office to be December 1, 1996 to June 30, 1998. Passed 4-0.

On December 3rd the Selectmen approved the following licenses throughout the town and all monies were received by the Board and submitted to the treasurer's office.

Respectfully submitted,

Janice K. Jarosz, Clerk
Board of Selectmen

Liquor Licenses
All Alcohol - Restaurant
January 1, 1997

1. **AUGUSTINE'S RESTAURANT (dba) PIKE BEVERAGES, INC**
114 Broadway - Ronald Luongo, Manager State License # 107800004
No building at this time.

Lic	$4,000.00
Com V.	50.00
Ent.	30.00
Sun Ent.	100.00
TOTAL	$4,180.00

2. **BALLARD CAFE -(dba)-BALLARD, INC.**
128-130 Ballard Street, Rodney LaVoie, Manager - 233-1108
lst floor, at 128 Ballard St, 2 rooms and kitchen; First Floor at 130 Ballard Street, four rooms. State # 10700001

Liquor Lic	$4,000.00
C. V.	50.00
Ent.	30.00
Sun Ent.	100.00
10 Coin opts	1,000.00
1 Juke Box	50.00
TOTAL	$5,230.00

3. **BAY CITY GRILLE (dba) TRIANGE ENTERTAINMENT CORP.**
1619 Broadway, Ronald Lane, Manager 233-8027
Lounge and bar area, dining room, kitchen, restrooms all on one floor
Entrances/exits located on North and East sides. State # 1070020

Liquor Lic	$4,000.00
Com Vic	50.00
Ent.	30.00
Sun Ent	100.00
TOTAL	$4,180.00

4. **BORDER CAFE** dba CHURCH ST. CREOLE CAFE, INC.
819 Broadway, Michael Larkin, Manager 233-5308 Staet # 101800027
One large dining room, lounge, kitchen, storeroom, restrooms

Liquor Lic	$4,000.00
Com V.	50.00
Ent.	30.00
Sun Ent.	100.00
TOTAL	$4,180.00

5. **POLCARI's** (dba) CAPUCINO's OF SAUGUS,
92 Broadway, George R. Chapdeline, Manager 233-3765
Five rooms with bar area & waiting area. State # 10700003

Liquor Lic	$4,000.00
Com Vic	50.00
Ent.	30.00
Sun Ent.	100.00
One juke box	50.00
TOTAL	$4,180.00

6. **CARUSO DIPLOMAT** (dba) FOODS, INC, OF SAUGUS
344 Broadway, Joseph Caruso, Managers 233-2000. State # 107800009
First floor-nine rooms, four kitchens and two offices, second floor one room, one office

Liquor Lic	$4,000.00
Com Vit.	50.00
Ent	30.00
Sun Ent.	100.00
TOTAL	$4,180.00

7. **CONTINENTAL RESTAURANT**
266 Broadway, Athas Kourkoulis, Manager 233-2587. State # 10700008
first floor, two dining rooms and one cocktail lounge. Second floor, two dining rooms and one cocktail lounge.

Liquor Lic	$4,000.00
Com Vict	50.00
Ent.	30.00
Sun Ent.	100.00
TOTAL	$4,180.00

8. **EAST SIDE MARIOS, dba, MARJAN, INC.**
1143 Broadway, George Kimation, Manager, 941-9090. State # 107800028
One story, dining room, tenement dining room, bar-lounge,

Liquor Lic	$4,000.00
Com Vict.	50.00
Ent.	30.00
Sun Ent.	100.00
One juke box	50.00
TOTAL	$4,230.00

9. **FUDDRUCKERS, dba FUDDRUCKERS, INC.**
910 Broadway, Baron Clifford, Manager, 233-6399. State # 107800014
On street level - one large dining room, one lounge, one kitchen and two storage areas.

Liquor Lic	$4,000.00
Comm Vict.	50.00
Ent.	30.00
Sun Ent.	100.00
2 coin opts	200.00
TOTAL	$4,380.00

10. **ONIONS BAR AND GRILLE, dba GODFRIED HOME BAKERIES, INC.**
168 Broadway, Suleyman D. Celimli, Manager 233-1240. State # 107800006
First floor one office, bakery, three dining rooms & lounge (including greenhouse) and storage area-cellar for storage garden, bar, small room middle room and dining area East

Liquor Lic.	$4,000.00
Com Vict.	50.00
Ent.	30.00
Sun Ent.	100.00
1 juke box	100.00
4 coin opts	400.00
TOTAL	$4,630.00

11. **HILLTOP STEAK HOUSE, dba HIGH COUNTRY INVESTORS, INC.**
855 Broadway, Kay C. Montera, Manager. State # 107800013
First floor 3 dining rooms, one bar, one kitchen, one office, storage and porch; second floor two dining rooms, one cocktail lounge, one kitchen, two offices rest rooms and storage area, cellar for storage.

Liquor Lic	$4,000.00
Com Vict.	50.00
Ent.	30.00
Sun Ent.	100.00
One Coin op	100.00
TOTAL	$4, 280.00

12. **HOULIHANS**
Square One Mall, Michael Parent, Manager, 233-1785
One floor. State # 1078800010

Liquor Lic	$4,000.00
Com Vict	50.00
Ent.	30.00
Sun Ent.	100.00
TOTAL	$4,180.00

13. **KOWLOON RESTAURANT dba,** MANDARIN HOUSE, INC.
948 Broadway, Donald H. Wong, Manager, 233-2833. State # 107800015
First floor, eight dining rooms, two lounges, one bar and a kitchen; second floor two function rooms.

Liquor Lic.	$4,000.00
Com Vict.	50.00
Ent.	30.00
Sun Ent.	100.00
2 coin opts	200.00
TOTAL	$4,380.00

14. **PRINCE RESTAURANT dba,** PRINCE ITALIAN FOODS
517 Broadway, Steven V. Castraberti, Manager, 233-9950
One floor-two rooms, service and storage area. State # 107800011

Liquor lic	$4,000.00
Com Vict.	50.00
Ent.	30.00
Sun Ent.	100.00
2 Coin opts	200.00
TOTAL	$4,380.00

15. **RED LOBSTER, dba,** GENERAL MILLS RESTAURANTS, INC.
649 Broadway, Mary Haynday, Manager. State # 107800021
No construction as of this date - One floor, dining room area and lounge, 8,355 s.f.

Liquor Lic	$4,000.00
Comm Vict.	50.00
TOTAL	$4,050.00

16. SAKE dba KI KU YA, INC.
670 Broadway, Yeuh-Yuh Chen, Manager, 233-3858
First floor one kitchen, one dining room and one sushi bar, second floor one empty room. Cellar for storage. State # 107800012

Liquor Lic	$4,000.00
Com Vict	50.00
Ent.	30.00
Sun Ent.	100.00
TOTAL	$4,180.00

17. RESTORANTE DONATELLO dba T.A.N., Inc.
44 Broadway, Maria Bertorello, Manager, 233-9975. State # 107800002
First floor one large room, second floor one large room

Liquor Lic	$4,000.00
Com Vict	50.00
Ent.	30.00
Sun Ent.	100.00
TOTAL	$4,180.00

18. SPUDS (dba) BAKED CORPORATION
22 Lincoln Avenue, Richard Spaulding, Manager 233-2757
One floor, one dining room, kitchen and lounge. State # 107800026

Liquor Lic	$4,000.00
Com Vict.	50.00
Ent.	30.00
Sun Ent.	100.00
TOTAL	$4,180.00

19. **THE 99 RESTAURANT**, (dba) - 99 WEST, INC.
181 Broadway, Dana G. Doe, Manager, 231-2888. State # 107800007
One story building, one large room containing restaurant and lounge

Liquor Lic	$4,000.00
Com Vict.	50.00
Ent.	30.00
Sun Ent.	100.00
1 juke box	50.00
TOTAL	$4,230.00

20. **THE GROUND ROUND,** (dba) THE GROUND ROUND, INC.
584 Broadway, one floor approx 5,400 s.f. dining rooms A & B Bar, lounge area. State # 107800016. Elizabeth Sullivan, Manager.

Liquor Lic.	$4,000.00
Comm Vict	50.00
Ent.	30.00
Sun Ent.	100.00
3 coin opts	300.00
TOTAL	$4,480.00

21. **THE PALACE**, (dba) SAUGUS CONCESSIONS, INC
1500 Broadway, Christopher Scott, Manager 233-7400
First floor, 5 rooms plus all lobby areas and offices. Second floor 3 rooms plus all lobby areas and offices. State # 107800019

Liquor Lic	$4,000.00
Com Vict	50.00
Ent.	30.00
Sun Ent.	100.00
12 coin opts	1,200.00
TOTAL	$5,380.00

22. VOGUE, dba. VOGUE CONCESSIONS, INC.
1466 Broadway, Paul Foster, Manager 231-1166. State # 107800018
One floor-three rooms, kitchen, sotrage areas, offices and compressor room.

Liquor Lic	$4,000.00
Comm Vict	50.00
Ent.	30.00
Sun Ent.	100.00
1 juke box	50.00
TOTAL	$4,230.00

23. WEYLU'S, (dba) WEYLU'S INC.
20 Bennett Highway and Mildred Street, Richard Chang, Manager 231-5206
Three story sturcture includes three dining rooms, one lounge, three kitchens, reception areas, storage areas and an office. State # 107800024

Liquor Lic	$4,000.00
Com Vict	50.00
Ent.	30.00
Sun Ent.	100.00
2 coin opts	200.00
TOTAL	$4,380.00

WINES AND MALT BEVERAGES

1. **FULL OF BULL, INC.**
127 Broadway, Vaselious E. Pappas, Manager 233-9570 State # 107800005
First floor-two dingin rooms, kitchen and rest rooms. Cellar for storage

Beer and Wine	$1,500.00
Comm Vict	50.00
TOTAL	$1,550.00

2. **PAPA GINO'S dba** PAPA GINOS OF AMERICA
180 Main Street, Michael A. Valerio, Manager, 233-7063. State # 107800029
One floor-one large room, one kitchen and storage area.

Beer and Wine	$1,500.00
C.V.	50.00
1 coin opt	100.00
TOTAL	$1,650.00

3. **PAPA GINO'S dba,** PAPA GINOS ACQUISITION CORP
872-880 Broadway, Jeffrey Daigle, Manager, 233-9722. State # 107800022
One floor one large dining room, one kitchen and a storage area,

Beer and Wine	$1,500.00
C.V.	50.00
Ent.	30.00
Sun Ent.	100.00
One juke box	50.00
TOTAL	$1,730.00

4. **BREW MOON**
114 Broadway, Building 2, Elliot Feiner, Manager. State # 107800032

Beer and Wine	$1,500.00
C.V.	50.00
Ent.	30.00
Sun Ent	100.00
TOTAL	$1,680.00

5. **OUT OF ASIA, dba, EASTERN PARTNERS, INC.**
1268 Broadway, Amy E. Lance, Manager, State # 107800043
Entire second flor of premises containing 4,000 s.f. service bar, kitchen area.
231-3883

Beer and Wine	$1,500.00
C.V.	50.00
TOTAL	$1,550.00

6. **TONINO's dba, TONINOS CUCINA ITALIANA**
36 Hamilton Street, MarieDiMascio, Manager. State # 107800045
Two rooms, kitchen and dining room and two bathrooms

Beer and Wine	$1,500.00
C.V.	50.00
TOTAL	$1,550.00

CLUB LICENSES

1. **AMERICAN LEGION POST 210**
44 Taylor Street, George Duggan, Manager. State # 107800033
First floor one room, kitchen and coatroom, second floor one room.

Club	$400.00
C.V.	50.00
TOTAL	$450.00

2. **COLUMBUS BUILDING ASSOC, (K OF C)**
1 K of C Drive, Walter DiNardo, Manager 233-9858. State # 107800025
First floor-two rooms and bar, basement two rooms and bar,

Club	$400.00
C.V.	50.00
Ent.	30.00
Sun Ent.	100.00
1 coin opt	100.00
TOTAL	$680.00

3. **FOX HILL YACHT CLUB**
114 Ballard Street, John Galiano, Manager 233-9730. State # 107800042
First floor one function room, kitchen, bar, rest rooms, second floor, club meeting room kitchen rest rooms, balcony, storage area, wrap around balcony.

Club	$400.00
C.V.	50.00
Ent.	30.00
Sun Ent.	100.00
TOTAL	$580.00

4. **MELROSE FISH AND GAME**
Rear Cheever Ave, Mailing address P.O. Box 2, David P. Choate, Manager 233-9730
First floor game room, storage, lobby and bar. Second floor kitchen, bar, service area.
State

Club	$400.00
C.V.	50.00
Ent.	30.00
Sun Ent.	100.00
One coin opt	100.00
TOTAL	$680.00

5 **SAUGUS LODGE ELKS #3200 BPOE**
401 Main Street, Roy F. Tobin, Manager, 233-9752.
First floor game room, hall, office, storage, lobby and bar. Second floor, hall, Vestibule coat room, kitchen restrooms, bar and serving area

Club	$ 400.00
C.V.	50.00
Ent.	30.00
Sun Ent.	100.00
2 Coin opts	200.00
TOTAL	$ 780.00

6. **STAFF SGT DEFRANZO POST, VFW**
190 Main Street, Frederick J. Collins, Manager, 233-2818
First floor, bar and lounge, second floor hall, and bar, storage shed, patio & bocci court

Club	$ 400.00
C.V.	50.00
Ent.	30.00
Sun Ent.	100.00
TOTAL	$ 580.00

7. **ITALIAN AMERICAN CLUB (ITAM)**
One Beachview Avenue, George Nicolo, Manager. First floor function room and bar, kitchen, men's/ladies rooms. Second floor members room, bar, kitchen office and bathrooms. State # 107800044

Club	$ 400.00
C.V.	50.00
Ent.	30.00
Sun Ent.	100.00
1 juke box	50.00
TOTAL	$ 630.00

SEASONAL LICENSES

CEDAR GLEN GOLF COURSE
60 WATER STREET, SAUGUS, MA
Mary Pike, Manager. 233-3609
Seasonal license runs from April 1st to November 30th.

License:	$1,000.00
Common Victualer	50.00
TOTAL	$1,050.00

RETAIL PACKAGE STORES
All Alcoholic

1. **DINO'S LIQUOR AND DELI, INC.**
302 Lincoln Avenue, Ellis Vaitis, Manager 233-3004
First floor one large room.

Package Store	$2,000.00
C.V.	50.00
TOTAL	$2,050.00

2. **EXPRESS GROCERIES & LIQUORS, INC.**
120 Broadway, David Ferro, Manager, 233-5714
First floor one large room

Package Store	$2,000.00
C.V.	50.00
TOTAL	$2,050.00

3. **GUY'S PACKAGE STORE, dba, GUY'S PACKAGE STORE, INC.**
7 Main Stret, Anthony J. Barbanti, Manager 233-0780
First floor 4 rooms

Package Store	$2,000.00
TOTAL	$2,000.00

4. **LIQUORLAND, dba, NBD, INC.**
4, A-B, Howard Street, John P. Morris, Manager 233-0100
First floor one room and rear storage area

Package Store	$2,000.00
TOTAL	$2,000.00

5. **CLIFTONDALE LIQUORS, dba, SITKO, INC.**
7 Essex Street, David Sitkowski, Manager, 233-1281
First floor one sales room and storage area

Package Store	$2,000.00
TOTAL	$2,000.00

6. **AMATO'S DISCOUNT LIQUORS**
206 Lincoln Avenue, Carl Amato, Manager
One story building

Package Store	$2,000.00
TOTAL	$2,000.00

LICENSED AUTO DEALERS
JANUARY 1, 1997

CLASS I

97-102
Fiore Bus Company
24 Bennet Highway
Kathryn Fiore

97-103
Owens Motors
109 Broadway
Owen Infiorate

97-104
York Ford
1481 Broadway
Bradley York

CLASS II

97-1
Action Auto Sales
214-220 Hamilton Street
Ontonio Losanno

97-19
Autohaus
1134 Broadway
GFerald Morello

97-2
Broadway Service Station
1330 Broadway
Waledel Eldajaha-Jamil

97-3
Chapman Auto Body
88 Rear Vine Street
Brian Chapman

97-4
Ciampa Auto Sales
233 Hamilton Street
Vincent Ciampa

97-5
Colonial Auto Sales
1753 Broadway
Michael DiPanni

97-6
Jimbo's Auto Body
136 Broadway
James Dunton

97-7
Kens Car Care Center
20 Rear Salem Turnpike
Kenneth Haskell

97-9
Miller Auto Sales
17 Eagle Road
Jack Miller

97-8
New England Auto Sales
19 Salem Turnpike
Martin Jirtian

97-10
New England Auto Sales
20 Salem Turnpike
Martin Jirtian

97-14
Snyder Machine Company
190 Walnut Street
Henry R. Snyder

97-15
Visone Motors
108 Broadway
Tony Visone

CLASS II & III

97-11
Nickole Auto Body
819 Broadway
Ernest Nickole

97-12
Noah's Motors
622 Broadway
Harry Chacounas

97-13
Route One Auto Brokers
160 Broadway
Stella Orlandella

97-17
Stephen's Auto
130 Ballard Street
Dana Bornstein

97-16
T.J's Auto
124 R. Ballard Street
Thomas Jarosz

97-18
Vree's Auto Sales
Salem Turnpike
James Vrees

CLASS III

97-202
New England Car Parts
139 Ballard Street
Martin Jirtian

97-203
Nickole Auto Body
819 Broadway

97-201
Patty's Auto Parts
Lot 2 A Salem Turnpike
Sid Pike

Common Victualer's - 1997

Alvin Ords
202 Boradway

Barnes & Noble
444 Broadway

Bickfords
1093 Broadway

Boston Market
168 Broadway

Burger King
1449 Broadway

Carvel Ice Cream
880 Broadway

Cinnabun
Square One Mall

Dairy Barn
35 Lincoln Avenue

DeLeo's Pizza
22 Essex Street

Dragon Island II
44 Hamilton Street

Dunkin Donuts
44 Hamilton Street

Dunkin Donuts
533 Broadway

Dunkin Donuts
86 Broadway

Dunkin Donuts
339 Main Street

Tong Villa
335 Main Street

Stella's Pizzaria
Essex Street

Dunkin Donuts
38 Hamilton Street

Einstien Brothers Bagels
371 Broadway

Friendly Ice Cream
777 Broadway

Hammersmith Inn
330 Central Street

Hockey Town USA
953 Broadway

IHOP
114 Broadway

J&M Subs
340 Central

K-Mart
180 Main Street

Kanes Donuts
120 Lincoln Avenue

Kelly's Roast Beef
595 Broadway

Kentucky Fried Chicken
421 Broadway

Lena's Subs
496 Lincoln Avenue

Lendy's
635 Broadway

McDonald's
738 Broadway

Tumble Inn
488 Lincoln Avenue

Wild Harvest
Broadway

Nicky's Pizza Time
361 Lincoln Avenue

The Wiz
901 Broadway

Peter's Pizza
48 Hamilton Street

Pizza Hut
385 Broadway

Rollerworld
425 R. Broadway

Route One Golf
1565-75 Broadway

Sandella's
Square One Mall

Saugus Line Roast Beef
237 Hamilton Street

Sears & Roebuck
1325 Broadway

Soc's Ice Cream
67 Lynn Fells Parkway

Square One Food Court
Square One Mall

Starbucks Coffee Company
Hillside Plaza

Super Seven Subs
240 Lincoln Avenue

Taco Bell
421 Broadway

Vitale Seafood
343 Main Street

MISCELLANEOUS LICENSES
January 1, 1997

Broadway Taxi 1679 Broadway 5 Taxi licenses	$ 125.00
Valuable Goods: Cash For Gold 1181 Broadway	$ 100.00
Chiulli, Greg & Associates 316 Central Street	$ 100.00
Repair Palace 1323 Broadway	$ 100.00
Ross Jewelers Square One Mall	$ 100.00
Valentine Jewelers 1200 Broadway	$ 100.00

MISCELLANEOUS LICENSES

Hockeytown, 953 Broadway C.V. 6 coin opts, 1 jike box, rink	$ 800.00
Route One Golf 1565 Broadway, Golf, Enter, Sun Ent., C.V, 30 coin opts	$3,280.00
Tina Jace 624 Broadway, Fortune Teller	$ 2.00

Coin Operated Machines (Misc)

Ames Department Store, Broadway	$ 100.00
Friendly's, Broadway	100.00
K-Mart, 180 Broadway	100.00

TOWN CLERK

TOWN CLERK'S OFFICE
ELECTION AND REGISTRATION
BOARD OF SELECTMEN

The Town Clerk's Office recorded the following Vital Statistics for the year 1996. Three prior years are also listed for comparison purposes only.

BIRTHS TO RESIDENTS	1993	1994	1995	1996
FEMALE	125	135	123	114
MALE	127	142	127	134
TOTAL BIRTHS	252	277	250	248

DEATHS OF RESIDENTS	222	257	241	240
DEATHS (NON-RESIDENTS)	22	34	32	30
TOTAL DEATHS	244	291	273	270

MARRIAGE CERTIFICATES ISSUED				
LICENSES ISSUED	191	188	165	173
LICENSES NOT EXERCISED	2	5	2	3

The following shows the money collected for various licenses and services which are provided by the TOWN CLERK'S OFFICE.

	1993	1994	1995	1996
Resident Listing	391.10	642.00	420.00	195.00
Marriage Intentions	945.00	935.00	805.00	860.00
Financing Statements	3,031.00	3,226.00	3,314.00	2,896.00
Financing Discharges	290.00	337.00	375.00	185.00
Bus. Certificates	1,519.20	3.094.45	2,325.00	1.534.00
Gasoline Storage	755.00	805.00	807.00	817.00
Certified Copies	6,557.35	7,018.38	7,488.36	8,723.59
Miscellaneous	1,679. 00	1,115.50	1,464.00	426.00
Raffle Permits	260.00	260.00	310.00	230.00
Dog Licenses	6,263.00	7,096.00	7,644.00	7,312.00
Pole Locations	---------	---------	---------	875.00
Hunt. & Fish. (Fees)	256.60	237.30	204.50	168.75
Hunt. & Fish. (State)	9,467.10	9,255.00	7,677.55	6,538.50
Fines: Health	200.00	-------	-------	2,600.00
Fines: Zoning	25.00	450.00	300.00	-------
Fines: Cons. Comm.	-------	1,800.00	-------	-------
TOTALS	31,639.35	36,271.63	33,134.41	34,235.84

IN DEATHS OCCURRING IN TOWN TO NON-RESIDENTS, A COPY OF THE DEATH CERTIFICATE MUST BE SENT TO THE APPROPRIATE CITY OR TOWN CLERK. EACH MONTH COPIES OF ALL RECORDS OF BIRTH, DEATH AND MARRIAGES ARE FORWARDED TO THE BUREAU OF VITAL STATISTICS OF THE DEPARTMENT OF PUBLIC HEALTH IN BOSTON.

BOARD OF SELECTMEN

	1993	1994	1995	1996
Liquor Licenses	111,035.00	117,600.00	116,480.00	117,410.00
Victualer Licenses	3,855.00	3,735.00	3,050.00	5,000.00
Entertainment	930.00	780.00	930.00	930.00
Juke Boxes	450.00	400.00	350.00	200.00
Sunday Entertainment	3,100.00	2,500.00	3,100.00	2,500.00
Auto Dealers	2,700.00	2,300.00	2,600.00	2,500.00
Taxi Licenses	100.00	100.00	100.00	100.00
Golf Range	100.00	100.00	100.00	100.00
Trailer Storage	5,200.00	Money now	collected in	Insp. Svcs. Dept.
Used Goods	----------	20.00	10.00	10.00
Miscellaneous	12.00	1.50	150.00	500.00
Coin-Op Amusements	8,800.00	9,200.00	8,600.00	9,700.00
Fortune Telling	2.00	2.00	2.00	2.00
Roller & Ice Rinks	200.00	200.00	200.00	200.00
Valuable Goods	200.00	200.00	10.00	100.00
Special Permits	----------	150.00	825.00	475.00
Trans. Vendor	----------	----------	----------	--------
Filing Fees	678.00	575.00	100.00	--------
TOTALS	137,362.00	137,863.50	136,607.00	139,727.00

The year of 1996 was a transitional one in the Town Clerk's Office. Marcia R. Wallace, who served as Town Clerk since 1980, retired in July and was succeeded by Jean P. Banks. In September, Lillian MacGlashin, who served as Assistant Town Clerk since 1980, also retired and Pamela Crotty was appointed to fill her position. Joanne Rappa was hired as Clerk/Typist to fill the vacant position in the Election and Registration Department.

In the midst of all these changes the Town Clerk/Election and Registration Office conducted its usual business. The Annual Town Census was sent by mail on January 1st. The information obtained from the census was used to update the Resident and Voter Lists, and to compile the Jury List.

During the months of May and June, the 1996 Annual Town Meeting was held, as well as Special Town Meetings in January, June, October and December.

Three elections were held this year. The Presidential Primary on March 5th, the State Primary on September 17th, and the Presidential Election on November 5th. Our office also conducted a Recount on November 23rd which was part of a District Wide Recount for the office of Representative in Congress for the Sixth District.

Jean P. Banks
Town Clerk



TREASURER COLLECTOR

TOWN TREASURER

The following report of the Town Treasurer is herewith submitted.

This report includes the total interest earned on investments in fiscal year 1995-96:

INTEREST EARNED:

Perpetual Care Fund	32,997.30
Cemetery - 10 Yr. Treasury Note	4,412.50
Johnson Library	325.39
Wilson Library	117.04
Real Estate & Personal	56,698.35
Motor Vehicle Excise	13,488.36
Boat Excise	13.97
Tax Title Redemptions	33,641.12
Deputy Collector Acct.	175.97
Savings Account	299,957.40
Kasabuski Rink	2,019.29
Sewer Rehab	27,222.72
Secondary Wastewater Treatment	9,301.74
Sick Leave	2,834.62
Police Drug Account	45.19
Special Details	343.68
Accrued Interest	32,599.66
Calendar account	26.51
Conservation Comnm.	104.23
Total	516,325.04

Respectfully,

Lisa M. Emma
Town Treasurer/Collector

TOWN COLLECTOR

The following report of the Town Collector is herewith submitted.

The following is a statement of accounts as of the fiscal year end of June 30, 1996:

PROPERTY TAXES RECEIVABLE:

Current year's levy	$431,447
Prior year's levies	$142,093
Sub-total	$573,540

OTHER RECEIVABLES:

Motor Vehicle Excise Taxes	$176,167
TOTAL	$749,707

The following collections were received for the Fiscal Year 1995-96:

COLLECTIONS:

Property taxes, net	$26,354,464
Sewer charges	$1,465,154
Water charges	$1,499,380
Motor vehicle excise tax	$1,727,956
TOTAL	$31,046,954

Respectfully,

Lisa M. Emma
Town Treasurer/Collector



VETERANS SERVICES

VETERAN'S SERVICES

Ordinary Benefits - Monthly financial disbursements to veterans and widows qualified by reason of income under Chapter 115 MGL

180 instances of aid

Other Benefits - Medication, Doctor Bills, Dentist Bills, Health Insurance Premiums, Eyeglasses etc. Monthly aid to veterans, wives, widows qualified under Chapter 115 MGL

36 instances of aid

Telephone Inquiries	-	157
Interviews	-	30

The Department of Veterans' Services is open on a part time basis

C.F. Saunders
Veterans' Agent



VITALE

VITALE MEMORIAL PARK
100 Ballard Street Saugus Ma.01906

Vitale Memorial Park, sometimes referred to as "Lobsterman's Landing" is located at 100 Ballard Street just a short distance from Rt 107 (Salem Turnpike) and the Belden Bly drawbridge which sort of , "connects Saugus to Lynn right at the GE Riverworks." It could be said that Vitale Park is at the 'gate' to Saugus from the East.

Opened in April 1993 and officially dedicated in August 1993, Vitale Park is a haven for folks at lunch time when the weather permits, a resource for many free lance painters and photographers as well as the site for the annual Vitale family outing to honor their fallen kin, Police Officer Harold L. Vitale. The bronze statue of "Artorius" stands guard over the park.

Lobster boats of varying hues and sizes leave at the crack of dawn to return at mid-day hopefully with a load of those ugly-looking crustaceans called lobsters, their reward for a hard and sometimes dangerous days work.

The workhorse pick-up trucks stand awaiting the owner's return to cart off the days catch to market while still fresh. When the trucks return, they are often loaded with bait fish (poagies or herring)) to be stored in the bait lockers located in the long gray building beyond the Park. There are bait remains in refrigeration until the next day when the cycle begins again.

The docking facilities are shared with pleasure boaters who load and unload their passengers after having put their sleek water craft into the Saugus River at the Town Boat Ramp on Ballard Street at the end of Dudley Street.

Lobstermen pay a fee of $1000 per year to use the dock and store their bait in the bait lockers. Pleasure boaters pay launching fees ranging from $2.00 per day for a resident up to $50 per season for a non-resident. A one day ramp pass allows a person to put a boat into the river as often as they may desire but only for one day. Season passes are good for as many times that boaters wish to come and go, so long as the tow vehicle displays a current sticker in the left front or left rear window.

One day passes are a three part form, the current copy of which must be seen through the drivers front windshield, with the date showing. Season pass holders are issued a sticker to display on their tow vehicle.

Bait lockers are available through the Park Manager, Peter Bogdan (231-4177). Pleasure boat ramp passes are available from the Park Manager's office, Town Clerk's office or L'il John's Bait Shop located on Ballard Street at the Town Boat Ramp.



YOUTH COMMISSION

SAUGUS YOUTH COMMISSION

The fiscal year began with the approval of Town Meeting for the creation of the Saugus Youth Program Department. This approval included the hiring of a full time Youth Program Coordinator, to administer all aspects of Youth programming.

Prior to the establishment of this department, a series of Community forums were held aimed at changing the behaviors of "at risk" Saugus teens. The forum series was coordinated by the Saugus Youth Commission and the Saugus Speaks Out Task Force. The series was a direct result of the Youth Risk behavior survey administered to Saugus students in grades six to twelve. The final forum focused on proposed programs and sought community input. The programs focus on five societal areas: Self-Esteem, Career Development, Family, Community Service and Community Pride. The Programs are implemented by the Youth Programs Coordinator with the guidance of the Youth Commission.

Program highlights include the following:

Safe Homes Project - To parents of students in grades six through twelve, this program offers the opportunity to empower parents and , at the same time, provide a safe social environment for our teenagers. Interested parents form a network and pledge not to have unchaperoned parties and/or not to have alcohol or other drugs at teen social gatherings. The program creates a Community of security and safety for kids.

Babysitting Instruction- A collaborative effort with Melrose/Wakefield Hospital, Belmonte Middle School, Saugus Police Department and the Saugus Fire Department. Participants were trained in the areas of personal care, first aid and safety, age appropriate toys and games and more.

Community Service Projects- Helped coordinate a Community Snow Shoveling project which benefited many elderly residents in need. Organized with the playground Commission, Earth Day Clean-ups, and assisted in matching teens in the diversion program with community service opportunities.

Teen Leadership Board created- Saugus Teens of Middle school age and older were chosen by their peers to assist the Youth Commission in developing, implementing, and evaluating community programs. Many of these teens serve as role models and mentors to the younger children in town.

Police Athletic Legue- The Youth Department has worked closely with the Police Department in bringing the PAL to Saugus. Offerings have included basketball and softball clinics, basketball, field trips, battle of the bands and more.

Offered successful events and field trips to Saugus Youth including: a fishing derby at Camp Nihan, Community Mural, sleepovers at the Science Museum and the Square One Mall, White Water Rafting, Fleet Center events, Townwide Easter Egg Hunt, Job Fair, skiing, Sporting events, Amusement Parks etc.

This is just the beginning, the Youth Department has reached thousands of residents in such a short time. The interest shown, by our residents and the municipal leadership of Saugus, in the activities of the department bode wiell for the future of the community and the future of our young people.

Respectfully,

Brenda Dumais
Youth Coordinator



ZONING BOARD OF APPEALS

BOARD OF APPEALS

I hereby submit the annual report of the Saugus Zoning Board of Appeals for the calendar year, 1996.

The present five member Board consists of: Chairperson, Catherine A Galenius, Robert J. Cox, Robert J. Favuzza, Frank J. Piwowarski and Peter A. Rosetti, Jr.

The Board meets on the 4th Thursday of each month at the Senior Center, 400 Central St., at 7:00 p.m.

The Board of Appeals held hearings in each of the twelve months of 1996.

In the twelve months of 1996, a total of 105 advertised petitions were heard; 75 residential and 30 non-residential. The Board averaged between 8-12 petitions per month during this calendar year. The Saugus Board of Appeals averages one-third to one-half hearings per year then other surrounding communities.

Respectfully submitted,

Catherine A. Galenius, Chairperson
Board of Appeals
Jacqueline E. Howard, Clerk

BALLARD SCHOOL

BIRTHDAY BOOK CLUB



FIRST DAY



BELMONTE MIDDLE SCHOOL

FOOD DRIVE





EVANS SCHOOL

Joining Old Young Program



Grade 5 Graduation Class



LYNNHURST SCHOOL

Lynnhurst Faculty



Spelling Bee Winners

1-r: Todd Nichols, 1st; Lindsey Warren, 2nd; Jared Panarello, 3rd



OAKLANDVALE SCHOOL

HALLOWEEN PARTY



Mrs. Maillet's 3rd Grade Class



VETERANS MEMORIAL SCHOOL

WINTER CARNIVAL



MARKET DAY



WAYBRIGHT SCHOOL

KINDERGARTEN CLASS



STUDENTS OF THE YEAR



HIGH SCHOOL

DRAMA CLASS



SAUGUS PUBLIC LIBRARY
3 1729 00104 601 7

SAUGUS PUBLIC LIBRARY
295 Central St.
Saugus, MA 01906

DOES NOT CIRCULATE

WELLS BINDERY
JUL 1998
WALTHAM, MA 02154
(781) 893-3050

For Reference

Not to be taken

from this library